

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at the Lakewood Local High School

June 19, 2019

The Lakewood Local School District Board of Education met for a Regular Meeting on June 19, 2019 at 6:30 p.m. at the Lakewood Local High School.

The following members answered to roll:

Mr. Nathan Corum
Ms. Tara Houdeshell
Mr. Jon Lynch
Ms. Brittany Misner
Mr. William Pollard

Ms. Houdeshell asked for a moment of silence in remembrance of Jeremiah Rutter, a rising 1st Grader who lost his life in a house fire.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

RES. NO. 143-19

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed? No

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Agenda as presented.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

PUBLIC PARTICIPATION - None

PRESENTATIONS

A. Ms. Jennifer Stover, Director of Food Service, provided an update which included:

- Annual Food Service Report per ORC 3313.814
- Successfully completed the ODE Administrative Review and Procurement Review.

B. Deputy Joe Harvey and Deputy Mike Crider, along with Captain Chris Slayman, presented an Overview of the 2018-19 School Year. The overview included a list of statistics, the role of the school resource officers, and the presentation topics made to students and staff.

APPROVE TREASURER'S REPORT- CONSENT AGENDA ITEMS

RES. NO. 144-19

Ms. Glenna Plaisted provided an update which included items on the consent agenda and the required Resolutions for the November 2019 ballot. The District will be on the November 2019 Ballot with an Elementary School Bond Issue and the 10 year Emergency Levy Renewal.

LAKWOOD LOCAL BOARD OF EDUCATION RECORD OF PROCEEDINGS

Minutes of the Lakewood Local Board of Education

Regular Meeting

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The Bond Issue is for \$31.3M for a new elementary school, additional drive and demolition of Jackson A & B. The improvements for the middle school have been removed from the bond issue. The payback period is 28 years with an estimated 4.25% interest rate. Once certified by the County Auditor, it is estimated to be around 3.9 mills with an annual cost for \$100,000 (fair market value) home of \$135 per year or \$11.25 per month.

The Emergency Levy is a renewal and is no new taxes.

A. Disposition of Minutes

1. Special Board Meeting May 9, 2019
2. Board Work Session May 20, 2019
3. Regular Board Meeting May 22, 2019

B. Financial Reports for May 2019

C. Donations:

1. From: Lakewood Drama Boosters
 To: High School Principal's Fund (window film)
 Amount: \$622.00
2. From: Kevin Krier
 To: High School Principal's Fund
 Amount: \$550.00
3. From: Martha Fickle
 To: High School Principal's Fund
 Amount: \$20.00
4. From: National Guard
 To: High School Principal's Fund
 Amount: \$60.00
5. From: Mandy Ewing
 To: High School Principal's Fund
 Amount: \$20.00
6. From: Carmen's Distribution Systems
 To: Lakewood Maintenance Fund
 Amount: \$250.00
7. From: Lakewood Education Foundation
 To: Lakewood High School Leaders and Learners
 Amount: \$2,625.00
8. From: Timothy Phillips
 To: JIS Lucy Calkins Reading Program
 Amount: \$2,160.13

D. New Funds

1. LHS Leaders and Learners – 019 9134 - \$2,625.00
2. Phillips – JIS Lucy Calkins – 019 9135 - \$2,160.13

E. Amended Certificate of Estimated Resources for the 2018-19 Fiscal Year

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at the Lakewood Local High School

June 19, 2019

F. Amended Permanent Appropriations of the General Fund by Object and Other Funds by Fund for the 2018-19 Fiscal Year

G. Transfer of Funds

1. From: Class of 2019 (200 930D)
- To: Class of 2020 (200 931D)
- Amount: Balance in Fund

H. Temporary Appropriations of the General Fund by Object and Other Funds by Fund for the 2019-20 Fiscal Year

I. Approve Contracts

1. Licking County ESC Service Deduct Agreement for Fiscal Year 2020 - \$668,629.88
2. Pizza Cottage for Pizza Delivery to School Cafeterias for resale during the 2019-20 School Year - \$7.50/pizza
3. Creno's Pizza for Pizza Delivery to School Cafeterias for resale during the 2019-20 School Year - \$7.50/pizza
4. Pappy's Pizza for Pizza Delivery to School Cafeterias for resale during the 2019-20 School Year - \$7.00/cheese pizza; \$7.50/pepperoni pizza
5. Theatre Manager on Duty Hours for FY19 – Martha Fickle – 25.75 hours at \$25/hr.

