

**LAKWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at Lakewood Local High School

August 8, 2018

The Lakewood Local School District Board of Education met in Regular Session, August 8, 2018 at 6:30 p.m. at the Lakewood Local High School Library.

The following members answered to roll:

Ms. Nathan Corum
Ms. Tara Haudenschild
Mr. Jon Lynch
Ms. Brittany Misner
Ms. William Pollard

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

RES. NO. 017-19

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed?

My. Lynch requested that IX. I. 19 Superintendent's Consent Agenda Items – Approve Employment of Certified Substitute for the 2018-19 School Year, Andrea Lynch, be pulled for a separate vote.

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Agenda as presented with the above item as noted pulled for a separate vote.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

PUBLIC PARTICIPATION

Ms. Jessica Corum, Lancer Pride Levy Chairman, introduced herself and presented a few fun facts about the District Bond Levy.

PRESENTATIONS

Ms. Patti Pickering, Director of District Services, provided an update on:

- Transportation Facility Improvements
- Food Service Menus and Nutrition Education for families
- Summer Maintenance projects
- Technology

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Bullying Update:

Ms. Carol Field, JIS Principal and Ms. Jess Fry, Middle School Principal and Mr. Kevin Krier, High School Principal provided a Bullying Update which included the work done over the summer and the next phase for reviewing bullying prevention in the District. This includes knowing what the definition of bullying is, what constitutes bullying and what are the behavior expectations in the buildings. A survey of students will be completed.

APPROVE TREASURER'S REPORT – CONSENT AGENDA ITEMS

RES. NO. 018-19

Ms. Glenna Plaisted reported on the Bond Issue Facts training facilitated by David Conley, Rockmill Financial Consulting on August 4th and August 6th.

A. Disposition of Minutes

- | | |
|--------------------------|---------------|
| 1. Regular Board Meeting | July 11, 2018 |
| 2. Board Work Session | July 12, 2018 |
| 3. Special Board Meeting | July 24, 2018 |
| 4. Special Board Meeting | July 25, 2018 |

B. Financial Reports for July 2018

C. New Grant and Fund

1. Early Childhood Education Grant – 439 9219 - \$96,000

D. Approve Contracts

1. Eagle Wings Academy – Ten (10) Purchase Service Agreements for Educational Services at \$124.20 per day - \$22,356 per year per student - effective for the 2018-19 School Year
2. The Learning Spectrum – One (1) Purchase Service Agreement for Educational Services at \$30,900 and for Speech/Occupational Therapy at \$7,350 – effective for the 2018-19 School Year
3. Step By Step Academy (aka Boundless) – One (1) Purchase Service Agreement for Applied Behavior Analysis and Educational Services - \$5,500 per month for 10 months for \$55,000 per year – effective for the 2018-19 School Year

E. Approve Updated 403(b) Vendor List

Moved by Mr. Pollard, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Treasurer's Report and Consent Agenda items as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

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SUPERINTENDENT'S REPORT – CONSENT AGENDA ITEMS

RES. NO. 019-19

Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.

A. Administrative Update:

Ms. Mary Kay Andrews provided an update on:

- Preschool (relocation of preschool to Jackson Intermediate Building B; preschool service has increased to 3 hours and 15 minutes per day; enrollment update)
- STEM Program (strategies and objectives for the 2018-19 school year)
- Safety and Security (Treat Assessment Training; School Resource Officers Basic Training Curriculum held in July 2018; School Safety In-service is August 13th)
- Graduation Status for Class of 2018 and preliminary data for Class of 2019
- Elementary Bond
- Introduced Elizabeth Cline, her recommendation for Jackson Intermediate Assistant Principal

B. Approve Resignation of Classified Staff

1. Dawn Clark, MS Health Aide, effective 8/1/18

C. Employment of Classified Staff for the 2018-19 School Year

1. Candy Wade, Custodial Helper, one year contract at \$12.60/hr. (Step 3)

D. Employment of Coaching Supplemental Contracts for the 2018-19 School Year (All supplemental contracts are contingent on there being a team and schedule at the appropriate level)

1. Kara Caton-Searls, HS Volleyball Head Coach, Group II (\$4,212)
2. Rob Englert, HS Boys Golf Head Coach, Group II (\$4,212)
3. Jeromy Searls, HS Volleyball Assistant Coach, Group III (\$3,510)
4. Josh Keyse, 8th Grade Boys Football Coach, Group III (\$3,510)
5. Andrew Bobalik, MS Golf Coach, Group IV (\$2,808)
6. Elana Preston, MS Boys Cross Country Coach, Group IV (\$2,808)

