

**LAKWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at Jackson Intermediate School**

**October 10, 2018**

The Lakewood Local School District Board of Education met for a Regular Meeting on October 10, 2018 at 6:30 p.m. at the Jackson Intermediate School.

The following members answered to roll:

Mr. Nathan Corum  
Ms. Tara Houdeshell  
Mr. Jon Lynch  
Ms. Brittany Misner  
Mr. William Pollard

Student Representatives:

Jennifer Spires  
Gavin McIntosh - Absent

**PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**RES. NO. 050-19**

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed? No

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Agenda as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

**PUBLIC PARTICIPATION – None**

**PRESENTATIONS**

A. Ms. Stephanie Dodd, District 9 Representative to the State Board of Education, presented information about the work of the Graduation Committee of the State Board. Ms. Dodd updated the Board about the need to align graduation requirements with the new strategic plan of the state, as well as make sure our parents and students are informed early on about changes to requirements.

Ms. Houdeshell asked for further information on the 2019 graduation requirements.

Mr. Pollard asked what are the top 2-3 things about the Report Card that need changed to make it more reflective of what school districts' are doing.

B. Mr. Jim Tyznik, Director of Corporate Human Resources with MPW attended the meeting to inform the Board about MPW's commitment to our community and the school district. The Board of Education approved a tax abatement for MPW a couple years ago. He wanted to

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inform the Board about the partnership that we formed at that time and their continued commitment to our District. MPW committed to adding 25 jobs and have achieved over twice that at this point. They donated power washing services and cleaned the high school exterior, at a value worth \$10,000. They have had educational field trips, OSHA training and are working to collaborate on an in-house student mentoring program to support student projects connected to their academics.

C. Ms. Carol Field, Jackson Intermediate Principal, presented information about the Calm Classroom initiative at Jackson Intermediate, as well as an update on the LEAD team. Calm Classroom is supported through Our Futures of Licking County, funded by Licking Memorial Health Systems and is available to all county schools. Students and staff have provided positive feedback to this program.

D. Ms. Patti Pickering, Director of District Services provided an update on the following:

- Transportation
  - 10/1 – 10/5: ODE Count Week which determines transportation funding
  - 10/15 – 10/19: National School Bus Safety Week
  - September Mileage/Fuel Prices
- Food Service
  - Free and Reduced numbers are up, we're at 41.84%
  - Breakfast numbers have dropped
  - Hebron Freezer needs replaced
- Facilities and Maintenance projects were listed
- Technology
  - Repurposed and reconditioned Chromebooks
  - Office hours at all buildings begins in October

Ms. Houdeshell asked if once the District's Free/Reduced percentage is 50%, would all students automatically become eligible for a free breakfast. She also asked where the box for the door barricades would be located.

Mr. Lynch asked if we install a new freezer at Hebron, can it be moved once the new building is done.

Ms. Misner asked if the timeline for completion of all door barricades was still planned for mid -December.

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**APPROVE TREASURER'S REPORT – CONSENT AGENDA ITEMS**

**RES. NO. 051-19**

A. Disposition of Minutes

- |                          |                    |
|--------------------------|--------------------|
| 1. Regular Board Meeting | September 12, 2018 |
| 2. Special Board Meeting | September 27, 2018 |

B. Financial Reports for September 2018

C. Donations:

- |          |   |
|----------|---|
| 1. From: | Moose Lodge 2434, Thornville                            |
| To:      | Hebron Elementary Principal's Account                   |
| Amount:  | \$205.29  |
| 2. From: | Theresa J. Fritz  |
| To:      | Lakewood Local Gifted Program – In memory of Ann Zornes |
| Amount:  | \$20.00   |
| 3. From: | James and Heather Clark                                 |
| To:      | Lakewood Local Gifted Program - In memory of Ann Zornes |
| Amount:  | \$10.00   |
| 4. From: | Lois D. Heid  |
| To:      | Lakewood Local Gifted Program – In memory of Ann Zornes |
| Amount:  | \$20.00   |
| 5. From: | Miscellaneous Donors                                    |
| To:      | Lakewood Local Gifted Program – In memory of Ann Zornes |
| Amount:  | \$115.00  |
| 6. From: | Lost Lands EXSGE LLC                                    |
| To:      | Lakewood Local High School Library                      |
| Amount:  | \$2,500.00  |

D. Contracts

1. Kennedy Cottrell Richards LLC – Agreed Upon Procedures Audit related to the Medicaid School Program and the related cost report for the period of July 1, 2017 through June 30, 2018 and subsequent periods ending June 30, 2019 and June 30, 2020 - \$2,500 each report period
2. Aetna – Group Medical Insurance – Effective January 1, 2019 through December 31, 2019 – 0% increase
  - a. HSA Single Plan Premium \$564.12
  - b. HSA Family Plan Premium \$1,669.79
  - c. Single Base Plan Premium \$729.67
  - d. Family Base Plan Premium \$2,159.81

