

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, JULY 27, 2021

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the Northbrook Junior High School library and streamed on the district's YouTube Channel for said district on Tuesday evening, July 27, 2021.

Vice President Michelle Kohler called the meeting to order at 7:01 p.m. with the following members present at roll call:

DeShawn Arms
Matt Cassidy
Jennifer Gallinson
Shweta Jinkala
Mara Silver-Schack
Michelle Kohler

Absent: Tracy Katz Muhl

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Michelle Jackson, Director of Learning; and Ramsin Israel, District Computer Technician.

PLEDGE OF ALLEGIANCE

VISITOR'S COMMENTS

None.

SUPERINTENDENT'S REPORT

Dr. Larry Hewitt reviewed the board calendar and community health metrics. Dr. Kelly Sculles reported on Summer School and Extended School Year enrollment and courses. Assistant Superintendent Dr. Kris Raitzer reported on the Getting Ready Camp, a new program offered to rising 1st grade through 6th grade students who received additional literacy and math support during the previous school year. The camp was offered for 12 days and was intended to help students building confidence in math and literacy skills.

(Ratification of New Staff)

It was moved by Member Silver-Schack and seconded by Member Cassidy that the Board of Education approve the following contracts for employment for the 2021-22 school year, subject to the provisions of the Board policy pertaining to

pension contributions, at the respective step and cash salary and TRS contribution (collectively known as “Salary”):

<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>STEP AND LANE</u>
Elizabeth A. Immer	MB	Science Lab	M+00-09, \$70,054.00 to prorated 52% \$36,374.13.
Megan M. Roberts	GB	Kindergarten Teacher	M+00-06, \$64,196.

On a roll call vote, the following voted Aye: Members Silver-Schack, Cassidy, Arms, Gallinson, Jinkala, and Acting President Kohler. Nay: none. Abstain: none. Absent: President Katz Muhl. Motion carried.

PUBLIC HEARING

At 7:15 p.m., Acting President Kohler called to order the public hearing on the Opening of School Plan for the 2021-22 school year in accordance with the Elementary Secondary School Emergency Relief Fund requirements. Dr. Hewitt reviewed practices and protocols that will be in place to start the year. The plan is being developed to ensure health and safety of all students and staff following public health guidelines. The plan may change at any time to allow for increased or decreased mitigation measures based on crucial public health factors. Since a majority of our students are not eligible for vaccination at this time, the district will follow CDC guidelines for layered prevention strategies including:

- Monitoring community transmission
- Monitoring vaccination coverage
- Screening testing
- Use of face masks
- Handwashing, staying home when sick and getting tested
- Contact tracing
- Increased ventilation
- Expanded cleaning and disinfection

Board members asked questions regarding implementation of screening testing and various aspects of the prevention strategies. Dr. Hewitt noted that the district leadership will be monitoring guidance from agencies for any proposed changes as the year progresses and make adjustments as necessary. The public hearing closed at 8:08 p.m.

(SHIELD Illinois Testing)

Dr. Hewitt clarified that there is no cost for the SHIELD Illinois test and the contract could be ended at any time. By general consensus, the Board of Education authorized Dr. Hewitt to proceed with the Illinois SHIELD testing services contract for the district.

APPROVAL OF MINUTES

It was moved by Member Arms and seconded by Member Cassidy that the Board of Education approve the Regular Meeting minutes of June 22, 2021, Closed Session minutes of June 22, 2021, and Special Board Meeting minutes of July 21, 2021, since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack, and Jinkala. Nay: none. Abstain: Acting President Kohler. Absent: President Katz Muhl. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Gallinson and seconded by Member Arms that the Board of Education approve the Consent Agenda:

(Payroll – last half of June 2021 and first half of July 2021)

the payment of employee salaries for the last half of June 2021, in the amount of \$1,210,741.62 and covered by check numbers 65516 through 65543, and deduction check numbers 65562 through 65591, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 27, 2021;

the payment of employee salaries for the first half of July 2021, in the amount of \$198,397.02 and covered by check numbers 65592 through 65597, and deduction check numbers 65598 through 65602, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 27, 2021;

