

MINUTES OF A REGULAR MEETING  
OF THE  
BOARD OF EDUCATION, DISTRICT 28  
HELD TUESDAY, NOVEMBER 23, 2021

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held at Northbrook Junior High School in the library and streamed on the district's YouTube Channel for said district Tuesday evening, November 23, 2021.

President Katz Muhl called the meeting to order at 7:04 p.m. with the following members present at roll call:

Matt Cassidy  
Shweta Jinkala  
Mara Silver-Schack  
Tracy Katz Muhl

Absent: DeShawn Arms, Jennifer Gallinson, Michelle Kohler.

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; and Dimitri Vassilopoulos, Technology Support Specialist.

**VISITOR'S COMMENTS**

None.

**SUPERINTENDENT'S REPORT**

Dr. Hewitt presented the Board calendar, enrollment report and health metrics from the Northfield Township public health dashboard for review.

**(Youth Vaccination Clinic)**

Two clinics were held in Northbrook, open to all children ages 5-12. Dr. Hewitt reported that 1,000 children received the vaccine at the first clinic and 700 at the second clinic. All recipients were automatically scheduled for a second dose two weeks from the first dose. The district will continue to monitor SHIELD testing and if the eligibility drops low enough due to a high vaccination rate, the district may suspend testing at the schools.

**(2021 Illinois School Report Card)**

Dr. Hewitt presented the annual School Report Cards for review, one for the district and one for each school. The report cards include all the metrics that do not rely on assessment data. The ISBE will release assessment data in December.

**(2022-23 School Calendar – First Draft)**

The proposed calendar begins with a Teacher Institute Day on Monday Aug. 15, 2022. Parent/teacher conferences, school improvement planning days, and state holidays remain the same as with the current calendar, except for the newest state holiday – Election Day on November 8, 2022. Student attendance is not allowed on this day due to the high number of schools across the state that are used as polling sites. The last day of school (a half day) is Thursday, June 1, 2023. The district aligns with the high school calendar for winter and spring breaks. The 2022-23 school calendar will be finalized at the December 14 meeting.

**(Grant Funding Activities)**

Dr. Raitzer provided a summary of the following federal grants: Title I, Title II, IDEA Flow-Through, Library, IDEA Preschool, and ESSER grants. The federal grants represent 5% of total district budget and target specific populations. ESSER funds are being used for pandemic expenses. There is a federal requirement to share some funds with non-public schools located within district boundaries, based on a formula within the grant program.

**(NWEA Measures of Academic Progress Fall Report)**

Dr. Raitzer and Mrs. Jackson discussed the outcomes of fall MAP assessments by subject and grade. The assessments are used by teachers to evaluate classroom learning and specific needs of children, while school and district administration can analyze macro data to monitor district programs and curriculum. This year's assessments also helped to determine the impact of the pandemic. In general, there is consistency in student outcomes over the last three years. Teaching teams are working with students who may need extra support.

**APPROVAL OF MINUTES**

It was moved by Member Silver Schack and seconded by Member Cassidy that the Board of Education approve the Regular Meeting minutes of October 26, 2021; the Closed Session minutes of October 26, 2021; the minutes of the Special regular meetings of November 9, 16, 18, 2021; and the Special Closed

Session minutes of November 9, 16, and 18, 2021, since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Silver-Schack, Cassidy, Jinkala, and Katz Muhl. Nay: none. Abstain: none. Absent: Members Arms, Gallinson, and Kohler. Motion carried.

### **APPROVAL OF CONSENT AGENDA ITEMS**

It was moved by Member Jinkala and seconded by Member Silver-Schack that the Board of Education approve the Consent Agenda as presented:

#### **(Payroll – last half of October 2021 and first half of November 2021)**

the payment of employee salaries for the last half of October 2021, in the amount of \$1,235,935.97 and covered by check numbers 65769 through 65789, and deduction check numbers 65790 through 65807, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the Vice President and Secretary of the School District Board of Education, and dated November 23, 2021;

the payment of employee salaries for the first half of November 2021, in the amount of \$1,208,282.86 and covered by check numbers 65808 through 65828, and deduction check numbers 65829 through 65837, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the Vice President and Secretary of the School District Board of Education, and dated November 23, 2021;

#### **(Bills)**

Vendor invoices totaling \$762,660.76 and Warrants listed as Numbers 57631 through 57790, and with the following voids 202100240, 202100241, 202100279, through 202100283, and 202100328, confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated November 23, 2021.

