

**LAKEWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School**

**September 11, 2019**

The Lakewood Local School District Board of Education met for a Regular Meeting on September 11, 2019 at 6:30 p.m. at the Lakewood Local High School.

The following members answered to roll:

Mr. Nathan Corum  
Ms. Tara Houdeshell  
Mr. Jon Lynch  
Ms. Brittany Misner  
Mr. William Pollard

Student Representatives:

Kaur Gursimran  
Olivia Ogg - Absent

Ms. Houdeshell asked for a moment of silence in remembrance of Staci Orsborn, Hebron Library Technician.

**PLEDGE OF ALLEGIANCE**

**APPROVE AGENDA**

**RES. NO. 015-20**

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed?

Mr. Pollard requested that XII. L. Superintendent's Consent Agenda Item – Approve Maximum Potential Lean Six Sigma Proposal be pulled for a separate vote.

Moved by Ms. Houdeshell, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Agenda as presented, with the above item as noted pulled for a separate vote.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

**PUBLIC PARTICIPATION** - None

**PRESENTATIONS**

A. Graduation Requirements

Mr. Kevin Krier, High School Principal and Mr. Jason Lee, Assistant High School Principal provided an update on graduation requirements for each of the 4 graduation classes at Lakewood High School.

**LAKEWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School**

**September 11, 2019**

B. Ms. Patti Pickering, Director of District Services provided an update of the following:

- Transportation
- Facilities and maintenance projects; Mr. Kyle Mathews and Mr. Rick Sines completed their Building Operators Certification (BOC) through Columbus State
- Food Service Direct Certification Process
- Technology Projects.

**RECOGNITIONS**

A. Devyn Sowry – Selected to Exclusive Ohio All-State Orchestra

B. Katie Chittum – Semi-Finalist in the National Merit Scholarship Competition

**APPROVE TREASURER’S REPORT- CONSENT AGENDA ITEMS**

**RES. 016-20**

Ms. Glenna Plaisted provided a report on Real Estate Tax Collections for calendar years 2019 and 2018.

A. Disposition of Minutes

1. Regular Board Meeting August 14, 2019

B. Financial Reports for August 2019

C. Transfer of Funds

From:	Title VI-B FY19	516 9219
To:	Title VI-B FY20	516 9220
Amount:	\$2,064.37	

D. Tuition Rate for Lakewood Local School District for the 2019-20 School Year - \$9,135.99/year for Ohio Residents and \$11,937.10/year for Non-Ohio Residents

E. New Grants and Funds

1. The Energy Cooperative Round-Up Hebron Little Libraries 019 9137 \$2,500.00
2. Battelle Foundation Fund of the Columbus Foundation – JIS STEM Club 019 9138 \$20,000.00
3. 6B IDEA Restoration 516 922A \$4,357.09

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Treasurer’s Report and Consent Agenda Items as presented.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

**APPROVE ADDENDUM TO THE SUPERINTENDENT’S CONTRACT – EFFECTIVE AUGUST 1, 2019**

**RES.NO. 017-20**

Moved by Mr. Pollard, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the addendum to the Superintendent’s contract as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

**LAKEWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School**

**September 11, 2019**

**APPROVE ADDENDUM TO THE TREASURER'S CONTRACT – EFFECTIVE AUGUST 1, 2019  
RES.NO. 018-20**

Moved by Mr. Corum, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves the addendum to the Treasurer's contract as presented.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

**SUPERINTENDENT'S REPORT- CONSENT AGENDA ITEMS  
RES. NO. 019-20**

*Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.*

**A. Administrative Update**

Ms. Mary Kay Andrews provided an update on:

1. Start of Year
2. Operating Levy & Bond
  - a. Planned events
  - b. Sign distribution
  - c. Posting videos on social media
  - d. Next Levy Committee Meeting is September 17, 2019 at 5:00 p.m., at the High School
3. Thanked Rural King for donation of 2,000 bottles of water during the boil alert on main campus
4. Athletic Boosters update:

Mr. Toby Miller, President of Lakewood Athletic Boosters and Mr. Mark Meadows, Vice President of Lakewood Athletic Booster, provided an update on the stadium turf timeline, turf loan balance and turf replacement. The Lakewood Athletic Boosters would like to work with the School Board and Administration on a cooperative plan of sharing the cost to replace the turf when its life span is up.

The Athletic Boosters will be passing a resolution at its next meeting to endorse the Lakewood levies on the November ballot.

