

SAU 41 GOVERNING BOARD

AGENDA

Thursday, May 11, 2023

6:00PM

**CSDA \*- Note location change**

Times are estimates only and subject to change without notice

- 6:00 Call to Order – Superintendent Corey - Board reorganization Meeting
- 6:20 Motion to enter non-public – Under RSA 91-A: 3II (a) Compensation and/or (c) Reputation – SAU Administrative Compensation, SAU positions
- 7:30 Appointment of Process Observer, Appointments to SAU Committee's  
Agenda Adjustments  
Nominations/Resignations and Correspondence  
Approval of minutes
- 7:35 Public Input
- 8:05 Discussion
- Revenue and Expense report for FY 2023
  - Discussion regarding the use of the long or short form for Superintendent's evaluation to be decided yearly
  - To review the short/long form of the evaluation and determine if any sections should be revised/revisited
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- 8:25 Deliberations**
- To see what action the Board will take regarding the Superintendent's recommendations for SAU employee's compensation for FY 2024
  - To see what action the Board will take regarding the proposed meeting dates for the SAU Governing Board
  - To see what action the Board will take regarding the approval of the SAU Budget by the voters at the three annual meetings (Yes - 722, No -489)
  - To see what action the Board will take regarding which form of the superintendent's evaluation will be used during 2023-2024
- 8:45 Report out from the Process Observer
- 8:50 Motion to Adjourn

# SAU 41

## Revenue and Expense Report

### FY23

5/1/2023

Expense				
Expense Category	Budget/Approved Expense*	YTD Expense	Encumbered	Balance
Superintendent	\$ 192,300	\$ 164,785	\$ 28,135	\$ (620)
Assistant Superintendent	\$ 150,350	\$ 126,944	\$ 24,797	\$ (1,391)
Student Services	\$ 264,450	\$ 147,304	\$ 81,531	\$ 35,615
Business Office	\$ 550,427	\$ 451,180	\$ 97,083	\$ 2,164
Facility/ Maintenance	\$ 153,736	\$ 129,392	\$ 24,538	\$ (194)
Technology	\$ 107,659	\$ 90,267	\$ 25,371	\$ (7,978)
General	\$ 121,177	\$ 83,762	\$ 17,908	\$ 19,507
Benefits	\$ 617,682	\$ 427,606	\$ 133,022	\$ 57,054
School Board	\$ 1,520	\$ 1,026	\$ 495	\$ -
<b>Total Expenses</b>	<b>\$ 2,159,301</b>	<b>\$ 1,622,266</b>	<b>\$ 432,878</b>	<b>\$ 104,156</b>
<b>Plus FY22 Carryover</b>	<b>\$7,517</b>	<b>\$5,217</b>	<b>\$0</b>	<b>\$ 2,300</b>
<b>Total Expenses + Carryover</b>	<b>\$ 2,166,818</b>	<b>\$ 1,627,483</b>	<b>\$ 432,878</b>	<b>\$ 106,456</b>

  

Revenue				
Revenue Source	Budget	YTD Revenue	Expected	Balance
Assessments:				
Brookline	\$407,208	\$339,340	\$67,868	\$0
Hollis	\$625,021	\$520,851	\$104,170	\$0
Coop	\$1,070,947	\$892,456	\$178,491	\$0
Federal Grants	\$4,000	\$0	\$4,000	\$0
Miscellaneous	\$0	\$3,797	\$0	\$3,797
FY22 Carryover	\$7,517	\$5,217	\$0	(\$2,300)
Use of Fund Balance as Revenue	\$52,125	\$0	\$0	(\$52,125)
<b>Total Revenue</b>	<b>\$ 2,166,818</b>	<b>\$ 1,761,661</b>	<b>\$354,529</b>	<b>(\$50,628)</b>

  

<b>Budget Balance</b>	<b>\$ 55,828</b>
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Fund Balance Projection	
Beginning Fund Balance as of 7/1/2022	\$ 260,385
FY23 Net Income/(Loss)	\$ 55,828
Expected use of fund balance	\$ -
<b>Ending Fund Balance as of 6/30/23</b>	<b>\$ 316,213</b>
As % of Expense Budget	14.6%
Target Range	7 to 10%

## Explanation of Expense Balances

Category	Balance	Notes
Superintendent	\$ (620)	Travel & Conferences
Assistant Superintendent	\$ (1,391)	Travel & Conferences
Student Services	\$ 35,615	Asst director of SS vacancy
Business Office	\$ 2,164	Acct Specialist vacancy
Facility/ Maintenance	\$ (194)	
Technology	\$ (7,978)	Replacement server, conference and travel
General	\$ 19,507	Vacancies: office mgr & C&C position
Benefits	\$ 57,054	Benefits relating to unfilled positions & enrollment changes
School Board	\$ -	
	<b>\$ 104,156</b>	

Expense Category	Includes
Superintendent	Salary, contractual benefits, conferences, dues
Assistant Superintendent	Salary, contractual benefits, conferences, dues
Student Services	Salary, contractual benefits, conferences, dues
Business Office	Salary, contractual benefits, conferences, dues & audit
Facility/ Maintenance	Salary, contractual benefits, conferences, inspections, furnace, septic, mowing, snow removal, insurance, utilities, etc.
Technology	Salary, contractual benefits, conferences, computers, site licenses
General	Office mgr, legal, copiers, printers, postage, expendables, advertising, building phone
Benefits	Insurance, retirement, taxes, vacation payouts, merit bonuses

<b>School Board Meeting Calendar</b>
<b>2023-2024</b>