

# PRINTING REPORT CARDS

Use the "Print & Print History" link to print report cards in Illuminate:

The filter fields should default to the current term, report card, and students:

After clicking "Select Students," a list of individuals appear, from which a teacher can print a report card for an individual student, or for the class.

Student ID	Student Name	Correspondence Language	Download	English Download	Pri
	Bejarano, Joey Pacheco	English	Download	Download	<input checked="" type="checkbox"/>
	Campos, Jordan Joshua	Spanish	Download	Download	<input checked="" type="checkbox"/>
	Carney, Aidan Matthew	English	Download	Download	<input checked="" type="checkbox"/>
	Cobb, Kaylee Emeline	English	Download	Download	<input checked="" type="checkbox"/>
	De Malignon, Jake Morgan	English	Download	Download	<input checked="" type="checkbox"/>
	DeLeon, Annalese	English	Download	Download	<input checked="" type="checkbox"/>
	Duerig, Isabella Chiara	English	Download	Download	<input checked="" type="checkbox"/>
	Enriquez-Pineda, Dalilah Amalia	English	Download	Download	<input type="checkbox"/>

If PowerSchool lists Spanish as the correspondence language for the student, clicking on the Spanish link under the Correspondence Language Download column will result in a Spanish version of the report card when available.

The "Download" button results in an English-only option for a report card print. Use this link if a report card is desired for only one student.

If a report card is desired for more than one student (including if the desire is to print for an entire class), then use the checkbox in the right-most column to select the desired students.

Scroll to the section just below the list of names (and before the "Print History" list of names if it exists) to select the language option. These include printing all the selected report cards in the students' correspondence language, all in English, or all in Spanish.

Press "Print."

## Print History

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