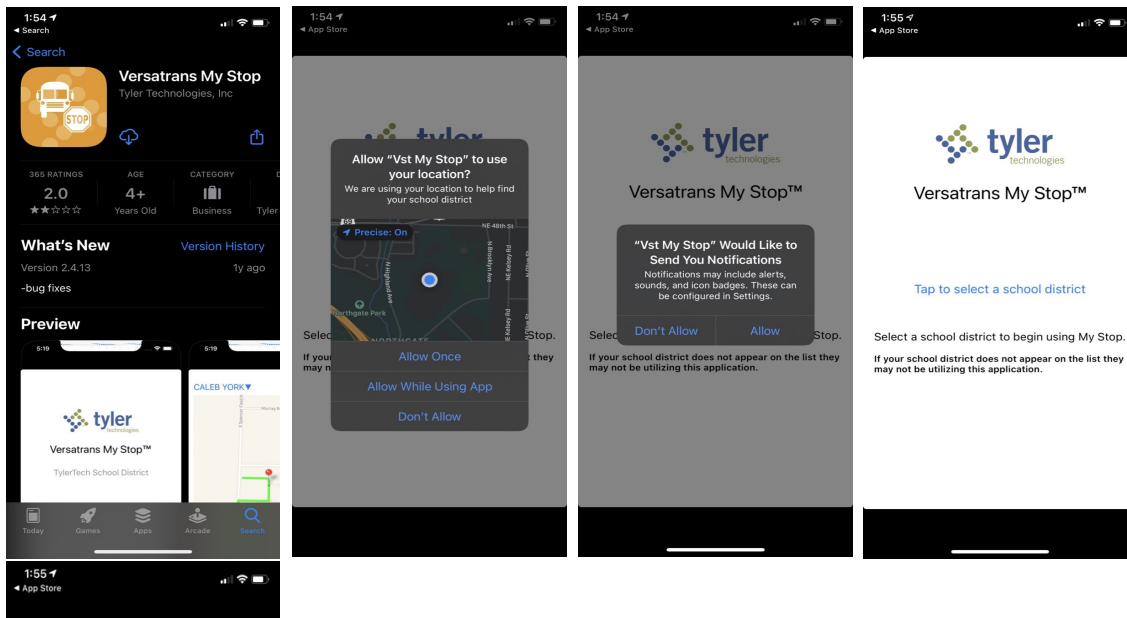


# How to Use Versatrans My Stop on Apple devices

Versatrans My Stop allows parents to track their students' bus location and arrival times as well as receive notifications on delays or other pertinent information. It is an application that can be downloaded from the App Store on your mobile device.

## Step 1: Downloading and setting up the Versatrans My Stop App

1. Type "**Versatrans My Stop**" into the search field in the App Store. Be careful! There are several similarly named apps in the App Store.
2. Select **Versatrans My Stop** and download.
3. After downloading My Stop navigate to the application and tap on it to open it.
4. Select **Allow While Using App** to allow the app to see your location.
5. Select **Allow** to allow the app to send you notifications of late buses and pertinent information.
6. Tap to select your school district.
7. Select **North Kansas City Schools (MO)**.



Closest Districts

North Kansas City Schools (MO)

Topeka Public Schools USD 501 (KS)

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All Districts    Ok    Cancel



## Step 2: Logging In

Log in with your student's student number for both username and password.

Please change your password after you log in for the first time - you can do this from the Setup option on the main screen.



Versatrans My Stop™

North Kansas City Schools

[Login](#)

[Forgot Username/Password](#)

[Contact School District](#)

[Not your school](#)



