

**LAKEWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held on Facebook Live

April 8, 2020

The Lakewood Local School District Board of Education met for a Regular Meeting on April 8, 2020 at 6:30 p.m. on Facebook Live.

The following members answered to roll:

Mr. Nathan Corum
Ms. Tara Houdeshell
Mr. Jon Lynch
Ms. Brittany Misner
Mr. William Pollard

Student Representatives:
Makenzie Brodsky - Absent
Anthony Toskin - Absent

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

RES. NO. 085-20

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed? No.

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Agenda as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

PUBLIC PARTICIPATION - None

PRESENTATIONS

A. District Services Update

Ms. Patti Pickering, Director of District Services reported that essential services are being provided by District Services Staff as follows:

- Transportation – Bus drivers and casual van drivers are providing food service delivery
- Facilities and Maintenance – Maintenance building checks, emergency maintenance issues, cleaning and disinfecting of facilities
- Food service – Meal preparation for students
- Technology – Professional development for teachers, technology support for teachers and students, Chromebook preparation and deployment.

B. Review of Maintenance Contracts on Agenda

Mr. Kyle Mathews, Director of Facilities and Maintenance provided an overview of the maintenance contracts listed on the agenda:

- Superior Building Services, LLC for District-Wide Bi-Annual Preventative Maintenance for a two-year period

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- Daikin contract for purchase of AHU10 Chilled Water Coil Upgrade at the High School
- All Weather Systems contract through Duro-Last for High School roof replacement.

Mr. Pollard asked if Duro-Last as the product manufacturer, carried insurance to supplement the warranty of the product and the product installation. Mr. Mathews will follow up with Duro-Last.

C. Finding Leaders – Superintendent Search

Mr. Jim Harbuck and Mr. Steve Farnsworth from Finding Leakers presented a Focus Groups Summary of the responses given by the focus groups activities that took place in January 2020.

SUPERINTENDENT SEARCH - BOARD DISCUSSION

Ms. Houdeshell asked for discussion on the next steps in the search process. The semi-finalist interviews with the candidates will be held on April 15 and April 16, 2020.

After discussion it was agreed by the Board members that the interviews would be conducted via Zoom.

The finalist interviews will be held on April 27 and April 28, 2020.

After Board discussion it was agreed by the Board members that those interviews will be held in person or via Zoom depending on the personal preference of the participant. The Community Stakeholder Finalists' interviews on those same evenings will be conducted via Zoom.

APPROVE TREASURER'S REPORT - CONSENT AGENDA ITEMS

RES. 086-20

Ms. Plaisted provided an update on District fiscal operations. She gave a huge Shout Out and Thank You to the Treasurer's Office Staff, Brenda Keller and Cindy Weatherspoon for all their work in maintaining fiscal operations during this time. She also reported that the amendment to the Section 125 Plan is due to the passage of the CARES Act. It expands the definition of what is a medical expenditure and it also revises the use of HSA Debit Cards to include over the counter drugs and medications.

A. Disposition of Minutes

1. Regular Board Meeting March 11, 2020

B. Financial Reports for March 2020

C. 2020-21 Student Activity Handbook

D. Contract

1. Licking County Educational Service Center – General Education Contract for Fiscal Year 2021

E. Amendment to Lakewood Local Schools District Section 125 Plan

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RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

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Moved by Mr. Lynch, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Treasurer's Report and Consent Agenda Items as presented.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

**APPROVE AUTHORIZING THE TREASURER TO CONTINUE PAY FOR CERTAIN DAILY SUBSTITUTE EMPLOYEES DURING SCHOOL CLOSURE DUE TO COVID-19 PANDEMIC
RES. 087-20**

Ms. Plaisted reported that the Board has continued to pay the salaries and benefits of Lakewood Schools regularly scheduled employees. This resolution authorizes the Treasurer to continue pay for the listed daily substitute employees during the school closure due to the COVID-19 Pandemic.

A. Authorize the Treasurer, on behalf of this Board, to continue the compensation for the list of daily employed substitutes during the time that the schools are closed because of the COVID-19 pandemic:

1. Daily Casual Driver
 - a. John Williams
 - b. Madison Sowl
 - c. Steven Johnson
2. Daily Substitute Bus Driver
 - a. Sarah Perez-Gutierrez
 - b. Tosha Gotschall
3. Daily Substitute Custodial Helper
 - a. Robert McCord
 - b. Christine Jones

All of which are to be paid a weekly amount equal to their average rate of pay for the previous four (4) pay periods.