Several board members thanked the Lakewood Athletic Boosters for their transparency. Mr. Toby Miller was also thanked for his personal volunteerism and countless hours dedicated to the Lakewood Athletic Boosters.

**B. Approve Resignation of Certified Staff**

1. Abigail Isaly, 7<sup>th</sup> Grade Language Arts, Effective August 18, 2019

**C. Approve Employment of Certified Staff for the 2019-20 School Year**

1. Jessica Koches, one year contract as 7<sup>th</sup> Grade Language Arts at \$36,692 (Step 2/0), Effective August 27, 2019 – prorated \$35,087.50

**LAKEWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School**

**September 11, 2019**

- D. Approve Employment of Classified Staff for the 2019-20 School Year
1. Carla Bush, one year contract as two hour cafeteria server at \$11.82/hour (Step 0) – Retroactive to August 20, 2019
- E. Approve Employment of Classified Substitutes for the 2019-20 School Year
1. T. Scott Coffey, Substitute Bus Driver at \$14.10/hour
  2. Tosha Gotschall, Substitute Health & Safety Monitor at \$10.00/hour – Retroactive to August 28, 2019
  3. Julie Moraine, Substitute Cafeteria Helper and Secretary at \$10.00/hour
  4. Amy Pletcher, Substitute Bus Aide, Cafeteria Helper and Secretary at \$10.00/hour
  5. Dora (Kay) Carpenter, Substitute Custodial Helper at \$11.50/hour – Retroactive to August 29, 2019
  6. Trisha Carpenter, Substitute Custodial Helper at \$11.50/hour – Retroactive to August 29, 2019
  7. Sarah Perez-Gutierrez, Substitute Bus Driver at \$14.10/hour – Retroactive to August 16, 2019
- F. Approve Substitute Psychologist to cover the Maternity Leave of Current Psychologist for 12 weeks
1. Ray Smail, 2 days per week for 7.25 hours/day for 24 days at \$50.00/hour – Effective September 9, 2019
- G. Approve Change of Salary for the 2019-20 School Year
1. Faith Aleshire, 8<sup>th</sup> Grade Language Arts Teacher at \$40,917 (Step 3/1)
  2. Taylor Brown, 4<sup>th</sup> Grade Teacher at \$40,917 (Step 3/1)
- H. Approve Jackson Intermediate After-School STEM Program (Fund 019 9138)
1. Kelsey Boyer to plan class and teach class - \$1,500.00
- I. Approve Stipends for Teachers from Phillips JIS Lucy Calkins Donation (Fund 019 9135)
1. Bernadette Bloom \$75.00
  2. Cynthia Bell \$100.00
  3. Martha Cable \$100.00
  4. Beth Cline \$100.00
  5. Sharon Daugherty \$100.00
  6. Michele Degraeve \$100.00
  7. Cara Ettenhofer \$100.00
  8. Carrie Francis \$100.00
  9. Karen Mack \$75.00
  10. Sharon McCord \$100.00
  11. Sarah Wright \$100.00
- J. Approve Stipend for Training for Orton Gillingham (Fund 516 922A)
1. Haley Chamberlain \$250.00
  2. Ashly Draper \$250.00
  3. Mary Guliano \$250.00
  4. Kelsie Maynard \$200.00
  5. Alicia Pittro \$250.00

**LAKEWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School**

**September 11, 2019**

K. As required under Ohio Revised Code, Section 3313.821, the Lakewood Local Board of Education and Licking County Educational Service Center jointly publish the attached statement related to the Licking County Business and Advisory Council activities for 2019-2020 School Year

L. Approve Maximum Potential Lean Six Proposal – Pulled for a Separate Vote

M. Approve Employment of Certified Substitutes for the 2019-2020 School Year

1. Linda Boyd
2. Megan Greenleaf
3. Susan Hankinson
4. Stephanie Kinne
5. Laura McCarthy-Roeger
6. Brittany Morgan
7. Margaret Richards

Moved by Ms. Misner, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves the Superintendent's Report and Consent Agenda Items as presented (Provided all Certifications and BCI-I/FBI background requirements are met).

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

**APPROVE MAXIMUM POTENTIAL LEAN SIX SIGMA PROPOSAL  
RES. NO. 020-20**

Ms. Andrews discussed Prepared for Success on the Ohio Report Card and the impact on the Report Card by offering the Lean Six designation.

Mr. Pollard would like to tighten up some wording included within this proposal. Mr. Pollard identified the requested changes.

Moved by Mr. Pollard, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Maximum Potential Lean Six Sigma Proposal, with proposed changes.

