

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, MAY 24, 2022

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the Northbrook Junior High School Library and streamed on the district's YouTube Channel for said district on Tuesday evening, May 24, 2022.

President Katz Muhl called the meeting to order at 7:06 p.m. with the following members present at roll call:

DeShawn Arms
Beth Bazer
Matt Cassidy
Jennifer Gallinson
Mara Silver-Schack
Tracy Katz Muhl

Absent: Michelle Kohler

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; Ramsin Israel, District Computer Technician; Judith Epcke, Instructional Tech Coordinator; Deborah Carlberg; Amber Paull; Emma McGough; Lilli Zakarya-McGough; Lauren Noll; Megan Noll; Emma Noll; Anna Fraczek; Emma Fraczek; Maggie McElvain (virtually); Todd Spight (Net 56); and Betsy Buckley.

VISITOR'S COMMENTS/PRESENTATIONS

(State Science Fair)

Science teacher Amber Paull introduced three students who received top awards at the Illinois Junior Academy of Science State Fair in Peoria: Emma Noll, Emma Fraczek and Emma McGough. Overall, NBJH students brought home 18 gold awards, 7 silver and 4 bronze.

(Cybersecurity – Net 56)

Todd Spight, Chief Technology Officer of Net 56, provided an overview of work with the district during the past year to improve the district's cybersecurity. He noted the district's network security has improved on seven main categories with 301% increase in security since the firm started working with the district in 2019. Work next year will include developing an incident response plan, conducting ongoing security awareness training for integrating staff, exploring an event management system, and expanding multi-factor authentication where applicable.

SUPERINTENDENT'S REPORT

(Internal Health Metrics)

Dr. Hewitt presented district, township and ZIP-code area health data on reported COVID-19 cases. He noted that the district has been experiencing a spike in cases over the last five weeks, but cases are beginning to recede. He thanked Director of Student Services Dr. Kelly Sculles and the school principals for overseeing SHIELD testing this year.

(Summer School Update)

The Summer School enrichment programs and Extended School Year will run June 7 through June 30. The enrichment program includes new course offerings in physics and STEM. The Organic Gardner is partnering with the district to offer the gardening classes at both Westmoor and NBJH. Meghan Dames and Nicole Koren are the summer school administrators.

(Science Committee Update)

Assistant Superintendent Dr. Kris Raitzer and Director of Learning Michelle Jackson reported on the year's work in science as part of the regular curriculum review process. Beginning last fall, a 45-member committee, representing every grade and each school as well as all the science teachers at the junior high, met six times. Also included in the committee was the Science Instructional Supervisor at Glenbrook North High School.

The goals of this year's work included:

- Building a strong shared knowledge base;
- Conducting a needs assessment including gathering feedback from staff, students and parents, as well as reviewing achievement data; and
- Identifying strengths and areas of need in the current curricular programming.

Third grade teacher Deborah Carlberg, second grade teacher Maggie McElvain and junior high science teacher Amber Paull also shared their insights on the process.

(Ratification of New Staff)

It was moved by Member Gallinson and seconded by Member Silver-Schack that the Board of Education approve the following contracts for employment for the 2022-23 school year, subject to the provisions of the Board policy pertaining to pension contributions, at the respective lane and step and cash salary and TRS contribution, (collectively known as "Salary"):

| NAME | LANE and STEP | POSITION |
|-------------------|-------------------|------------------------|
| Elizabeth Cummins | M+00-13, \$80,639 | MB Kindergarten |
| Michelle Guada | M+30-15, \$92,313 | WM School Psychologist |
| Lisa Russell | B+00-11, \$62,664 | MB Second Grade |
| Kalina Vnoucek | M+12-13, \$83,061 | MB Kindergarten |

Joanna Wsol
Betsy Buckley

M+00-09, \$71,795
\$112,000

WM Fourth Grade
GB/MB Assistant Director
of Student Services

On a roll call vote, the following voted Aye: Members Gallinson, Silver-Schack, Bazer, Cassidy, Arms, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Kohler. Motion carried.

APPROVAL OF MINUTES

It was moved by Member Cassidy and seconded by Member Silver-Schack that the Board of Education approve the Regular Meeting minutes of April 26, 2022, and the Closed Session minutes of April 26, 2022, since members had each previously seen copies.

On a roll call vote, the following voted Aye: Members Cassidy, Silver-Schack, Bazer, Arms, Gallinson, and Katz Muhl. Nay none. Abstain: none. Absent: Member Kohler. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Arms and seconded by Member Cassidy that the Board of Education approve the Consent Agenda:

(Payroll – last half of April 2022, and first half of May 2022)

the \$1,223,169.64 and covered by check numbers 66197 through 66216 and deduction check numbers 66217 through 66234, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 24, 2022;

the payment of employee salaries for the first half of May 2022, in the amount of \$1,233,351.55 and covered by check numbers 66235 through 66252, and deduction check numbers 66253 through 66261, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 24, 2022;

(Bills)

vendor invoices totaling \$641,570.82 and Warrants listed as Numbers 58587 through 58716, with wire transfers of 202100630 through 202100632 and 202100634 through 202100646, and 202100648 through 202100671, and the following void 58588, confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated May 24, 2022;