B. The Authorization provided by the Resolution shall remain in effect until the earlier of the following:

1. The mandatory school closure is ended by the Governor; or the end of this academic school year.

Moved by Mr. Lynch, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Treasurer to continue pay for the listed daily substitute employees during school closure due to the COVID-19 pandemic as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

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APPROVE CONTRACT WITH SUPERIOR BUILDING SERVICES, LLC FOR DISTRICT WIDE BI-ANNUAL PREVENTATIVE MAINTENANCE PROPOSAL FOR A TWO-YEAR PERIOD EFFECTIVE JULY 1, 2020 FOR \$36,150 PER YEAR

RES. NO. 088-20

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the contract with Superior Building Services, LLC for District-Wide Bi-Annual Preventative Maintenance Proposal for a two-year period effective July 1, 2020 for \$36,150 per year as presented.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

APPROVE CONTRACT WITH DAIKIN FOR PURCHASE OF AHU10 CHILLED WATER COIL UPGRADE AT THE HIGH SCHOOL FOR \$215,000 THROUGH THE OMNIA PARTNER PUBLIC SECTOR COOPERATIVE PURCHASING ORGANIZATION

RES. NO. 089-20

Moved by Ms. Misner, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the contract with Daikin for purchase of AHU10 Chilled Water Coil Upgrade at the High School for \$215,000 through the OMNIA Partner Public Sector Cooperative Purchasing Organization as presented.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

APPROVE DURO-LAST ROOFING – “TIPS CONTRACT” WITH ALL WEATHER SYSTEMS AS THE LOWEST BID CONTRACTOR FOR THE HIGH SCHOOL ROOF REPLACEMENT – INCLUDES PROJECT CONTRACT AND PROJECT ADDENDUM 2 - \$928,427.28

RES. NO. 090-20

Mr. Pollard requested verification that the product manufacturer carries insurance to supplement the warranty of the product.

Moved by Ms. Houdeshell, seconded by Mr. Pollard that the Lakewood Local School District Board of Education approves the Duro-Last Roofing “TIPS” contract with All Weather Systems as the lowest bid contractor for the High School roof replacement, which includes project contract and project addendum 2 for \$928,427.28, contingent upon manufacturer supplement of insurance coverage on the product, as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

**LAKEWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

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April 8, 2020

SUPERINTENDENT'S REPORT- CONSENT AGENDA ITEMS

RES. NO. 091-20

Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.

A. Administrative Update

Ms. Mary Kay Andrews provided updates on:

- A Thank You to Mr. Ed Parrish for donating his time and equipment to clear the drain at the High School retention pond
- Elementary Bond issue which included the new election date of April 28, 2020; process to request an Absentee Ballot; phone bank volunteers and she thanked the Levy Committee Volunteers and Cassie Kane, the Levy Chair
- Coronavirus Update
- Academic/Building Update for Remote Learning
- Athletics – OHSAA is on a hold schedule until May 1, 2020.

B. Approve Resignation of Classified Staff

1. Terry Whittington, 260 Day Custodian, Effective March 20, 2020

C. Approve Certified Substitutes for the 2020-2021 School Year

1. Nathan Biglin
2. Jennifer Thompson

D. Approve Classified Substitutes for the 2020-2021 School Year

1. Andrew Bowman, Seasonal Helper at \$10.70/hour
2. Carla Bush, Cafeteria Helper at \$10/hour
3. Dora Carpenter, Cafeteria Helper at \$10/hour
4. Trisha Carpenter, Cafeteria Helper at \$10/hour
5. Greg Clouse, Seasonal Helper at \$10.70/hour
6. Vickie Clouse, Seasonal Helper at \$10.70/hour
7. T. Scott Coffey, Seasonal Helper at \$10.70/hour, Bus Driver at \$14.10/hour
8. Barb Deering, Cafeteria Helper at \$10/hour
9. Tosha Gotschall, Bus Aide, Health/Safety Monitor, Secretary at \$10/hour, Casual Driver at \$11.70/hour, Bus Driver at \$14.10/hour
10. John Griffith, Seasonal Helper at \$10.70/hour
11. LuAnn Gulick, Educational Aide and Health/Safety Monitor at \$10/hour
12. Kim Hall, Secretary at \$10/hour
13. Julia Hupp, Cafeteria Helper and Secretary at \$10/hour
14. Connie Kidwell, Seasonal Helper at \$10.70/hour, Custodial Helper at \$11.50/hour
15. Christopher Martin, Bus Aide, Cafeteria Helper, Mail Route and Secretary at \$10/hour, Casual Driver at \$11.70/hour, Seasonal Helper at \$10.70/hour, Custodial Helper at \$11.50/hour, Mechanic at \$12.70/hour, Bus Driver at \$14.10/hour
16. Robert McCord, Custodial Helper at \$11.50/hour
17. Shane McDonie, Custodial Helper at \$11.50/hour

