

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, SEPTEMBER 21, 2021

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the Northbrook Junior High School library and streamed on the district's YouTube Channel for said district on Tuesday evening, September 21, 2021.

President Tracy Katz Muhl called the meeting to order at 7:04 p.m. with the following members present at roll call:

DeShawn Arms
Jennifer Gallinson
Michelle Kohler
Mara Silver-Schack
Shweta Jinkala
Matt Cassidy
Tracy Katz Muhl

Absent: none.

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; and Ramsin Israel, District Computer Technician.

VISITOR'S COMMENTS/PRESENTATIONS

None.

SUPERINTENDENT'S REPORT

Dr. Hewitt presented the Board calendar, enrollment report, and health metrics from the Elementary School Local Public Health Dashboard for review.

School Year Update

Dr. Hewitt reported that it was a full team effort to get the school year started and everyone's hard work is greatly appreciated. He noted that although the stressors may be different from last year, this year is proving to be challenging due to changing guidelines and remote instruction for quarantined students. A staffing shortage for classroom and special education aides is adding to the challenge.

SHIELD Illinois saliva testing has started. Dr. Hewitt thanked Dr. Sculles for helping to organize the program at each school. After one week of testing, the program was paused due to defective testing supplies. The district developed a COVID dashboard to share more data with parents and staff, including testing

participation and positivity rates, daily averages for student quarantines, and weekly district-wide summary. State guidance also requires the district to inform parents and staff of positive cases along with additional information such as symptoms to be aware of and mitigation steps the district is taking.

Township district superintendents continue to meet weekly, with safety protocols as an ongoing agenda topic.

Vaccination Status

Dr. Hewitt reported that 72% of eligible students are fully vaccinated. For all staff, 96.6% are fully vaccinated or in process. Of the certified staff, 99% are fully vaccinated or in process.

(The superintendent's report will resume following the budget hearing.)

2021/22 BUDGET HEARING

Annually the District presents a legal budget, and after the required 30-day period for public access, the Board of Education calls for a hearing in order to receive public comment.

At 7:24 p.m., it was moved by Member Silver-Schack and seconded by Member Cassidy at to open the public hearing on the legal budget for 2021-22.

On a roll call vote, the following voted Aye: Members Silver-Schack, Cassidy, Arms, Gallinson, Kohler, Jinkala, and Katz Muhl. Nay: none. Absent: none. Abstain: none. Motion carried.

Chief School Business Official Jessica Donato provided an overview of the 2021-22 budget, including a summary of revenues and expenditures, an overview of capital projects and other initiatives.

There was no public comment.

At 7:34 p.m., following a question-and-answer period with the Board, it was moved by Member Arms and seconded by Member Silver-Schack that the budget hearing close.

On a roll call vote, the following voted Aye: Arms, Silver-Schack, Jinkala, Cassidy, Gallinson, Kohler, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

SUPERINTENDENT'S REPORT (continued)

Summer Professional Development

Assistant Principal Dr. Kris Raitzer reported that the district offered 32 summer professional development courses for teachers on a range of topics, with over 130 staff members attending one or more session, for a total of 360 participants.

Evaluation forms from the sessions indicated a satisfaction rating of 3.7 to 4.0 on a 4-point scale.

Interim Principal Contract

Dr. Hewitt reported that retired elementary principal Helena Vena is ready to assist Meadowbrook during Mr. Thomes' absence, from October 14 through November 15.

It was moved by Member Kohler and seconded by Member Arms that the Board approve the Interim Principal's Contract, as presented.