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e. Single Buy-Up Plan Premium \$797.01

f. Family Buy-Up Plan Premium \$2,359.15

Year 2 – Effective January 1, 2020 through December 31, 2020 – 5% increase

a. HSA Single Plan Premium \$592.33

b. HSA Family Plan Premium \$1,753.28

c. Single Base Plan Premium \$766.15

d. Family Base Plan Premium \$2,267.80

e. Single Buy-Up Plan Premium \$836.86

f. Family Buy- Up Plan Premium \$2,477.11

3. Applewood Centers, Inc. – Special Education and Related Services for a student placed in a residential facility in Shaker Heights area - \$258.37 per day

Moved by Mr. Lynch, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Treasurer’s Report and Consent Agenda items as presented.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

**APPROVE FIVE YEAR FORECAST AND RELATED ASSUMPTIONS**

**RES. NO. 052-19**

Ms. Glenna Plaisted presented the 5 year forecast.

Moved by Mr. Pollard, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Five Year Forecast and Related Assumptions as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

**APPROVE RESOLUTION AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL NATURAL GAS SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO META SOLUTIONS FOR THE PERIOD COMMENCING JULY 2020 AND TERMINATING NO LATER THAN JUNE 2025**

**RES. NO. 053-19**

WHEREAS, the School District is a member of META Solutions (f/k/a Metropolitan Educational Council) (the “Council”), a body authorized by state statute to aggregate purchasing needs of schools and of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive natural gas service

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commencing with the July 2020 billing cycle and terminating no later than the close of the June 2025 billing cycle, with bids to be submitted for one, two and three year periods (the “RFP”); and

WHEREAS, the Council has sent notices to bid on the School District’s natural gas supply along with other school district’s natural gas supply to all competitive retail natural gas service providers licensed to sell natural gas in the state of Ohio; and

WHEREAS, the Council will select or has selected the lowest responsible bid submitted in response to the attached RFP; and

WHEREAS, this School District may review the lowest responsible bid and corresponding term and elect to accept the lowest responsible bid with no obligation prior to that time or thereafter if the School District does not sign a Master Supply Agreement with the selected bidder; and

WHEREAS, the Superintendent or the Superintendent’s designee will review the lowest responsible bid and corresponding term when the RFP is concluded and determine whether the lowest responsible bid provides for competitive retail natural gas service for all of the School District’s natural gas supply that is the result of a public and competitive RFP;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE LAKEWOOD LOCAL SCHOOL DISTRICT, COUNTY OF LICKING, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby consent, as a member of the Council, to the conducting of an RFP process by the Council for competitive retail natural gas service commencing with the July 2020 billing cycle and terminating no later than the end of the June 2025 billing cycle, with bids to be submitted for one, two and three year periods on such terms and conditions as the Council deems appropriate.

Section 2. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent’s designee to execute a Master Supply Agreement between the School District and the lowest responsible bidder in the RFP so long as the Superintendent or his appointee finds that the price reflects the results of a public and competitive request for proposal.

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Section 3. The Board of Education hereby directs the Treasurer to review the lowest responsible bid once received and the Master Supply Agreement and determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

Mr. Lynch and Mr. Pollard requested that Ms. Plaisted follow up with Meta Solutions about cancellation of agreement for the Hebron Elementary site when the new elementary is completed.

Moved by Mr. Lynch, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education approves Authorizing the Purchase of Competitive Retail Natural Gas Services as presented, provided Ms. Plaisted follow up regarding cancellation of agreement for Hebron Elementary when the new elementary is completed.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

## **SUPERINTENDENT'S REPORT – CONSENT AGENDA ITEMS**

### **RES. NO. 054-19**

*Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.*

#### **A. Administrative Update:**

Ms. Mary Kay Andrews provided an update on:

- Thanked Ms. Field, Ms. Cline, the staff, Mr. Mathews, and Ms. Stover for setting up the Jackson Intermediate Open House.
- Congratulated Ms. Christy Schmidt, First Grade Teacher at Hebron Elementary, for being awarded the Licking County Foundation's Leaders for Learning Award.
- Congratulations to our Boys Cross Country team for winning the Liberty Union Invitational over the weekend.
- Brandon Parker, a senior student, built and donated 5 picnic tables to Lakewood High School this week as part of his final Eagle Scout project. Only 4% of boys who enter the Scouts earn their Eagle Scout.
- The Ohio Means Job Fair was a huge success last week.
- We had twenty freshman and sophomores go to THK and participate in day 1 of the Kakushin "Innovation" program.