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RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

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18. Julie Moraine, Cafeteria Helper, Educational Aide, Health/Safety Monitor and Secretary at \$10/hour
19. Dennis Neel, Seasonal Helper at \$10.70/hour
20. Krystal O'Neil, Cafeteria Helper at \$10/hour
21. Sarah Perez-Gutierrez, Bus Aide at \$10/hour, Casual Driver at \$11.70/hour, Bus Driver at \$14.10/hour
22. Cathie Rokas, Cafeteria Helper at \$10/hour
23. Taylor Seymour, Cafeteria Helper at \$10/hour
24. Mark Tuthill, Seasonal Helper at \$10.70/hour
25. Tonia Villaloboz, Custodial Helper at \$11.50/hour
26. Walter Waldren, Seasonal Helper at \$10.70/hour
27. Doug Walker, Bus Aide at \$10/hour, Casual Driver at \$11.70/hour, Seasonal Helper at \$10.70/hour, Mechanic at \$12.70/hour, Bus Driver at \$14.10/hour
28. Bethany White, Educational Aide, Secretary, Library Tech at \$10/hour
29. Tracy White, Bus Aide at \$10/hour, Casual Driver at \$11.70/hour, Bus Driver at \$14.10/hour
30. John Williams, Mail Route at \$10/hour, Casual Driver at \$11.70/hour
31. Christine Wogan, Secretary at \$10/hour
32. John Young, Seasonal Helper at \$10.70/hour
33. Shelly Young, Seasonal Helper at \$10.70/hour
- E. Approve Non-Coaching Supplementals for the 2020-21 School Year
 1. Group I - \$6,803
 - a. Lauren Domenick, High School Band Director
 2. Group II - \$4,535
 - a. Derek Shell, High School Assistant Band Director
 3. Group III - \$3,779
 - a. Valerie Kieffer, High School Guidance Counselor
 - b. Phil Sikorski, High School Guidance Counselor
 - c. Derek Shell, Middle School Band Director
 - d. Julie Raymond, Middle School Guidance Counselor
 4. Group IV - \$3,024
 - a. Martha Fickle, High School Fall Play Director
 - b. Martha Fickle, High School Spring Play Director
 - c. Janessa Maybury, High School Yearbook Advisor
 5. Group V - \$1,890
 - a. Katie Brehmer, High School Band Auxiliary
 - b. Ryan Grubb, High School Vocal Music/Chorus Director
 - c. Debbie Coffey, Middle School Vocal Music/Chorus Director
 6. Group VI - \$1,512
 - a. Valerie Kieffer, Senior Class Advisor (split position) - \$756
 - b. Laura Nice, Senior Class Advisor (split position) - \$756
 - c. Brittany Baker, Junior Class Advisor

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Minutes of the Lakewood Local Board of Education

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- d. Michelle Duncan, Junior Class Advisor
- e. Janessa Maybury, High School Program Manager
- f. Martha Fickle, Middle School Drama Director
- 7. Group VII - \$1,134
 - a. Debbie Coffey, High School Drama Auxiliary
 - b. Erin Orr, High School Drama Auxiliary
 - c. Terri McKenzie, High School FCCLA Advisor
 - d. Mark Vukovic, High School Quiz Bowl Advisor
 - e. Sharon Smith, High School National Honor Society Advisor
 - f. Kara Caton-Searls, High School Spanish Club Advisor (split position) - \$567
 - g. Karen Ragsdale, High School Spanish Club Advisor (split position) - \$567
 - h. Lindsey Fawcett, High School STEM Club Advisor (split position -3) - \$378
 - i. Candace Haudenschild, High School STEM Club Advisor (split position -3) - \$378
 - j. Ryan Bergeman, High School STEM Club Advisor (split position -3) - \$378
 - k. Pam Hundley, Middle School Future City Advisor
 - l. Zach Brenning, Middle School Geography/History Bee Advisor
 - m. Zach Brenning, Middle School Spelling Bee Coach
 - n. Jeanine Fairburn, Middle School National Jr. Honor Society Advisor
 - o. Jeanine Fairburn, Middle School Yearbook Advisor (split position) - \$567
 - p. Katie Brehmer, Middle School Yearbook Advisor (split position) - \$567
 - q. Amy Wells, Middle School Washington D.C. Field Trip Coordinator (split position) - \$567
 - r. Jamie Mason, Middle School Washington D.C. Field Trip Coordinator (split position) - \$567
- F. Approve Rescheduling of Middle School Washington D.C. Trip to September 1- 4, 2020
- G. Approve Senior Technology Student to Provide Emergency Assistance to the Lakewood Technology Staff in Preparing Devices for At-Need Households During the COVID-19 Closure – March 23 through May 31, 2020
 - 1. Zachery Cramer at \$10/hour, not to exceed 20 hours per week
- H. Approve At-Home Device Handbook
- I. Change to Spring Coaching Contracts
 - 1. Jack Carney-Deboard Resignation from Freshman Baseball Contract
 - 2. Jack Carney-Deboard, Volunteer Baseball Coach
 - 3. Craig Lee, Freshman Baseball Coach, Group III – change split contract to 50% - \$1,848
- J. Approve Resolution Authorizing Membership in the Ohio High School Athletic Association for the 2020-21 School Year for Lakewood High School and Lakewood Middle School
- K. Approve Stephanie Howell as Home Instructor for Special Education Student at \$25/hour – Beginning March 23, 2020