E. Volunteer Coach for the 2018-19 School Year

1. Jennifer Petig, HS Boys Soccer Assistant Coach (Volunteer)
2. Andrew Bowman, HS Boys Cross Country Coach (Volunteer)

F. Volunteer at the High School for the 2018-19 School Year

1. Christine Wogan

G. Substitute Secretary for District Office – Linda Kinser as needed at \$15.99/hr. for the 2018-19 School Year – Retroactive to July 30, 2018

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H. Classified Substitutes for 2018-19 School Year

1. Kim Hall, Secretary at \$9.00/hr.
2. Julia Hupp, Secretary and Cafeteria Helper at \$9.00/hr.
3. Mary Powell, Educational Aide and Health /Safety Monitor at \$9.00/hr
4. Bethany White, Secretary and Library Tech at \$9.00/hr.
5. Shelly Fisher, Secretary at \$9.00/hr.
6. Emma Sayre, Mail Route at \$9.00/hr.
7. Krystal O'Neil, Cafeteria Helper at \$9.00/hr.

I. Certified Substitutes for the 2018-19 School Year

1. Haley Balsler
2. David Berger
3. Alpha Black
4. John Camm
5. Michele Daubenmire
6. Mary Dolan
7. Nicholas Eader
8. Laura Emerson
9. Christina Fidler
10. Ray Fox
11. Pamella French
12. Edward Greer
13. Heather Gregory
14. Janet Grener
15. Rhonda Johnson
16. Sherry Kin
17. Yvonne King
18. Stephanie Kinne
19. Andrea Lynch - Pulled for a separate vote
20. Christine Marin
21. Larissa Mauller
22. Lisa McNichols
23. Stephanie Musselman
24. Joyce Nadolson
25. Annelle Porter
26. Edward Powell
27. Melissa Shafer
28. Li Shao

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- 29. Thomas Sims
- 30. Angela Stith
- 31. Janet Tigyer
- 32. Jennifer Trost
- 33. Steven Walker
- 34. De An Williams

J. Approve Senior Technology Intern (Not to exceed 12 hours per week at \$10.00/hr. from September 1, 2018 to May 31, 2019)

- 1. Matthew Kohut

Moved by Mr. Corum, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Superintendent's consent agenda items as presented, excluding the item pulled for a separate vote.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

**APPROVE EMPLOYMENT OF CERTIFIED SUBSTITUTES FOR THE 2018-19 SCHOOL YEAR
RES. NO. 020-19**

Official employment for all our new hires contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.

- 1. Andrea Lynch

Moved by Ms. Misner, seconded by Ms. Houdeshell that the Lakewood Local District Board of Education approve the above employment as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Ms. Misner

Abstain: Mr. Lynch

Nays: None. Motion approved.

**APPROVE EMPLOYMENT OF ADMINISTRATIVE STAFF FOR THE 2018-19 SCHOOL YEAR
RES. NO. 021-19**

Official employment for all our new hires contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.

- 1. Elizabeth Cline, Jackson Intermediate Assistant Principal, one year contract at \$66,131 (Step 0)

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Moved by Mr. Lynch, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the above employment as presented.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

**APPROVE 2019 BOARD CONTRIBUTIONS TO AN EMPLOYEE'S HEALTH SAVINGS ACCOUNT (HSA) FOR THOSE EMPLOYEES ENROLLED IN A HIGH DEDUCTABLE HEALTH PLAN – EFFECTIVE JANUARY 1, 2019 AT 50% OF MAXIMUM OUT OF POCKET (\$2,750 FAMILY PLAN; \$1,375 SINGLE PLANS) AND EMPLOYEE SIGNS CONTRIBUTION AGREEMENT
RES. NO. 022-19**

Moved by Mr. Corum, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the 2019 Board Contribution to an Employees Health Savings Account as presented.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Minser, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

**APPROVE SALE OF SCRAP BUSES AND VAN
RES. NO. 023-19**

- A. 1984 Chevrolet Bus (Band Equipment Bus)
- B. 1998 International Chasis with Thomas Bus Body – Bus # 33
- C. 2003 Blue Bud Bus – Bus #19
- D. 2004 Ford 8 Passenger Van - #52

Moved by Mr. Pollard, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education approves the sale of scrap buses and van as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

**APPROVE INCREASE IN SUBSTITUTE PAY SCALE EFFECTIVE SEPTEMBER 1, 2018
RES. NO. 024-19**

- A. Teacher Substitutes - \$97/day – Pulled for a separate vote
- B. Cafeteria Helper, Bus Aide, Health & Safety Monitor, Secretary, Mail Route, Educational Aide Substitutes and Senior Technology Intern - \$10/hr.
- C. Casual Driver Substitutes - \$11.70/hr.
- D. Custodial Helper Substitutes - \$11.50/hr.
- E. Bus Driver Substitutes - \$14.10/hr.
- F. Seasonal Help - \$10.70/hr.

