

**SCHOOL ADMINISTRATIVE UNIT #2 BOARD MEETING**  
**\*Meeting via Google Meet** (<https://meet.google.com/jxt-hqbt-vpo>)  
*Physical Location: ILES Multi-Purpose Room, Meredith NH*  
**May 18, 2020**

**DRAFT**

**MINUTES**

**I. CALL TO ORDER**

Mrs. Moriarty called the meeting to order at 6:04 p.m.

**II. PLEDGE OF ALLEGIANCE**

Members and guest participated in the pledge of allegiance.

**III. RECORD ROLL**

**Members Present -  
Ashland:**

Ms. Renee Liebert\*  
Mr. Stephen Heath\*  
Ms. Leigh Sharps\*  
Mr. Steven Felton\*

**Members Absent:**  
Mr. Sandra Coleman  
(with notice)

**Members Present -  
Inter-Lakes:**

Mr. Craig Baker\*  
Mr. Mark Billings  
Mr. Charley Hanson  
Mr. Richard Hanson  
Ms. Lisa Merrill\*  
Mr. Duncan Porter-Zuckerman\*  
Ms. Nancy Starmer\*

\*Remote attendance

**Administrators Present:**

Mrs. Mary Moriarty  
Mrs. Trish Temperino\*  
Mr. John Martin, DoIT Director

**Others Present:**

Ms. Marilyn Martell  
Public

**REMOTE MEETING INFORMATION/ANNOUNCEMENT**

Mrs. Moriarty read the following regarding electronic meetings of the Board:

*As Superintendent of SAU #2 I will announce that due to Covid-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, the Board is authorized to meet electronically.*

*Please note there is a physical location for the meeting for the public, with socially distancing requirements met. Additionally, in accordance with the Emergency Order, this is to confirm that we are:*

a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

*We are utilizing the Google Meet platform for this electronic meeting. All School Board Members have the ability to communicate contemporaneously during this meeting through the Google Meet platform, and the public has access to contemporaneously listen/participate to this meeting by contacting Marilyn Martell at 279-7947 for details*

b) *Providing public notice of the necessary information for accessing the meeting;*

*We previously gave notice to the public of how to access the meeting through notice on the SAU website.*

c) *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

*If anybody has a problem, please call Marilyn Martell at 279-7947.*

d) *Adjourning the meeting if the public is unable to access the meeting.*

*In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.*

*Please note that all votes that are taken during this meeting shall be done by a Roll Call vote.*

**REORGANIZATION OF THE SCHOOL BOARD**

**Chairman**

Mrs. Moriarty entertained nominations for Chair of the School Board.

Mr. Billings moved, second by Mr. C. Hanson, to nominate Ms. Merrill as Chair of the SAU Board. There being no further nominations, the Superintendent called for a roll call vote:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Mr. Porter-Zuckerman, Ms. Starmer, Ms. Merrill

NO: --

The vote was unanimous to approve Ms. Merrill as Chair of the SAU Board.

**Vice Chair**

Ms. Merrill entertained nominations for the Vice-Chair of the School Board

Mr. Billings moved, second by Mr. C. Hanson, to nominate Mr. Porter-Zuckerman as Vice-Chair of the SAU Board. There being no further nominations, the Chair called the roll call vote as follows:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Ms. Starmer, Ms. Merrill

NO: -- ABSTAIN: Mr. Porter-Zuckerman

The vote was unanimous to approve Mr. Porter-Zuckerman as Vice-Chair of the SAU Board.

**Secretary**

Ms. Merrill moved, second by Mr. R. Hanson, to nominate Ms. Liebert as Secretary of the SAU Board. There being no further nominations, the Chair called the roll call vote as follows:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Ms. Starmer, Ms. Merrill

NO: --

The vote was unanimous to approve Ms. Liebert as SAU Board Secretary.

**IV. PUBLIC INPUT None**

**V. MINUTES**

Mr. Porter-Zuckerman moved, seconded by Mr. C. Hanson, to approve the minutes of the SAU #2 Board Public Hearing and Board Meeting of December 17, 2019. The Chair called the roll call vote as follows:

YES: Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Mr. Porter-Zuckerman

NO:-- ABSTAIN\*: Ms. Liebert, Ms. Sharps, Mr. Felton, Ms. Starmer, Ms. Merrill  
*\*Members were not in attendance at 12/17/19 meeting*

The motion passed.

**VI. COMMUNICATION / CORRESPONDENCE None**

**VII. FINANCIAL REPORT**

**A. Review of Financial Report**

Mrs. Temperino reported that we did face some challenges in this year's budget, but the year will come in within budget. Placing a freeze on staff development and supplies, and a savings with health insurance helped offset costs associated with costs for Munis Support our financial software system.

The anticipated end of year fund balance is around \$43,000; approximately \$30,000 of that amount has been committed for the 2020-2021 budget, to help offset what we needed to raise. May not have to use that much of fund balance depending on where revenues fall or experienced other savings.

**VIII. NEW BUSINESS**

**A. General Assurances**

Mr. C. Hanson moved, second by Mr. Billings, to authorize the SAU Board Chair and Superintendent to sign the FY 2021 General Assurances, Requirements and Definitions for the District's Participation in Federal Programs. The Chair called the roll call vote as follows:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Ms. Starmer, Ms. Merrill

NO: --

The motion carried unanimously.

**B. SAU Benefits Overview**

Mr. Billings moved, second by Mr. Porter-Zuckerman, to approve the SAU benefits for 2020-2021 as amended; with no changes to insurance. The Chair called the roll call vote as follows:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Ms. Starmer, Ms. Merrill

NO: --

The motion carried unanimously.

**C. Professional Staff Nomination/Election**

Mr. C. Hanson moved, second by Mr. Baker, to elect Elaine Doge as Director of Student Services for 2020-2021. The Chair called the roll call vote as follows:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Ms. Starmer, Ms. Merrill

NO: --

The motion carried unanimously.

**D. Professional Staff Nomination/Election**

Mr. Porter-Zuckerman moved, second by Mr. Billings, to elect Ashley Dolloff as Human Resources Director for the 2020-2021. The Chair called the roll call vote as follows:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Ms. Starmer, Ms. Merrill

NO: --

The motion carried unanimously.

**E. Salary**

Mr. C. Hanson moved, second by Mr. Baker, to approve salaries and salary adjustments as presented. The Chair called the roll call vote as follows:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Ms. Starmer, Ms. Merrill

NO: --

The motion carried unanimously.

**IX. ADDITIONAL BUSINESS**

**A. Members of the SAU #2 Board** - None

**B. Members of the Administration** - None

**X. PUBLIC INPUT** - None

**XI. ANNOUNCEMENTS**

**A. Tuesday, June 2, 2020**

Ashland School Board @ Remote from Ashland Elementary School Conference Room

- School Board Meeting – **6:30 p.m.**

**B. Tuesday, June 9, 2019**

Inter-Lakes School Board @ Remote from Humiston Building – Conference Room, Meredith

- School Board Meeting – **6:00 p.m.**

**XII. ADJOURNMENT**

Ms. Liebert moved, second by Mr. Billings, to adjourn the meeting at 6:40 p.m. The Chair called the roll call vote as follows:

YES: Ms. Liebert, Ms. Sharps, Mr. Heath, Mr. Baker, Mr. Billings, Mr. C. Hanson, Mr. R. Hanson, Ms. Starmer, Ms. Merrill

NO: --

The motion carried unanimously.

Respectfully Submitted,

Marilyn G. Martell  
Recording Secretary