J. Classified Exempt Employee Contract for the 2019-20 Fiscal Year (provided all BCI&I/FBI background requirements are met)

1. Cynthia Weatherspoon – Accounts Payable – one (1) year contract – Effective July 22, 2019 – Step 19 Prorated \$50,474.90

Moved by Mr. Corum, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Treasurer's Report and Consent Agenda Items as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

APPROVE CONTRACT WITH SUPERIOR BUILDING SERVICES, LLC FOR DISTRICT WIDE BI-ANNUAL PREVENTATIVE MAINTENANCE PROPOSAL FOR FISCAL YEAR JULY 1, 2019 THROUGH JUNE 30, 2020 - \$38,500

RES. NO. 145-19

Moved by Ms. Misner, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves the contract with Superior Building Services, LLC for District Wide Bi-Annual Preventative Maintenance Proposal for fiscal year July 1, 2019 through June 30, 2020 - \$38,500 as presented.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

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June 19, 2019

APPROVE RESOLUTION REQUESTING FISCAL OFFICER TO CERTIFY MAXIMUM MATURITY OF BONDS

RES. NO. 146-19

WHEREAS, this board of education contemplates the issuance of bonds in the sum of \$31,300,000 for the purpose of the acquisition and construction of a new elementary school together with equipment, furnishings, site improvements, and all necessary appurtenances thereto;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Lakewood Local School District (hereinafter called the "Board of Education"), County of Licking, Ohio:

SECTION 1. That the treasurer of this Board of Education, as fiscal officer thereof, is hereby requested to certify to this Board of Education the estimated life of the improvements, assets and/or property to be made and/or acquired with the proceeds of the sale of the bonds referred to in the Preambles hereof and the maximum maturity of said bonds as provided in Section 133.20 of the Ohio Revised Code.

SECTION 2. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Resolution Requesting Fiscal Officer to Certify Maximum Maturity of Bonds as presented.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

APPROVE RESOLUTION DECLARING THE NECESSITY OF ISSUING BONDS AND SUBMITTING THE QUESTION TO THE ELECTORS OF THE SCHOOL DISTRICT

RES. NO. 147-19

WHEREAS, this board of education proposes to submit to the electors of this school district at the election to be held on the 5th day of November, 2019, the question of issuing bonds of this board of education in the amount of \$31,300,000 for the purpose of the acquisition and construction of a new elementary school and demolition of existing school facilities, together with equipment, furnishings, site improvements, and all necessary appurtenances thereto, and the question of levying an annual direct tax on all of the taxable property in this school district outside of the ten-mill limitation to pay the interest on and to retire said bonds, under authority of Section 133.18 of the Ohio Revised Code; and

WHEREAS, this board of education desires to adopt a resolution declaring the necessity of said issue, said direct tax and said election;

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at the Lakewood Local High School

June 19, 2019

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Lakewood Local School District (hereinafter called the "Board of Education"), located only in the County of Licking, Ohio:

SECTION 1. That it is necessary to issue bonds of this Board of Education in the principal amount of \$31,300,000 for the purpose described in the Preambles hereof. Said bonds shall be dated approximately February 1, 2020, shall bear interest at the rate now estimated at four and one-quarter percent (4.25%) per annum, and shall mature in substantially equal annual or semiannual installments over a period not exceeding twenty-eight (28) years after their issuance.

SECTION 2. That it is necessary that there shall be annually levied on all of the taxable property in this school district, a direct tax outside the limitation imposed by Section 2 of Article XII of the Constitution of the State of Ohio to pay the interest on and to retire said bonds. If approved by the electors, said tax shall be placed upon the 2019 tax list and duplicate for first collection in calendar year 2020.

SECTION 3. That the question of issuing said bonds and of levying said direct tax shall be submitted to the electors of this school district at the election to be held on the 5th day of November, 2019, pursuant to Section 133.18 of the Ohio Revised Code.