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Moved by Mr. Pollard, seconded by Mr. Corum that the Lakewood Local Board of Education approves the increase in the Substitute Pay Scale, effective September 1, 2018, excluding the item pulled for a separate vote.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

**APPROVE INCREASE IN SUBSTITUTE PAY SCALE EFFECTIVE SEPTEMBER 1, 2018
RES. NO. 025-19**

A. Teacher Substitutes - \$97/day

Moved by Mr. Pollard, seconded by Ms. Miser that the Lakewood Local School District Board of Education approve the increase in the Substitute Pay Scale, effective September 1, 2018 as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Ms. Misner

Abstain: Mr. Lynch

Nays: None. Motion approved.

**APPROVE INCREASE IN ADULT LUNCH AND BREAKFAST PRICE EFFECTIVE FOR THE 2018-
19 SCHOOL YEAR
RES. NO. 026-19**

A. Adult Lunch - \$3.60

B. Adult Breakfast - \$1.30

Moved by Mr. Lynch, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the increase in adult lunch and breakfast as presented.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

**APPROVE CONTRACT WITH SPORT SAFE TESTING SERVICE, INC.
RES. NO. 027-19**

Moved by Mr. Pollard, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education approves the Contract with Sport Safe Testing Service, Inc. as presented.

Yeas: Ms. Houdeshell, Ms. Misner, Mr. Pollard, Mr. Corum

Abstain: Mr. Lynch (He stated he will abstain for professional reasons)

Nays: None. Motion approved.

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APPROVE PURCHASE OF TWO (2) 2018 FORD 10 PASSENGER VANS AT COUGHLIN FORD AT \$27,600 EACH (PRICING MATCHES THE STATE OF OHIO COOPERATIVE PURCHASING PROGRAM PRICE)

RES. NO.028-19

Moved by Mr. Corum, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves the purchase of two (2) vans as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

FIRST READ OF BOARD POLICY

RES. NO. 029-19

A. Revised Bylaws & Policy

1. 0150 Organization (0153 Appointees)

Moved by Ms. Misner, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the first reading of the revised bylaws and policy as presented.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

BOARD DISCUSSION

A. Strategic Planning

Ms. Houdeshell asked when do we start, what stakeholders should be involved and which organization should the Board use to facilitate the process.

Mr. Pollard commented he would like to see a longer term strategic plan which will help the whole alignment of the District and it would be better to start sooner than later.

Ms. Misner stated a strategic plan will build culture and communication.

Mr. Lynch stated a strategic plan would be beneficial.

Ms. Houdeshell asked who should the Board use to facilitate the process. All were in agreement to use Ohio School Boards Association (OSBA). Ms. Mary Kay Andrews will contact OSBA.

B. Hebron Elementary

Ms. Glenna Plaisted discussed the legal process the school would need to follow if the Board were to sell Hebron Elementary.

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COMMENTS

Ms. Houdeshell congratulated Ms. Misner on her promotion at the Licking County Chamber. There was also discussion on Capital Conference.

Mr. Pollard would be the Alternate School Board Representative to OSBA since Mr. Thorp is no longer on the Board.

Mr. Lynch commented that Mr. Rodney Stufflebean and Mr. Kyle Mathews took him on a tour of the Utica and Licking Valley bus garages.

Mr. Corum thanked Ms. Mary Kay Andrews and Mr. Kyle Mathews for a tour of the District facilities.

Ms. Misner thanked Jessica Corum for her time and commitment to lead the levy campaign. She also toured the buildings and felt a sense of pride at the Middle School. The preschool space was great. She thanked Mr. Kyle Mathews for the work he has done in a short period of time.

L.T.A. – None

L.A.C.E. – None

PUBLIC PARTICIPATION – None

NEXT REGULAR MEETING:

Date: September 12, 2018

Time: 6:30 p.m.

Place: Hebron Elementary School

APPROVE EXECUTIVE SESSION PURSUANT TO OHIO REVISED CODE SECTION 121.22 (G) (I), I HEREBY MOVE THE BOARD ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING AN EVALUATION OF AN EMPLOYEE OF OFFICIAL OF THE SCHOOL DISTRICT RES. NO. 030-19

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education adjourn to Executive Session at 8:47 p.m.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

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Moved by Mr. Pollard, seconded by Mr. Lynch that the Lakewood Local School District Board of Education go out of Executive Session at 10:25 pm.

Yeas: Mr. Corum, Ms. Houseshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

APPROVE ADJOURNMENT

RES. NO. 031-19

Moved by Ms. Misner, seconded by Mr. Corum that the Lakewood Local School District Board of Education adjourns 10:26 p.m.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

Board President

Treasurer/CFO