

# Tally Sheet

School Site: ABC SCHOOL

Club/Number: 2303

Fundraiser: ASB T-SHIRT SALES

Date of Fundraiser: 8/15/2018

(A) Item Sold	(B) Tally Marks	(C) Total Tally Marks	(D) Sales Price	(E) Extended Total
T-SHIRT	////////////////////	20	\$ 10.00	\$ 200.00
			\$	\$
			\$	\$
			\$	\$
			\$	\$
(F) Grand Total:				\$ 200.00
(G) Cash Receipts:				\$ 200.00
(H) Difference:				\$ 0.00

**Submitted and Approved by:**

Student Club Rep: Student Representative Signature: Student Signature Date: 8/15/18

Club Advisor: Club Advisor Signature: Advisor Signature Date: 8/15/18

*INSTRUCTIONS: (A) Description of each item being sold (B) Tally marks made, one mark for each item sold (C) Number of tally marks for that item (D) Individual item sales price (E) Total of C multiplied by D (F) Grand total—sum of all extended values in E (G) Cash receipts—cash count of total cash from sales, less any startup cash (H) Difference - if E does not equal G, this is the difference between the two. Do not force the balance on this sheet. If there is an out of balance, it should be researched and resolved.*

# Tally Sheet

School Site: \_\_\_\_\_

Club/Number: \_\_\_\_\_

Fundraiser: \_\_\_\_\_

Date of Fundraiser: \_\_\_\_\_

(A) Item Sold	(B) Tally Marks	(C) Total Tally Marks	(D) Sales Price	(E) Extended Total
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$
(F) Grand Total:				\$
(G) Cash Receipts:				\$
(H) Difference:				\$

**Submitted and Approved by:**

Student Club Rep: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Club Advisor: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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