On a roll call vote, the following voted Aye: Members Kohler, Arms, Silver-Schack, Jinkala, Cassidy, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

APPROVAL OF MINUTES

It was moved by Member Arms and seconded by Member Silver-Schack that the Board of Education approve the Regular Meeting minutes of August 24, 2021; Committee-of-the-Whole Meeting minutes of September 13, 2021; and Committee-of-the-Whole Meeting Closed Session minutes of September 13, 2021, since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Arms, Silver-Schack, Jinkala, Cassidy, Gallinson, Kohler, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Jinkala and seconded by Member Cassidy that the Board of Education approve the Consent Agenda, as presented:

(Payroll – last half of August 2021 and first half of September 2021)

the payment of employee salaries for the last half of August 2021, in the amount of \$ 1,083,286.12 and covered by check numbers 65637 through 65647, and deduction check numbers 65648 through 65664, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated September 21, 2021;

the payment of employee salaries for the first half of September 2021, in the amount of \$1,206,058.06 and covered by check numbers 65665 through 65688, and deduction check numbers 65689 through 65697, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated September 21, 2021;

(Bills)

vendor invoices totaling \$1,029,606.57 and Warrants listed as Numbers 57213 through 57415, confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated September 21, 2021;

(Personnel Report: New Hires, Contract Changes and Resignations)

The Employment of Staff:

Zamaya Brito	MB	KidCare	\$14//hr.
Olivia Nielsen	MB	KidCare	\$14/hr.
Hayley Raymond	GB	KidCare	\$14/hr.
Olivia Tinker	WM	KidCare	\$14/hr.
Maria Paraskevopoulos	NBJH	Lunchroom Supervisor	\$25.13/hr.
Romana Sabau	NBJH	Lunchroom Supervisor	\$25.13/hr.
Eunice Son	NBJH	Lunchroom Supervisor	\$25.13/hr.
Michael Goytia	NBJH	Custodian p/t	\$16/hr.

Contract Changes:

Athanasia Drakoulis	WM	EC Teacher	From Step B+24-05, \$56,924 to Step M+00-05, \$62,205
Heather A. Havlicek	WM	Art Teacher	From Step B+00-10, \$61,722 to Step B+12-10, \$64,580
Lauren Israel	MB	First Grade	From Step M+12-07, \$68,198 to Step M+30-07, \$70,516
Natalie N. Krsek	MB	2 nd Grade	From Step M+00-21, \$93,323 to Step M+12-21, \$98,995
Allison Rubenstein	WM	Fourth Grade	From Step B+12-06, \$58,753, to Step B+24-06, \$59,068.
Velvet R. Thomas	NBJH	7 th Grade LA	From Step B+24-13, \$70,177 to Step M+00-13, \$78,304.

BUILDINGS and GROUNDS
(Payout #1 J.L. Adler Roofing & Sheet Metal, Inc.)

It was moved by Member Silver-Schack and seconded by Member Kohler to approve Payout #1 for the NBJH & GB Roofing Replacement Project, to J.L. Adler Roofing & Sheet Metal, Inc., in the amount of \$328,778.10.

Original Contract Sum	\$ 457,720.00
Net Change by Change Orders	\$ 0
Contract Sum to Date	\$ 457,720.00
Total Completed & Stored to Date	\$ 365,309.00
Retainage	\$ 36,530.90
Total Earned Less Retainage	\$ 328,778.10
Less Previous Certificates for Payment	\$ 0
Current Payment Due	\$ 328,778.10
Balance to Finish (including Retainage)	\$ 128,941.90

On a roll call vote, the following members voted Aye: Silver-Schack, Kohler, Jinkala, Cassidy, Arms, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

LEGISLATION

President Katz Muhl noted that the first legislative luncheon will be held Friday, Sept. 24 as a virtual and in-person event.

COMMUNICATION

Communications Director Terry Ryan gave an update on SHIELD testing, the new COVID dashboard and the mobile app. She also provided information regarding the superintendent search and reported that invitations were sent out for the online survey.

TrueNorth Educational Cooperative 804

Member Silver-Schack attended training for TrueNorth Educational Cooperative.

NEW BUSINESS

(Village of Northbrook Climate Action Plan)

Dr. Hewitt will be reviewing the plan with Mrs. Donato and Director of Buildings and Grounds Joel Gallegos and will provide an update at the October Board meeting.

ADJOURNMENT

At 8:09 p.m., it was moved by Member Kohler and seconded by Member Jinkala that the meeting be adjourned.

On a roll call vote, the following Aye: Members Kohler, Jinkala, Cassidy, Arms, Gallinson, Silver-Schack and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

Jennifer Gallinson, Secretary

Tracy Katz Muhl, President