

GRADING NON-TRADITIONAL RESPONSES

1. Select the test from the list ... :

Title

Grade 6 ELA District Assessment 1 (2014-2015 on-line option) 

2. This takes the user to the test's overview screen, from which an "Administration" tab is available:

Overview Setup **Administration** Reports Advanced

3. Select the "Enter/Edit" option under the "Administration" tab:

Administration **Enter/Edit**

Print Answer Sheets

Scan

Import

Online Testing

Link to GradeBook

4. Although not required, consider selecting the "Students With Data" option under the "View" field:

View

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Students With Data

Students Without Data

View

Students With Data

Find Students

5. Click on the "Find Students" button:

6. From the crumb trail of links, select the "Constructed Responses" option:

Assessment Detail > Find Students > View Responses > Enter Responses by Column or by Student or Grid **Constructed Response**

7. Select the rubric score after reading the response that is provided to the right of the scoring field. Navigate to the next item using the right arrow.

← Q3 → Save Autosave

Filter students...

	First Name	Last Name	Q3
1			1
2			1
3			1
4			0
5			1

Showing Answer for:

Craig made the following purchases. His bank balance after each purchase is shown in the table below.

Description of Transaction	Payment/Debit (-)	Fee	Deposit/Credit (+)	Balance
Deposit			\$ 100 00	\$ 100 00
Kroger	-\$ 41 00			\$ 59 00