This tax would be an additional tax with a term of not to exceed 28 years. Such tax would be levied upon the entire territory of the subdivision and the ballot measure shall be submitted to the entire territory of the subdivision.

SECTION 4. That the treasurer of this Board of Education be and is hereby directed to certify a copy of this resolution to the county auditor for the calculation of the average annual levy that will be required to pay the interest on and retire said bonds.

The School District is only located in Licking County.

SECTION 5. That this Board of Education shall apply pursuant to Section 133.06 of the Ohio Revised Code to the Ohio Department of Taxation and to the Superintendent of Public Instruction for consent to submit to popular vote, the question of issuing the bonds described herein at the election to be held on November 5, 2019. And the Treasurer is hereby authorized to file a copy of such resolutions, certificates, a statistical report as described in division (E)(2) of Section 133.06 of the Ohio Revised Code, and such other pertinent data as may be requested in order to receive such consent.

SECTION 6. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at the Lakewood Local High School

June 19, 2019

Mr. Lynch is concerned with having a bond issue and operating renewal on the ballot at the same time. With the interest rate decline and the millage under 4.0 mills, he is ok with having both issues on the November ballot. The operating levy renewal needs to be the primary focus.

Moved by Mr. Pollard, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Resolution Declaring the Necessity of Issuing Bonds and Submitting the Question to the Electors of the School District as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

**APPROVE RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN-MILL LIMITATION
RES. NO. 148-19**

WHEREAS, the electors of the Lakewood Local School District approved a ten (10) year \$3,528,880 per year emergency levy at an election held on November 2, 2010 for the purpose of providing for the emergency requirements of the School District.

BE IT RESOLVED by the Board of Education of the Lakewood Local School District, County of Licking, Ohio:

SECTION 1. That the amount of revenue which may be raised in this school district by all tax levies which this school district is authorized to impose, when combined with all revenues to be received from the State of Ohio and the Federal Government, will be insufficient to provide for the emergency requirements of the School District.

SECTION 2. That pursuant to the provisions of Section 5705.194 of the Ohio Revised Code, it is necessary that a renewal tax be levied in excess of the ten-mill limitation for the benefit of this school district, for the purpose of providing for the emergency requirements of this School District in the amount of \$3,528,880 per year for a ten (10) year period.

Said ballot question shall be submitted to the entire territory of the school district and such tax is to be levied upon the entire territory of the school district. The school district is located in the County of Licking, Ohio.

SECTION 3. That the question of the passage of said renewal tax levy shall be submitted to the electors of the school district at an election to be held on November 5, 2019. If approved by the electors, said tax levy shall first be placed upon the 2020 tax list and duplicate, for first collection in calendar year 2021.

SECTION 4. That the treasurer of this board of education be and is hereby directed to certify forthwith a copy of this resolution to the county auditor at least ninety-five (95) days prior to said election as required by law requesting that said county auditor certify to this board of education the total current tax valuation of the school district and to calculate and certify the

LAKWOOD LOCAL BOARD OF EDUCATION RECORD OF PROCEEDINGS

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at the Lakewood Local High School

June 19, 2019

annual tax levy which will be required to produce the annual amount set forth in Section 2 hereof, in accordance with Section 5705.195 of the Ohio Revised Code and Section 5705.03 of the Ohio Revised Code.

SECTION 5. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education, and that all deliberations of this board of education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this board of education adopted in accordance therewith.

Moved by Mr. Lynch, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Resolution Declaring it necessary to Levy a Tax in Excess of the Ten-Mill Limitation as presented.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

SUPERINTENDENT'S REPORT- CONSENT AGENDA ITEMS

RES. NO. 149-19

Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.

A. Administrative Update

Ms. Mary Kay Andrews provided an update on:

- District Services update
- Strategic Planning update (Google Center is being constructed; committees are being formed and scheduling meetings) and two(2) board members volunteered to set on the Steering Committee – Tara Houdeshell and Brittany Misner
- Distributed the following copies to the Board: the Bullying Report; JIS and MS surveys; and the end of year Drug – Testing Reports
- Start of school year preparation
- Board Meeting tapings.