Yeas: Mr. Corum, Ms. Houdeshell, Ms. Misner, Mr. Pollard

Nays: Mr. Lynch. Motion approved.

**APPROVE RETIREMENT OF SUPERINTENDENT, MS. MARY KAY ANDREWS, AT THE END OF  
THE DAY, JULY 31, 2020**

**RES. NO. 021-20**

Ms. Mary Kay Andrews read her retirement letter.

Ms. Houdeshell followed with a Board prepared statement thanking Ms. Andrews for her contributions as Superintendent and wishing her the best in her retirement.

Moved by Mr. Pollard, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the retirement of the Superintendent as presented.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

**LAKEWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School**

**September 11, 2019**

**COMMITTEE REPORT**

Facilities Committee

Ms. Brittany Misner reported that the Facilities Committee met on September 9, 2019 at 4:00 p.m. at the Administrative Office. The topics of discussion included the development of a Long-Term Facilities Plan; High School roof replacement estimated cost; and Innovation Center update.

**BOARD DISCUSSION AND COMMENTS**

**A. Filming and Streaming Board of Education meetings**

Mr. Mike Haudenschild provided a quick update on the filming and recording of the board meetings. He plans on moving forward with the purchase of equipment needed to proceed with this project.

**B. Comments**

Mr. Pollard shared his passion for the new elementary school. We have listened to the community and included only the elementary school in the project. Now is the time. He also thanked Ms. Andrews for her dedication to the students.

Ms. Misner echoed everything that Mr. Pollard said on the elementary school. She thanked the Levy volunteers. She thanked Henderickson, THK and Covestro for the donation of school supplies. She also thanked Ms. Andrews.

Mr. Corum congratulated Katie Chittum on her accomplishments and Ms. Andrews on her retirement.

Mr. Lynch wished Ms. Andrews well in her retirement and he will miss Ms. Staci Orsborn.

Ms. Houdeshell congratulated Katie Chittum; thanked the staff who are working on grants; and extended the best to Ms. Andrews on her retirement.

**STUDENT REPRESENTATIVE COMMENTS – None**

**L.T.A.**

Ms. Michelle Vayansky and Ms. Lindsey Fawcett were in attendance. They expressed their condolences to the family of Staci Orsborn. L.T.A. will be hosting a Tailgate party for the September 27, 2019 football game and they reported they are 145 members strong.

**L.A.C.E. – None**

**PUBLIC PARTICIPATION**

Ms. Jessica Corum, Levy Chair, provided an update on levy events, postcards, etc.

**LAKEWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School**

**September 11, 2019**

Mr. Dave Lohr commented that Ms. Staci Orsborn will be missed. He also thanked Ms. Andrews for her time and energy.

**FUTURE MEETINGS**

Board Work Session:           Date: September 12, 2019  
  Time: 6:00 p.m.  
  Place: Lakewood High School Library

Special Meeting:                Date: September 25, 2019  
  Time: 6:30 p.m.  
  Place: Administrative Office

Community Forum:            Date: October 1, 2019  
  Time: 7:00 p.m.  
  Place: Lakewood High School Performing Arts Center

Finance Committee:            Date: October 3, 2019  
  Time: 3:30 p.m.  
  Place: Administrative Office

Regular Board Meeting:        Date: October 9, 2019  
  Time: 6:30 p.m.  
  Place: Lakewood High School Library

**APPROVE EXECUTIVE SESSION: PURSUANT TO OHIO REVISED CODE SECTION 121.22(G)(I), I HEREBY MOVE THE BOARD ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING AN EVALUATION OF AN EMPLOYEE OR OFFICIAL OF THE SCHOOL DISTRICT RES. NO. 022-20**

Moved by Ms. Houdeshell, seconded by Mr. Pollard that the Lakewood Local School District Board of Education adjourn to Executive Session at 8:20 p.m.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

Moved by Mr. Corum, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education go out of Executive Session at 9:33 p.m.

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

**LAKWOOD LOCAL BOARD OF EDUCATION  
RECORD OF PROCEEDINGS**

**Minutes of the Lakewood Local Board of Education**

**Regular Meeting**

**Held at the Lakewood Local High School**

**September 11, 2019**

**APPROVE ADJOURNMENT**

**RES. NO. 023-20**

Moved by Ms. Misner, seconded by Mr. Lynch that the Lakewood Local School District Board of Education approves adjournment at 9:34 p.m.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

---

Board President

---

Treasurer/CFO