### Step 3: Navigating the map page

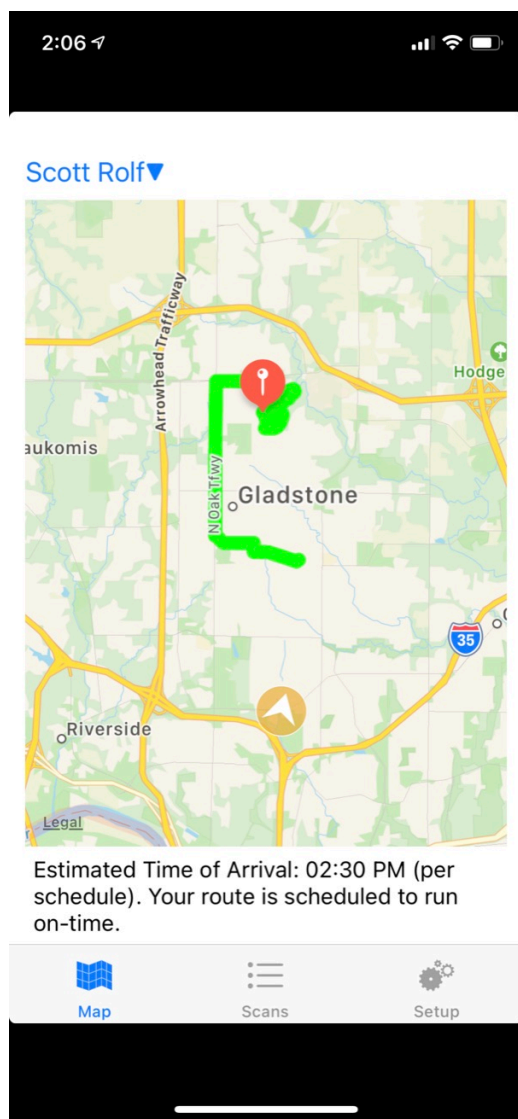
After logging in, you will see a map with:

- The current location of your student's bus (if it's begun the route) is displayed as a light brown circle with an arrow.
- The bus route is shown as a green line.
- Your student's bus stop is shown as a red pin.
- The estimated time of arrival is shown, as well as whether the bus is currently on-time.

The on-time status of the bus is an estimate, updated when necessary, based on the scheduled route time and current conditions.

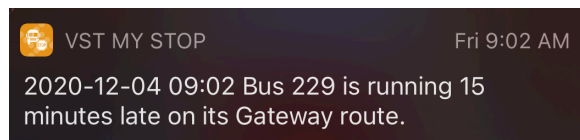
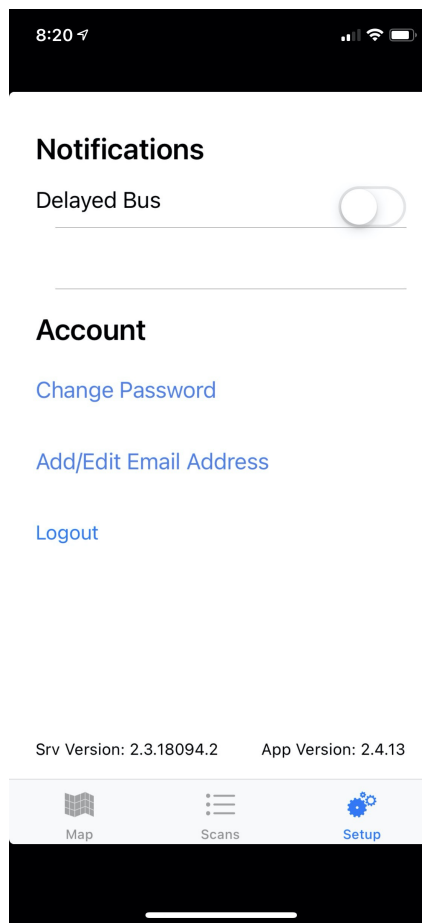
When the bus has passed your stop, the status will change to reflect that.

If you have more than one student riding a bus, you can select the student being displayed by tapping the student name and selecting the desired student from the list.



## Step 4 – Setup / Notifications Page

- On the Setup page, you can turn on Delayed Bus notifications. This will notify you automatically if the bus is more than 10 minutes late leaving the school.
- You can change your password. Your password is initially set to the student number, but you should change it after first logging on.
- You can add an email address so that you can be emailed a link to reset your password if you forget it.
- You can also log out of the application. Keep in mind that you won't receive notifications from the school district of late buses or other pertinent information if you are logged out.
- You can receive notifications of bus delays and other important information through MyStop app.
- These notifications will be displayed immediately if you have the application open. If not, as long as you are logged in to app, you will see the notifications similar to the way other notifications are displayed on your mobile device.
- The **Scans** option is not used currently.



## Support

Please reach out to us with any questions with an email to [transrouting@nkcschools.org](mailto:transrouting@nkcschools.org). We hope you enjoy MyStop!