(Payroll – July & August, 2020 – Teachers)

the payment of employee salaries for the last half of June 2021, (7/15 summer checks) in the amount of \$814,230.11 and covered by check numbers 65544 through 65547, and deduction check numbers 65562 through 65591, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 27, 2021;

the payment of employee salaries for the first half of July 2021 (7/30 Summer checks), in the amount of \$815,289.78 and covered by check numbers 65548 through 65551, and deduction check numbers 65562 through 65591, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 27, 2021;

the payment of employee salaries for the last half of July 2021 (8/15 Summer checks), in the amount of \$804,647.53 and covered by check numbers 65562 through 65555 and deduction check numbers 65562 through 65591 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 27, 2021;

the payment of employee salaries for (summer school), in the amount of \$177,594.88 and covered by check numbers 65556 through 65561 and deduction check numbers 65562 through 65591, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 27, 2021;

(Bills)

vendor invoices totaling \$1,716,642.82 and Warrants listed as Numbers 56926 through 57068, with the following void 56678, confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated July 27, 2021.

(Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations and Dismissals)

(New Hires)

Clair Felde	NBJH	One-on-One Assistant	\$16/hr.
Rebecca Herrera	NBJH	Foundational Assistant	\$16/hr.
Wendy Klatt	NBJH	Paraprofessional	\$17/hr.
Taylor Loew	NBJH	One-on-One Assistant	\$16.50/hr.
Megan McGuire	NBJH	Foundational Assistant	\$15/hr.
Lori McLeod	DO	Admin. Assistant/Receptionist	\$21/hr.
Ivan Morales	MB	Custodian – part-time	\$16/hr.
Jenny Patap	MB	4 th Grade Assistant	\$14/hr.
Salomon Rocha	MB	Custodian	\$21/hr.
Colleen Sanguinetti	MB	Kindergarten Assistant	\$13.84/hr.

(Rehires)

Amanda Dziadus	WM	5 th Grade Teacher	Step B+00-01, \$49,644.
Killeen Nass	MB	4 th Grade Teacher	Step B+00-05, \$55,007.

(Contract Changes)

Morgan Adducci	WM	2 nd Grade Teacher From Step B+00-03, \$52,085.00 to Step B+12-03, \$53,681.00
Athanasia Drakoulis	WM	YE Teacher From Step B+12-05, \$56,649.00 to Step B+24-05, \$56,924.00
Marina Paliev	WM	EL Teacher From Step M+00-04, \$59,680.00 to Step M+12-04, \$62,048.00

(Resignations)

Pamela Grant	WM	YE Aide
Susan Nordberg	MB	4 th Grade Teacher
Kristin Samuels	NBJH	Instructional Coach
Rebecca Warga	GB	Special Education Aide
Elizabeth Winemiller	GB	5 th Grade Aide
Jennifer Zhao	NBJH	Special Education Teacher

(Destruction of Closed Session Recordings)

the destruction of verbatim recordings of closed sessions that are 18 months or older and are dated 8/27/19, 10/22/19, 11/5/19, 11/26/19, 12/17/19, and 1/28/20.

On a roll call vote, the following voted Aye: Members Gallinson, Arms, Silver-Schack, Jinkala, Cassidy, and Acting President Kohler. Nay: none. Abstain: none. Absent: President Katz Muhl. Motion carried.

FINANCE

(Financial Report)

The Board of Education received copies of the District 28 Financial Report for the period ending June 30, 2021. The Finance Committee of the Whole meeting was conducted earlier in the evening, beginning at 6:15 p.m. to review the tentative FY2022 budget. Mrs. Donato presented the annual license and maintenance contract for the district's phone system.

It was moved by Member Silver-Schack and seconded by Member Jinkala that the Board accept the District 28 Financial Report for the period ending June 2021.

On a roll call vote, the following voted Aye: Members Silver-Schack, Jinkala, Cassidy, Arms, Gallinson, and Acting President Kohler. Nay: none. Abstain: none. Absent: President Katz Muhl. Motion carried.

