

FREDERICA ACADEMY

2023-2024 KNIGHTS IN EXTENDED DAY (KiX) REGISTRATION FORM

GRADES PRE-K - 6TH

KIX PROGRAM DIRECTOR: HEATHER DAY

heatherday@fredericaacademy.org / (423) 782-7716

BUSINESS OFFICE: MITZI GREGG

mitzigregg@fredericaacademy.org

Name: _____ Grade: _____

The fee schedule can be found on the second page. Fees are billed monthly. A late fee of \$50 will be assessed if your child remains after 6:00 p.m. A one-time supply fee of \$25 will be billed for any child that attends KiX.

 KIX FULL-TIME (5 DAYS A WEEK): Please check selection below**Pre-K** 2:00 - 3:00 PM 2:00 - 6:00 PM**K-4th Grade** 3:00 - 6:00 PM**5th-6th** 3:15 - 6:00 PM **KIX PART-TIME:** My child will attend on the following days each week Monday Tuesday Wednesday Thursday Friday**PARENT / GUARDIAN CONTACTS**

Name: _____ Phone: _____

Name: _____ Phone: _____

EMERGENCY CONTACTS - Will be considered authorized to pick up

Name: _____ Phone: _____

Name: _____ Phone: _____

OTHER AUTHORIZED PERSON(S) - Must present identification

Name: _____ Phone: _____

Name: _____ Phone: _____

LIST ALL HEALTH CONCERNS / ALLERGIES:

I have read and understand the terms and conditions outlined on both pages.

Parent Signature: _____ Date: _____

RATES:

Rates are based on the hours in which your child attends each month.

| Hours Attended Per Month | Cost Per Hour |
|--------------------------|------------------|
| More than 45 hours | \$7.50 per hour |
| Between 25 - 45 hours | \$8.50 per hour |
| Between 15-25 hours | \$9.50 per hour |
| Between 5-15 hours | \$12.50 per hour |
| Less than 5 hours | \$15.50 per hour |

Hourly Drop-In:

All parents who wish for their child to participate in KiX using our drop-in schedule must contact Heather Day, KiX Program Director, no later than 1:00 p.m. on the day they wish for their child to attend. You may reach Heather Day by call or text (423) 782-7716, or email at heatherday@fredericaacademy.org. Kiara Williams is the Assistant Director and may be reached at (912) 258-3013 or kiarawilliams@fredericaacademy.org.

TERMS AND CONDITIONS:

- In order to participate in the program, your child must be currently enrolled in Frederica Academy and have a completed registration form on file.
- A 10% discount will be applied to the oldest sibling attending KiX when a family has multiple siblings in attendance.
- Parents are required to inform KiX (in addition to the school nurse) if their child develops allergies, asthma, or any other medical or contagious illness after initial medical forms are submitted. A confidential copy of the school's medical record for your child will be kept in KiX for all registered KiX students.
- All FA rules, regulations, and procedures apply to the KiX Program, including, but not limited to, the Release of Liability and the Permission to Acquire Medical Treatment.
- KiX follows FA's 2023-2024 Lower School schedule. For 5th and 6th grade parents especially, please stay alert for any changes.
- Parents are responsible for providing the KiX Program Director with up to date contact numbers as well as any changes regarding those individuals authorized to pick up from KiX. Students will only be released to individuals listed on the approved pick-up list, and are not permitted to be picked up by Middle or Upper School age siblings unless they are licensed drivers. In the event of an emergency, please contact the KiX Program Director at (423) 782-7716.
- A one-time fee of \$25 will be charged for supplies that include age appropriate materials (crayons, markers, etc.) for PreK through 6th grade. This fee will be assessed in full regardless of the student start date in KiX.
- A late fee of \$50 will be assessed if your child remains after 6:00 p.m. Please plan for inclement weather and traffic.