

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at the Lakewood Local High School

January 9, 2019

The Lakewood Local School District Board of Education met for a Regular Meeting on January 9, 2019 at 6:30 p.m. at the Lakewood Local High School.

The following members answered to roll:

Mr. Nathan Corum
Ms. Tara Houdeshell
Mr. Jon Lynch
Ms. Brittany Misner
Mr. William Pollard

Student Representatives:

Madison Saenz-Absent
Grant Davis

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

RES. NO. 095-19

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed? No

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Agenda as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Miser

Nays: None. Motion approved.

PUBLIC PARTICIPATION – None

PRESENTATIONS

A. Ms. Patti Pickering, Director of District Services provided an update on the following:

- School Safety equipment communication needs
- Transportation Bus Inspections are scheduled for 2/1/19, 2/15/19, and 3/1/19
- Facilities and Maintenance projects were reviewed
- Food Service – A huge thank you to the employees of Hendrickson Axle in Hebron who donated \$976.87 to pay off student negative lunch balances
- Technology projects were reviewed.

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B. Jackson Intermediate

Ms. Carol Field, Ms. Kristen Hankins, Ms. Carrie Francis, and Ms. Beth Cline presented Jackson Intermediate's Positive Behavior and Intervention Supports (PBIS) program and LEAD team initiatives. They shared bully busting goals, student examples of work and a classroom video implementing a lesson. Teacher Involvement teams were also shared (Student and Staff Morale, Student Leadership, Calm Classroom, Growth Mindset and Family Engagement).

RECOGNITIONS

A. District Spelling Bee

Winner: Kinsey Lynch, 7th Grade, LMS
Runner Up: Molly Jones, 5th Grade, JIS

APPROVE SCHOOL BOARD MONTH PROCLAMATION

Ms. Mary Kay Andrews recited a Resolution of Recognition to the board members. Each school board member was given a photograph created by a student in Jacob Schimberg's art class. Mr. Grant Davis (Student Board Representative) presented each member with a Recognition Certificate.

APPROVE TREASURER'S REPORT – CONSENT AGENDA ITEMS

RES. NO. 096-19

Ms. Glenna Plaisted provided an update on:

- Red Tree Investment Report for 2018.
- Comprehensive Annual Financial Report (CAFR) was approved by the Auditor of State. During FY18 the District received \$1.6 in Federal Assistance of which \$600,000 was from the school breakfast and lunch programs and \$1M was from Title Programs.
- The District received the Ohio Auditor of State Award with Distinction for the CAFR. The award is given to those entities that file an annual CAFR on time and receive a "Clean" Audit report.
- Bond issue amount is \$39,800,000 to be paid over 28 years and will be collected at an estimated 5.4 millage.
- Will bring amended appropriations to the board in February.

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A. Disposition of Minutes

- | | |
|--------------------------|-------------------|
| 1. Special Board Meeting | December 5, 2018 |
| 2. Regular Board Meeting | December 12, 2018 |

B. Financial Reports for December 2018

C. Donations:

1. From: Moose Lodge 2434, Thornville
To: Hebron Elementary Principal's Account
Amount: \$208.46
2. From: Trey Co.
To: Lakewood Local Maintenance
Amount: \$250.00
3. From: Sue Rose
To: Lakewood Local Music Dept. (Yamaha Baby Grand Piano with bench)
Amount: \$6,000.00

Moved by Mr. Pollard, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Treasurer's Report and Consent Agenda Items as presented.

Yeas: Mr. Corum, Mr. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

SUPERINTENDENT'S REPORT – CONSENT AGENDA ITEMS

RES. NO. 097-19

Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.

A. Administrative Update:

Ms. Mary Kay Andrews provided an update on:

- She welcomed new student representatives – Madison Saenz and Grant Davis
- The 9th Annual AP Recognition Ceremony is January 26th
- Bullying Report - In compliance with Ohio Revised Code (3313.66) and Board Policy (5517.01), Superintendent submits the Bullying Report
- State Farm furniture donations
 - 35 stackable blue chairs
 - 4 78" cabinets
 - 3 conference room/desk chairs
 - 40 conference room chairs
 - 10 side chairs