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Moved by Ms. Misner, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education approves the Superintendent's Report and Consent Agenda Items as presented (Provided all Certifications and BCI-I/FBI background requirements are met).

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

SECOND READING OF BOARD POLICIES

RES. NO. 092-20

A. New Policies

1. 1615 Use of Tobacco by Administrators
2. 5460.02 Students at Risk for Not Qualifying for a High School Diploma
3. 7440.03 Small Unmanned Aircraft Systems

B. Revised Policies

1. 1310 Employment of the Treasurer
2. 1340 Non-Reemployment of the Treasurer
3. 1520 Employment of Administrators
4. 2464 Gifted Education and Identification
5. 3120 Employment of Professional Staff
6. 3120.04 Employment of Substitutes
7. 3120.05 Employment of Personnel in Summer School
8. 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
9. 3215 Use of Tobacco by Professional Staff
10. 4120 Employment of Classified Staff
11. 4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
12. 4124 Employment Contract
13. 4162 Drug and Alcohol Testing of CDL License Holders
14. 4215 Use of Tobacco by Classified Staff
15. 5113.02 School Choice Options
16. 5200 Attendance
17. 5230 Late Arrival and Early Dismissal
18. 5350 Student Mental Health and Suicide Prevention
19. 5512 Use of Tobacco
20. 6107 Authorization to Accept and Distribute Electronic Records
21. 7300 Disposition of Real Property/Personal Property
22. 7434 Use of Tobacco on School Premises
23. 8403 School Resource Officer
24. 8462 Student Abuse and Neglect
25. 8500 Food Services

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C. Delete Policy

1. 2450 Adult/Community Education

Moved by Mr. Lynch, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Second Reading of the New and Revised Policies and Deletion of Policy 2450 as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

BOARD DISCUSSION AND COMMENTS

Mr. Lynch commented on the buildings working to achieve their building goals with remote learning. He also complimented Mr. Mike Haudenschild on getting everything up and running quickly.

Mr. Pollard complemented teachers and administrators and recognized the way we have adapted to a new norm. Everybody is in this together.

Ms. Misner echoed the thoughts of Mr. Lynch and Mr. Pollard. She always appreciates the work of teachers. She also thanked Ms. Houdeshell for leading the process for the Superintendent Search and recognizes how much time she has been committing to this process.

Mr. Corum gave a big shout out to the teachers. How teachers do their job has changed and it is important work.

Ms. Houdeshell echoed everything the other Board members said. She is impressed with her high school students learning activities during this remote learning period.

STUDENT REPRESENTATIVE COMMENTS – None

L.T.A. – None

L.A.C.E. – None

PUBLIC PARTICIPATION – None

FUTURE MEETINGS

Finance Committee Meeting:

Date: May 18, 2020

Time: 6:00 p.m.

Place: Lakewood Administrative Office

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Regular Board Meeting:

Date: May 20, 2020

Time: 6:30 p.m.

Place: Lakewood High School Library

**APPROVE EXECUTIVE SESSION: PURSUANT TO OHIO REVISED CODE SECTION 121.22(G)(1),
I HEREBY MOVE THE BOARD ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF
CONSIDERING THE HIRING OF AN EMPLOYEE OR OFFICAL OF THE SCHOOL DISTRICT
RES. NO. 093-20**

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education adjourn to Executive Session at 8:49 p.m.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

Moved by Ms. Houdeshell, seconded by Mr. Pollard that the Lakewood Local School District Board of Education go out of Executive Session at 10:37 p.m.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

**APPROVE ADJOURNMENT
RES. NO. 094-20**

Moved by Ms. Houdeshell, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves adjournment at 10:38 p.m.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

Board President

Treasurer/CFO