

Planning/Design

- Complaint/Suggestion from: -
 - Principal/Custodian/Staff
 - Superintendent/Board Member
 - Community Member
- Facility Master Plan /Eligibility status
- Deferred Maintenance Plan

Project Origin

Planning/Discussion

- Service Ticket Submitted
- Facility Modification Form
- Weekly AS/IS Facilities meeting
- Facilities Advisory Committee

- Establish initial project estimate
- Allocate budget
- Get stakeholder input for Ed. Specification (New Sites)
- Design and submit for state approval

Scoping/Design

Funding

- Bond
- Facilities Reserve
- RRM - Maintenance
- Developer Fees
- General Fund Reserve

Bidding/Construction

- Project Duration
- Can it be done Winter/Summer?
- Eligibility if pursuing state match

Prioritization
(Contingent on Funds)

Contracting

- Delivery Method
- Finalize Bid documents
- Bid procurement
- Establish contract with Contractor

- Project Management
- Utility coordination
- Punch List/Completion
- OPSC submittal
- Warranty Period

Construction