

Henry Dalton Elementary School School Parental Involvement Policy Title I Schools

PART 1 GENERAL EXPECTATIONS

Henry Dalton Elementary School agrees to implement the following statutory requirements:

- The school will jointly develop with parents, distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on.
- The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
- The school will make the School Parental Involvement Policy available to the local community.
- The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school
- The school will adopt the school's school-parent compact as a component of its School Parental Involvement Policy.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:
 - Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-*
 - (A) that parents play an integral role in assisting their child's learning;
 - (B) that parents are encouraged to be actively involved in their child's education at school through consistent outreach efforts of school and district personnel such as bilingual community liaison, homeless coordinator and migrant education liaison
 - (C) that parents are full partners in their child's education and are included in decision-making and on advisory committees to assist in the education of their child;
 - (D) that school facilities be physically accessible to all parents through ADA approved accommodations;
 - (E) the carrying out of other activities, such as those described in section 1118

of the ESEA.

PART II **DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

Henry Dalton Elementary School will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:

1. Hold a minimum of one general Title 1 parent meeting in the fall, and have Title 1 as a regular agenda item at subsequent parent meetings, including School Site Council, ELAC and Coffee with the Principal.
2. Distribute the District and Site Parent Involvement policy to every household with the first monthly newsletter of the year in both English and Spanish.
3. The Principal and the Community Liaison will conduct all parent meetings or develop parent leaders to facilitate small group discussion and gather input.
4. Henry Dalton Elementary School will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:

*Distribute to all Dalton parents, in English and Spanish, attached to the first newsletter of the school year.

*Send a copy to the Azusa Library, St. Frances of Rome School, D.O., the Neighborhood Homework House, and the Azusa City Government offices to post on their bulletin boards.

5. Henry Dalton Elementary School will periodically update its School Parental Involvement Policy to meet the changing needs of parents and the school:

*School Parental Involvement Policy will be done periodically throughout the year, such as; SSC and ELAC meetings, staff meetings, leadership meetings

6. Henry Dalton Elementary School will convene an annual meeting to inform parents of the following:

- That their child's school participates in Title I,
- About the requirements of Title I,
- Of their rights to be involved,

7. Parents are informed through Parent Notices, our school's school-parent compact, the district's

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parental involvement policy and our school's parental involvement policy about their school's participation in Title I:

- Meeting times are alternated
- Fliers, invitations, Connect Ed notification system and personal phone calls
- Refreshments are provided
- Parent involvement recognition is done at end of the year celebration

8. Henry Dalton Elementary School will hold a flexible number of meetings at varying times, and may provide district transportation, child care, and/or home visits, paid for with Title I funding as long as these services relate to parental involvement:

- *Child care provided for children 3+ if needed
- *Principal makes home visits
- *Community Liaison plans special events and workshops that are useful to parents
- *Survey parents annually to determine topics for parent workshops and best times to conduct these meetings

9. Henry Dalton Elementary School will provide information about Title I programs, including Alternate Supports and Migrant education to parents of participating children in a timely manner:

- *In addition to the specifics addressed in #1, 2, and 4, Principal includes periodic updates in the monthly newsletter

10. Henry Dalton Elementary School will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:

- *Principal meets with parents to discuss their child's academic progress
- *Monthly newsletter includes educational and parent training tips.
- *Monthly parent workshops are held to provide information
- *Student Success Team meets regularly with parents to discuss students' academic progress. Translation is provided.

11. Henry Dalton Elementary School will provide parents of participating children, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible:

- *Principal has an open door policy to all parents. A meeting or phone call is made by the Principal and/or Teacher to respond to parents' and students' needs.
- *An Open Forum agenda item is placed on each SSC and ELAC agenda to hear and respond to parents' suggestions.
- *Ensure that parents understand that all meetings, including PTA, SSC and ELAC are open to all, via parent newsletter, Dalton website and parent phone calls/emails/texts.

12. Henry Dalton Elementary School will submit to the district any parent comments if the school wide plan under section (1114) (b) (2) is not satisfactory to parents of participating children:

*Parents have the opportunity to submit comments to the district if the school wide plan is not satisfactory by filling out a statement in the front office.

Part III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

1. Henry Dalton Elementary School will build the school's and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

*Community Liaison coordinates and facilitates a parent volunteer program

*Parents are involved in a variety of ways; SSC, PTA, ELAC, Festivals, Celebrations, Book Fairs, Awards Assemblies, Back to School Night, Open House, Parent Conferences, field trips, classroom volunteers, special events, special person lunch and school parent volunteer group

2. The school will incorporate the school-parent compact as a component of its School Parental Involvement Policy:

*The School-Parent compact is reviewed by Parents, Teachers and Principal at the beginning of each school year. Recommendations are made and shared by each group. SSC and staff formally adopt the compact. It is distributed to all parents in English and Spanish in our School Handbook.

3. The school, with the assistance of the district, will provide assistance to parents of children served by the school in understanding topics such as the following, by undertaking the actions described in this paragraph –

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Title I,
- how to monitor their child's progress, and
- how to work with educators:

*Parents are informed in a variety of formats; both oral and written, in English and Spanish throughout the school year: Back to School Night, parent conferences, report cards, progress reports, SBAC and ELPAC parent reports

4. The school will, with the assistance of the district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
 - *Teachers and Principal provide specific Math and/or literacy workshops for parents, translation provided
 - *Math and/or literacy training is provided at our annual Title 1 meeting and at ELAC
 - *Community Liaison and Health Aide/District Nurse provide parent workshops, parent translation provided

5. The school will, with the assistance of the district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
 - *Principal shares information with staff during staff and Leadership Team meetings
 - *Community Liaison works closely with the principal to coordinate parent workshops

6. The school will, to the extent feasible, coordinate and integrate parental involvement programs and activities with the community that encourage and support parents to more fully participate in the education of their children, by:
 - *Pre-Kinders' parents attend an orientation prior to the start of school
 - *Community Liaison and Health Aide coordinate information for parents on
Community resources and involvement opportunities regularly
 - *Families in Schools trainings on site
 - *Grassroots ESL classes on site

7. The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - *All information is sent home in English and Spanish
 - *All ParentLink phone calls are made in English and Spanish
 - *Communication includes phone calls, emails, newsletters, parent letters, notices, fliers, posters, marquee, test reports, charts, school and district websites, parent meetings, translation, conferences, texts and Peachjar.

PART IV DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Note: The school Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary Math and/or literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- paying reasonable and necessary expenses associated with parental involvement activities to enable parents to participate in school-related meetings and training sessions.
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home
- conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school
- adopting and implementing model approaches to improving parental involvement
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities
- providing other reasonable support for parental involvement activities under section 1118.

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PART V ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by minutes of SSC meeting dated February 22, 2021.

This policy was adopted by Henry Dalton Elementary School on December 13, 2021. and will be in effect for the period of 2 years. The school will distribute this policy to all parents of participating Title I, Part A children on or before the 10th day of school each year. Henry Dalton Elementary School's notification to parents of this policy will be in an understandable and uniform format and, to the extent practicable, provide a copy of this policy to parents in a language the parents can understand.

Barbara Coella
(Signature of SSC Chairperson)

[Signature]
(Signature of ELAC Representative)

[Signature]
(Signature of Principal)

12/13/2021
(Date)