(Personnel Report: Contract Changes, Employment of Staff, Leaves, Dismissals, Resignations)

the hiring of:

| | | | |
|-----------------------|------|---------------------------------------|---|
| Dustin Anand | DO | District Data Specialist | \$32/hr. |
| Robyn Palermo | WM | Young Explorers Aide | \$20/hr. |
| Maria Paraskevopoulos | NBJH | Special Education Aide | \$16/hr. |
| Connie Philippas | MB | Kindergarten Aide | \$17.50/hr. |
| Grace Schwandner | MB | Classroom Aide | \$17.50/hr. |
| Chrissy Yonaites | DO | Admin. Assistant to Superintendent | \$35.90/hr. |
| Audrey Cooke | WM | Long Term Substitute (YE Teacher) | B+00-01, 50,342 prorated 87 days to \$24,064.48 |

the leaves of:

| | | |
|-----------------|----|----------------------|
| Jessica Gardner | WM | School Psychologist |
| Kim Houlihan | GB | Math Interventionist |

the resignations of:

| | | |
|-------------------|----|---------------------------|
| Martina Acosta | WM | Custodian |
| Jenny Patap | MB | Fourth Grade Aide |
| William Reis | MB | Special Education Aide |
| Sally Toland | MB | Third Grade Aide |
| Mikayla Wandersee | WM | YE Occupational Therapist |
| Jonathan Yenkin | WM | Aide |

the contract changes of:

| | | |
|------------------------|------|--|
| Kiley M. Clark | GB | Fifth Grade Teacher From Step and Lane B+00-09, \$60,901.00. to Step and Lane B+12-09, \$63,456.00. |
| Killeen C. Nass | MB | Fourth Grade Teacher From Step and Lane B+00-06, \$57,936.00. to Step and Lane M+00-06, \$64,972.00. |
| Allison R. Rubenstein | WM | Fourth Grade Teacher From Step and Lane B+12-06, \$58,679.00, to Step and Lane B+24-07, \$60,993.00. |
| Cassandra A.F. Wojenik | NBJH | Sixth Grade LA Teacher From Step and Lane M+12-09, \$73,556 to Step and Lane M+30-09, \$75,311. |

On a roll call vote, the following voted Aye: Arms, Cassidy, Gallinson, Silver-Schack, Bazer, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Kohler, none. Motion carried.

FINANCE

(Financial Report)

Chief School Business Official Jessica Donato presented the financial report, including the monthly financial reports, food service sales, as well as local, state and federal reporting requirements.

It was moved by Member Cassidy and seconded by Member Bazer that the Board approve the finance report as presented.

On a roll call vote, the following voted Aye: Members Cassidy, Bazer, Arms, Gallinson, Silver-Schack, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Kohler. Motion carried.

BUILDINGS & GROUNDS

Summer Projects are ready to proceed on schedule.

LEGISLATION

(Legislative Update)

Member Cassidy provided an update on legislative action including a grant application tool kit developed by the U.S. Dept. of Education to search for available grants. A link is available on the Illinois Association of School Boards website. President Katz-Muhl noted the tragic school shooting that occurred in Uvalde, Texas and encouraged those who are so inclined to contact legislators to encourage them to determine next steps.

POLICY

The Board conducted the second reading of the Illinois Association of School Boards PRESS Issue 108 policies: 2:20, 2:110, 2:120, 2:220, 2:220E1, 2:220E3, 2:250E2, 2:260, 3:40, 4:60, 4:160, 4:165, 4:170, 4:175, 5:10, 5:20, 5:30, 5:50, 5:90, 5:100, 5:120, 5:125, 5:150, 5:185, 5:200, 5:210, 5:250, 5:260, 5:330, 6:50, 6:60, 6:120, 6:135, 6:220, 7:30, 7:60, 7:70, 7:80, 7:160, 7:180, 7:190, 7:200, 7:210, 7:240, 7:250, 7:260, 7:290, 7:310, and 7:340.

It was moved by Member Cassidy and seconded by Member Gallinson that the Board approve the policies:

On a roll call vote, the following voted Aye: Members Cassidy, Gallinson, Silver-Schack, Bazer, Arms, and Katz-Muhl. Nay: none. Abstain: none. Absent: Member Kohler. Motion carried.

COMMUNICATION

The Celebrate 28! employee recognition dinner has received a strong response. Tributes are collected for retirees and a program is created to celebrate their tenures. This month we also recognize our retirees with social media and website postings. There will be a staff and community open house for Dr. Hewitt on June 1.

The District partnered with Community Action Together for Children’s Health for mental Health Awareness Month in May. CATCH assembled ‘coping kits’ for students in 4th, 5th, and 6th grade, which were distributed following a special virtual program presented by the National Alliance on Mental Illness called “Ending the Silence.” The HOH 5K fundraiser was held for the first time in two years and was very successful thanks to the PTO volunteer organizers.

TrueNorth Educational Cooperative 804

Member Silver-Schack reported a significant increase in member dues for next year. Dues have been unchanged for 10 years. Tuition is based on enrollment, which can change year to year.

NEW BUSINESS

The Request For Proposals for district counsel were opened. President Katz Muhl and incoming superintendent Dr. Jason Pearson will review the proposals and make a decision.

ADJOURNMENT

At 8:41 p.m., it was moved by Member Silver-Schack and seconded by Member Arms that the meeting adjourn.

On a voice vote, the motion passed unanimously.
Absent: Member Kohler. Motion carried.

Jennifer Gallinson, Secretary

Tracy Katz Muhl, President