#### **(Personnel Report)**

##### **New Hires**

Samuel Bankhead	WM	KidCare	\$14/hr.
Casey Garcia	DO	Administrative Assistant	\$21.50/hr.
Lesley Goodman	MB	1-on-1 Aide	\$20/hr.
Fernando O. Hood	GB	Aide	\$15.50/hr.
Jordyn Meyers	WM	KidCare	\$14/hr.
Susan Nordberg	MB	EL Assistant p/t	\$20/hr.
Gena Shamon	GB	Sp. Ed. Aide	\$15.50/hr.

## Resignations

Rita Mounsef	WM	1-on-1 Aide
Olivia Tinker	WM	KidCare

On a roll call vote, the following voted Aye: Members Jinkala, Silver-Schack, Cassidy, and Katz Muhl. Nay: none. Abstain: none. Absent: Members Arms, Gallinson, and Kohler.

## **FINANCE**

### **(Financial Report)**

Mrs. Donato presented the financial packet for the month ending October 31, 2021. Food service sales are improving over last year. The following were also completed: IMRF Compliance Review, worker's compensation insurance policy premium audit, and TRS audit.

It was moved by Member Silver-Schack and seconded by Member Jinkala that the Board accept the District 28 Financial Report for the period ending October 31, 2021.

On a roll call vote, the following voted Aye: Members Silver-Schack, Jinkala, Cassidy, and Katz Muhl. Nay: none. Abstain: none. Absent: Members Arms, Gallinson, and Kohler. Motion carried.

### **(Final Payout for J.L. Adler Roofing and Sheet Metal Inc.)**

It was moved by Member Cassidy and seconded by Member Silver-Schack that the Board approve the final payment to J.L. Adler Roofing and Sheet Metal, Inc., in the amount of \$64,761.90, for Northbrook Junior High School and Greenbriar School Roofing Project.

Original Contract Sum	\$	509,700.00
Change Order #1	\$	(51,980.00)
Change Order #2	\$	(64,180.00)
New Contract Sum	\$	393,540.00
Previous Payments	\$	328,778.00
Current Payment Due	\$	64,760.90

On a roll call vote, the following voted Aye: Cassidy, Silver-Schack, Jinkala, and Katz Muhl. Nays: none. Abstain: none. Absent: Members Arms, Gallinson, and Kohler. Motion carried.

## **BUILDINGS and GROUNDS**

No report

## **LEGISLATION**

Member Cassidy represented the Board at the Illinois Association of School Boards (IASB) convention of delegates. The delegates voted on various position statements. IASB will publish a full report of resolutions approved by the delegates.

## **POLICY**

The Board conducted the second reading of the Illinois Association of School Boards PRESS Issue 106 policies: 4:80,4:90, 6:20, 6:340, 7:100, 7:300; and PRESS Issue 107 policies: 1:30, 2:10, 2:125-E3, 2:130, 2:240, 5:10, 6:100-E1, 6:100-E2, 6:145, 6:160, 6:235, 6:260, 7:280, and 8:90.

It was moved by Member Cassidy and seconded by Member Silver-Schack that the Board approve the policies.

On a roll call vote, the following voted Aye: Members Cassidy, Silver-Schack, Jinkala, and Katz Muhl. Nay: none. Abstain: none. Absent: Members Arms, Gallinson, and Kohler.

## **COMMUNICATION**

Mrs. Ryan highlighted activities for the month, including mailing of *Update 28* to the community, winter share and Superintendent search updates, and adding a quality control and ADA monitoring system for the district's website.

## **TrueNorth Educational Cooperative 804**

TrueNorth's latest Board report was presented as information.

## **Standing Committees**

### **(Compensation)**

The Compensation Committee held its first meeting of the year on October 22. The document *An Inside Look*, which identifies the work plan for the year, was shared with the certified staff.

**(SAF)**

The most recent SAF minutes were presented as information. It was noted that Terry Ryan is reviewing options to provide easier tracking and updating of issues.

**NEW BUSINESS**

None.

**CLOSED SESSION**

None.

**ADJOURNMENT**

At 8:01 p.m., it was moved by Member Jinkala and seconded by Member Cassidy that the meeting be adjourned.

On a roll call vote, the following voted Aye: Members Jinkala, Cassidy, Silver-Schack, and Katz Muhl. Nay: none. Abstain: none. Absent: Members Arms, Gallinson, and Kohler. Motion carried.

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Jennifer Gallinson, Secretary

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Tracy Katz Muhl, President