B. Approve Resignation of Certified Staff

1. Phyllis Stevens, School Psychologist, effective July 31, 2019
2. Christina Macioce, 6th Grade Math Teacher, effective July 31, 2019

C. Approve Retirement of Certified Staff

1. Pamela Pinson, 8th Grade Language Arts, effective August 1, 2019
2. Rex Sponhaltz, High School Physical Education, effective July 1, 2019

D. Approve Employment of Certified Staff for the 2019-20 School Year

1. Allysen Coleman, Educational Options Teacher (Part-time) at \$24,571.40 (Step 3/7)

E. Approve Employment of Classified for the 2019-20 School Year

1. Lora Hayden, Bus Aide at \$12.07/hr. (Step 1)

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

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June 19, 2019

2. Tawni Hess, High School Study Hall Monitor at \$21.42/hr. (Step 9)
3. Julia Hupp, 3.5 hour Cashier at \$12.07/hr. (Step 1)
- F. Approve Summer Intervention Bus Drivers
 1. Kimberly Debevoise at \$19.70 (Step 20)
 2. Kathy Shaffer at \$19.44/ hr. (Step 19)
- G. Approve Employment of Classified Substitutes for the 2018-19 School Year
 1. Vickie Clouse, Seasonal Helper at \$10.70/hr.
 2. Gregory Clouse, Seasonal Helper at \$10.70/hr.
- H. Approve Employment of Classified Substitute for the 2019-20 School Year
 1. Daniel Hamler as Sub Bus Driver at \$14.10/hr.; Casual Van Driver at \$11.70/hr.; Bus Aide at \$10.00/hr.
 2. Christine Wogan, Sub Secretary at \$10.00/hr.
 3. Anna Wells, Sub Bus Aide at \$10.00/hr.
 4. Vickie Clouse, Seasonal Helper at \$10.70/hr.
 5. Gregory Clouse, Seasonal Helper at \$10.70/hr.
- I. Approve Summer Intervention Tutor at Jackson Intermediate School
 1. Mary Guliano at \$25/hr. from June 17 to July 12, 2019 (3 hrs. weekly)
- J. Approve Handbooks for the 2019-20 School Year
 1. Hebron Elementary Student Handbook
 2. Jackson Intermediate Student Handbook
 3. Lakewood Middle School Student Handbook
 4. Lakewood High School Student Handbook
 5. Lakewood High School 1 to 1 Program Handbook

Mr. Lynch reviewed his edits; the inconsistencies between the building handbooks and the grammar for the High School, Middle School and JIS Handbooks. He could not locate the Hebron Handbook so he will follow up with Ms. Andrews on that Handbook following the meeting.

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Superintendent's Report and Consent Agenda Items, with edits to the Handbooks as presented (Provided all BCI-I/FBI background requirements are met).

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

**APPROVE SECOND READ OF BOARD POLICY
RES.NO.150-19**

- A. Revised Policy
 1. Policy 2413 Career Advising
 2. Policy 5113.02 School Choice Options
 3. Policy 5530.04 Random Urine Drug testing of Lakewood Local School Students
 4. Policy 5610.03 Emergency Removal of Students
 5. Policy 6320 Purchasing & Bidding

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

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June 19, 2019

**APPROVE EXECUTIVE SESSION: PURSUANT TO OHIO REVIED CODE SECTION 121.22(G)(I), I HERBY MOVE THE BOARD ADJOURN TO EXCEUTIVE SESSION FOR THE PURPOSE OF CONSIDERING AN EVALUATION OF AN EMPLOYEE OR OFFICIAL OF THE SCHOOL DISTRICT
RES. NO. 151-19**

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education adjourn to Executive Session at 9:05 p.m.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

Moved by Ms. Misner, seconded by Mr. Pollard that the Lakewood Local School District Board of Education go out of Executive Session at 10:39 p.m.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell,

Nays: None. Motion approved.

APPROVE ADJOURNMENT

RES. NO. 152-19

Moved by Mr. Pollard, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves adjournment at 10:40 p.m.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

Board President

Treasurer/CFO