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- A Yamaha Baby Grand Piano has been donated to the performing arts department.
  - Elementary Bond Update - Planned Community and District Outreach Events.
  - School Resource Officers Monthly Update.
  - Drug Testing Update (Exit Survey Sample, OH YES Survey).
  - Bullying and School Climate Survey Update.
- B. Approve Resignation of Coaching Supplementals
1. Erick Herzberg, HS Girls Basketball Head Coach
  2. Scott Cummins, HS Girls Basketball Assistant Coach
- C. Approve Employment of Coaching Supplementals for the 2018-19 School Year (All supplemental coaching contracts are contingent on there being a team and schedule at the appropriate level)
1. Group III at \$3,510
    - a. Cody Debevoise, HS Assistant Wrestling Coach
  2. Group I at \$6,317
    - a. Scott Cummins, HS Girls Basketball Head Coach
- D. Approve Classified Substitutes for the 2018-19 School Year
1. Andrea Lane, Seasonal Helper at \$10.70/hr. and Custodial Helper at \$11.50/hr.
  2. Christa Day, Seasonal Helper at \$10.70/hr.
  3. Amanda Shoop, Educational Aide, Health and Safety Monitor and Library Tech at \$10.00/hr.
  4. Andrew Bowman, Seasonal Helper at \$10.70/hr.
- E. Approve Certified Substitutes for the 2018-19 School Year
1. Darelene Hall
  2. Susan Hankinson
  3. Tracey Hartsough
  4. Margaret Richards
  5. Jamie Roelle
  6. Linda Walker
  7. Linda Boyd
- F. Approve Volunteer Coach for the 2018-19 School Year
1. Scott Price, Volunteer Bowling Assistant Coach
- G. Approve Volunteers for Jackson Intermediate School for the 2018-19 School Year
1. John Shontz
  2. Nancy Shontz

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Moved by Mr. Corum, seconded by Mr. Pollard that the Lakewood Local School District Board of Education approves the Superintendent's routine business items as presented (Provided all certification, BCI&I & FBI background requirements are met).

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

**APPROVE VOLUNTEER COACH FOR THE 2018-19 SCHOOL YEAR**

**RES. NO. 055-19**

*Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.*

A. Andrea Lynch, Volunteer Middle School Volleyball Assistant Coach

Moved by Ms. Misner, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education approves the volunteer coaching position as presented (Provided all certification, BCI&I & FBI background requirements are met).

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Abstain: Mr. Lynch

Nays: None. Motion approved.

**APPROVE CLASSIFIED SUBSTITUTE FOR THE 2018-19 SCHOOL YEAR**

**RES. NO. 056-19**

*Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.*

A. Richard Newman, Seasonal Helper at \$10.70/hr.

Moved by Mr. Lynch, seconded by Mr. Pollard that the Lakewood Local School District Board of Education approves the classified substitute position as presented (Provided all certification, BCI&I & FBI background requirements are met).

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Mr. Lynch

Abstain: Ms. Houdeshell

Nays: None. Motion approved.

**COMMITTEE REPORT**

Finance Committee – Mr. Lynch reported that the committee met on September 27, 2018 and discussed the 5-year forecast and purchasing processes at the building level.



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**BOARD DISCUSSION AND COMMENTS**

A. Strategic Planning – Ms. Houdeshell reviewed the startup plan and dates for the strategic planning meetings.

B. Bond – Board Participation – Ms. Houdeshell reported that the Board message for the District Newsletter will be coming out next week. There are multiple dates/activities for the Board members to still participate in support of the November bond issue.

C. Student Achievement – Ms. Houdeshell asked about setting up a Board Work Session to learn about the District Report Card. A meeting was scheduled for October 24<sup>th</sup> at 6:00 p.m. at the Lakewood High School Library.

D. Board Comments –

Ms. Misner commented that she was impressed with Ms. Martha Fickle and the drama teams interactive videos presented at the Ohio Means Job Fair.

Mr. Lynch thanked Mr. Stufflebean and the bus drivers for safely transporting students to sporting events. He is also impressed with Ms. Webster and the cheerleader’s performance.

Ms. Houdeshell asked for information on the Lancer Pop-Up events at the High School.

**STUDENT REPRESENTATIVE COMMENTS - None**

**L.T.A.** – Ms. Dawn Villaries commented that she hopes negotiations will be settled as soon as possible.

**L.A.C.E.** - None

**PUBLIC PARTICIPATION – None**

**NEXT MEETINGS**

Board Work Session

(District Report Card)

Date: October 24, 2018

Time: 6:00 p.m.

Place: Lakewood High School Library

Regular Board Meeting

Date: November 14, 2018

Time: 6:30 p.m.

Place: Lakewood High School Library

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**EXECUTIVE SESSION PURSUANT TO OHIO REVISED CODE SECTION 121.22(G)(4), I HEREBY MOVE THE BOARD ADJOURN TO EXECUTIVE SESSION TO REVIEW NEGOTIATIONS OR BARGAINING SESSIONS WITH EMPLOYEES CONCERNING COMPENSATION AND OTHER TERMS AND CONDITIONS OF EMPLOYMENT**

**RES. NO. 057-19**

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education adjourn to Executive Session at 8:21 p.m.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

Moved by Ms. Houdeshell, seconded by Mr. Pollard that the Lakewood Local School District Board of Education go out of Executive Session at 10:04 p.m.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

**APPROVE ADJOURNMENT**

**RES. NO. 058-19**

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education adjourn at 10:05 p.m.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

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Board President

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Treasurer/CFO