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- 2 tall clerical tables
 - 36 5' tables
 - 4 bookcases
 - 3 clocks
 - 3 whiteboards
 - 1 side table
 - Picture frames
 - 2 large tables
 - Bond Update - Mr. Lynch requested a Rolling Questions and Answers Sheet after each Community Forum Meeting to let others in the community view the information without attending the meetings. Ms. Misner would like to see the Community Forums recorded and played on social media.
 - School Resource Officer update
 - Drug testing mid-year information.
- B. Approve Certified Substitutes for the 2018-19 School Year
1. Paul Gregory
 2. Erin Wells-Miller
 3. Mark Vukovic, Period Substitute at \$25.00 per period, Retroactive to 11/8/18
- C. Approve Classified Substitutes for the 2018-19 School Year
1. Luciana Peters, Mail Route Substitute at \$10.00/hr. – Retroactive to 12/17/18
 2. John Williams, Mail Route Substitute at \$10.00/hr. – Retroactive to 1/3/19
 3. Megan Shaffer, Mail Route Substitute at \$10.00/hr. – Retroactive to 1/7/19
 4. Rachele Miller, Mail Route Substitute at \$10.00/hr. – Retroactive to 1/7/19
 5. Lora Hayden, Bus Aide and Mail Route Substitute at \$10.00/hr.
- D. Approve Coaching Supplemental for the 2018-19 School Year (All Supplemental coaching contracts are contingent on there being a team and schedule at the appropriate level)
1. Craig Smart, Head Coach Co –Ed Bowling at \$2,892, Group IV
- E. Approve Non Coaching Supplementals for the 2018-19 School Year
1. Martha Fickle, LMS Drama Advisor at \$1,446, Group VI
 2. Zach Brenning, LMS Geography/History Bee Advisor at \$1,084, Group VII
 3. Pam Hundley, LMS STEM Club Advisor (Split Position) at \$542 each, Group VII
 4. Lisa Hawthorn, LMS STEM Club Advisor (Split Position) at \$542 each, Group VII
- F. Approve School Calendar for 2019-20 and 2020-21 School Years
- G. Approve Fifth (5th) Year Leave of Absence for Disability for Lisa Tesi (2019-20 SY)
- H. Approve Home Instruction Tutor for Student at Jackson Intermediate

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1. Martha Cable, 3 hours/week beginning January 14, 2019 (maximum of 6 weeks) - \$25.00/hour

I. Approve Resignation of Certified Staff

1. Lynde Webster, Effective May 31, 2019

Moved by Mr. Corum, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education approves the Superintendent's routine business items as presented. (Provided all certification, BCI&I & FBI background requirements are met).

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

APPROVE RESOLUTION DETERMINING TO PROCEED WITH BOND ISSUE

RES. NO. 098-19

WHEREAS, this board of education by resolution duly adopted determined the necessity of issuing bonds in the amount of \$39,800,000, for the purpose of the acquisition and construction of a new elementary school and improvements to other school facilities, together with equipment, furnishings, technology, site improvements, and all necessary appurtenances thereto, and the necessity of levying an annual direct tax on all the taxable property in this school district, outside of the ten-mill limitation to pay the interest on and to retire said bonds and provided that the question of issuing said bonds and of levying said direct tax shall be submitted to the electors of said school district at the election to be held on the 7th day of May, 2019;

WHEREAS, the treasurer of this board of education has certified that the maximum maturity of said bonds is thirty-seven (37) years and the board of education has determined that that the bonds shall not exceed twenty-eight (28) years; and

WHEREAS, the county auditor has certified that the estimated average annual levy throughout the life of said bonds which will be required to pay the interest on and retire said bonds, is five and forty hundredths (5.40) mills, for each one dollar (\$1.00) valuation which amounts to fifty-four cents (\$0.54) for each one hundred dollars (\$100.00) of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Lakewood Local School District (hereinafter called the "Board of Education"), County of Licking, Ohio:

SECTION 1. That it is hereby determined to proceed with the issuance of bonds of this Board of Education in the amount of \$39,800,000, for the purpose stated in the Preambles hereof, and to levy an annual direct tax on all the taxable property in said school district outside of the limitation imposed by Section 2 of Article XII of the Constitution of the State of Ohio and that the question of issuing said bonds and of levying said direct tax shall be submitted to the electors of said school district at the election to be held on the 7th day of May, 2019, under authority of Section 133.18 of the Ohio Revised Code.

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SECTION 2. That the treasurer of this Board of Education be and is hereby directed to certify to the Board of Elections a true and correct copy of the resolution of this Board of Education determining the necessity of said bonds, said direct tax and said election and a true and correct copy of this resolution, together with the amount of the average tax levy, expressed in dollars and cents for each one hundred dollars (\$100.00) of valuation as well as in mills for each one dollar (\$1.00) of valuation, estimated by the county auditor, and the maximum number of years required to retire said bonds and to notify said board of elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot upon which the question of issuing said bonds and of levying said direct tax shall be submitted to the electors as follows:

PROPOSED BOND ISSUE

Majority Affirmative Vote is
 Necessary for Passage

Shall bonds be issued by the Board of Education of the Lakewood Local School District **FOR THE PURPOSE OF THE ACQUISITION AND CONSTRUCTION OF A NEW ELEMENTARY SCHOOL AND IMPROVEMENTS TO OTHER SCHOOL FACILITIES, TOGETHER WITH EQUIPMENT, FURNISHINGS, TECHNOLOGY, SITE IMPROVEMENTS, AND ALL NECESSARY APPURTENANCES THERETO**, in the principal amount of Thirty-Nine Million Eight Hundred Thousand Dollars (\$39,800,000) to be repaid annually over a maximum period of twenty-eight (28) years, and an annual levy of property taxes be made outside the ten-mill limitation, estimated by the county auditor to average over the repayment period of the bond issue five and forty hundredths (5.40) mills for each one dollar (\$1.00) of tax valuation, which amounts to fifty-four cents (\$0.54) for each one hundred dollars (\$100.00) of tax valuation, commencing in 2019, first due in calendar year 2020, to pay the annual debt charge on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

	FOR THE BOND ISSUE
	AGAINST THE BOND ISSUE

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SECTION 4. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Moved by Ms. Houdeshell, seconded by Mr. Pollard that the Lakewood Local School District Board of Education approves the resolution determining to proceed with Bond Issue, as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

APPROVE SECOND READ OF BOARD POLICY

RES. 099-19

A. New Policy

1. 8403 School Resource Office

B. Revised Bylaws & Policies

1. 0131 Legislative
2. 0141.2 Conflict of Interest
3. 0164 Notice of Meetings
4. 0165.1 Regular Meetings
5. 0165.2 Special Meetings
6. 0165.3 Recess/Adjournment
7. 0166 Executive Session
8. 0168 Minutes
9. 0169.1 Public Participation at Board Meetings
10. 1240.01 Non-reemployment of the Superintendent
11. 1422 Non-discrimination and Equal Employment Opportunity
12. 1541 Termination and Resignation
13. 1662 Anti-Harassment
14. 2111 Parent and Family Engagement
15. 2260 Non-discrimination and Access to Equal Educational Opportunity
16. 2261 Title 1 Services
17. 2261.01 Parent and Family Member Participation in Title Programs
18. 2700 School Report Card
19. 3122 Non-discrimination and Equal Employment Opportunity
20. 3140 Termination and Resignation
21. 3362 Anti-Harassment
22. 4122 Non-discrimination and Equal Employment Opportunity
23. 4140 Termination and Resignation

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24. 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees who Perform Safety Sensitive Functions
25. 4362 Anti-Harassment
26. 5517 Anti-Harassment
27. 5517.02 Sexual Violence
28. 5610 Removal, Suspension, Expulsion and Permanent Exclusion of Students
29. 5610.02 In-School Discipline
30. 5610.03 Emergency Removal of Students
31. 5611 Due Process Rights
32. 6320 Purchasing and Bidding
33. 6325 Procurement – Federal Grants/Funds
34. 6423 Use of Credit Cards
35. 8141 Mandatory Reporting of Misconduct by Licensed Employees
36. 8451 Pediculosis (head lice)

Moved by Ms. Misner, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves the second read and adoption of the new and revised Bylaws & Policies as presented.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

COMMITTEE REPORT

A. Facilities Committee Meeting- A Facilities Committee Meeting is tentavily scheduled for Tuesday, February 5th. The time is to be determined.

BOARD DISCUSSION AND COMMENTS

A. Strategic Planning

Ms. Houdeshell reported that Ms. Andrews and her had a phone conference call with Cheryl Ryan and Steve Horton from OSBA as to the layout of the first Strategic Planning meeting on January 14.

B. Board Comments

Mr. Pollard thanked the Board Members, Ms. Plaisted and Ms. Andrews for the food delivered to his house during his wife's recovery.

Ms. Misner is excited to start the Strategic Planning process and to get the levy campaign started again.

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Mr. Corum is excited to see how the Strategic Plan unfolds.

Mr. Lynch thanked the board for the vice president nomination and thanked Mr. Mike Mohler for taking the time to review the alternative pathways with him.

Ms. Houdeshell welcomed the new student representative, Grant Davis. She also reviewed the 2018 OSBA Services Report.

STUDENT REPRESENTATIVE COMMENTS - None

L.T.A. -None

L.A.C.E. - None

PUBLIC PARTICIPATION - None

NEXT MEETING

Regular Board Meeting

Date: February 13, 2019

Time: 6:30 p.m.

Place: Lakewood High School Library

APPROVE EXECUTIVE SESSION: PURSUANT TO OHIO REVISED CODE SECTION 121.22(G)(I), I HEREBY MOVE THE BOARD ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING AN EVALUATION OF AN EMPLOYEE OR OFFICIAL OF THE SCHOOL DISTRICT RES. NO. 100-19

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education adjourn to Executive Session at 8:10 p.m.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

Moved by Mr. Corum, seconded by Mr. Pollard that the Lakewood Local School District Board of Education go out of Executive Session at 11:40 p.m.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

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APPROVE ADJOURNMENT

RES. NO. 101-19

Moved by Mr. Lynch, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves adjournment at 11:41 p.m.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

Board President

Treasurer/CFO