(Adoption of Tentative Budget)

During the Committee of the Whole meeting held earlier in the evening, Chief Financial Business Official Jessica Donato presented extensive information on the tentative 2021-22 budget, including revenues and expenditures for each fund within the budget. She also compared budgeted and actual expenses for the 2021-22 fiscal year. Board members had the opportunity to ask questions to clarify their understanding. In addition, the Board's Finance Committee reviewed the tentative budget in detail during a meeting held earlier in the month.

It was moved by Member Arms and seconded by Member Cassidy that the Board of Education adopt the tentative budget for the period beginning July 1, 2021, and ending June 30, 2022, that it be placed on display for the period prescribed by law, and that a public hearing be held on September 21, 2021, and notice be published in the Northbrook Star, as required by law.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack, Jinkala, and Acting President Kohler. Nay: none. Abstain: none. Absent: President Katz Muhl. Motion carried.

(Superintendent Search Firm Letter of Agreement)

The Board interviewed three firms at a special meeting July 21 and voted to approve an agreement with School Exec Connect. The consultants who will lead the search are Dr. Linda Yonke, retired superintendent from New Trier High School, and Dr. Devon Horton, superintendent of Evanston/Skokie District 65.

It was moved by Member Gallinson and seconded by Member Arms that the Board of Education approve the proposal from School Exec Connect to conduct the district's superintendent search, subject to review of the final letter of agreement by the district's attorney.

On a roll call vote, the following members voted Aye: Members Gallinson, Arms, Silver-Schack, Jinkala, Cassidy, and Acting President Kohler. Nay: none. Abstain: none. Absent: President Katz Muhl. Motion carried.

BUILDINGS and GROUNDS

Mrs. Donato reported that the security improvements are continuing at all four schools. Roofing projects are scheduled for Greenbriar and Northbrook Junior High. Desks that were ordered to allow for social distancing have been received at the junior high and are coming soon for the elementary schools.

LEGISLATION
(Legislative Update)

No report.

COMMUNICATION

Dr. Hewitt stated that Communications Director Terry Ryan is getting ready for the start of school with communication to parents and planning a social media campaign to promote the start of school.

TrueNorth

NSSSED has officially changed the organization's name to TrueNorth. Member Silver-Schack reported the organization does not meet in July, but she was able to meet with Dr. Schneider to become more acquainted with the organization.

AD HOC Committees
(Economic Development Committee)(EDC)

Member Cassidy attended the most recent meeting. The latest meeting included general economic numbers in the village and what affects the tax base. He noted there was discussion about the purpose and direction of the committee.

NEW BUSINESS

None.

CLOSED SESSION
(In)

At 8:38 p.m., it was moved by Member Jinkala and seconded by Member Gallinson that the Board of Education go into Closed Session to discuss the following:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District or legal counsel for the District, including testimony on a complaint lodged against an employee or legal counsel for the District to determine its validity as authorized 5ILCS 120/2 © (1), and
2. Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

3. Litigation, when the public body finds an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting as authorized by 5ILCS 120/2(c)(11).

On a roll call vote, the following voted Aye: Jinkala, Gallinson, Silver-Schack, Cassidy, Arms, and Acting President Kohler. Nay: none. Abstain: none. Absent: President Katz Muhl.

(Out)

At 9:16 p.m. it was moved by Member Silver-Schack and seconded by Member Cassidy that the Board of Education return to Regular Session.

On a roll call vote, the following voted Aye: Members Gallinson, Arms, Cassidy, Silver-Schack, and Acting President Kohler. Nay: none. Abstain: none. Absent: President Katz Muhl. Motion carried.

ADJOURNMENT

At 9:17 p.m., it was moved by Member Arms and seconded by Member Silver-Schack that the meeting be adjourned.

All members present voted Aye. Absent: President Katz Muhl. Motion carried.

Jennifer Gallinson, Secretary

Michelle Kohler, Vice President