

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, JUNE 21, 2022

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the Northbrook Junior High library in said district and streamed on the district's YouTube Channel on Tuesday evening, June 21, 2022.

President Tracy Katz Muhl called the meeting to order at 7:04 p.m. with the following members present at roll call:

DeShawn Arms
Matt Cassidy
Jennifer Gallinson
Michelle Kohler
Mara Silver-Schack
Tracy Katz Muhl

Absent: Beth Bazer

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; Ramsin Israel, District Computer Technician; Dimitri Vassilopoulos, District Computer Technician; Edward Brophy, appointed Director of Human Resources; Dr. Jason Pearson, appointed Superintendent; and Bruce Ahlborn, resident.

VISITORS COMMENTS/PRESENTATIONS

Bruce Ahlborn, who taught in District 28 for 30 years, and also served as a board member for eight years, attended the meeting and commemorated Dr. Hewitt's tenure.

**SUPERINTENDENT'S REPORT
(Board Calendar, Enrollment Report, SAF Report)**

Dr. Hewitt shared the Board calendar, June enrollment report, and Superintendent's Advisory Forum minutes as information.

(Strategic Plan End-of-Year Report)

Dr. Hewitt summarized the year-end progress report on the district's strategic plan, Navigate 28, which provides an overview of the work completed by administrators and teachers through the last year.

The plan has five goals: Student Growth and Achievement; Learning Environment: Work Environment; Family and Community Connections; and Resources. He shared examples of how the success of action items are measured. This is the fourth year of the strategic plan, which was created with the expectation that it would guide the work of the district for about five years.

(Intergovernmental Agreements) – Action Item

The North Cook Intermediate Service Center Regional Safe Schools Program, NCISC Alternative Learning Opportunities Program, the NCISC & West 140 ISC High Needs Virtual ALOP intergovernmental agreements were presented as options to serve district students, with no obligation to use any of the programs.

It was moved by Member Kohler and seconded by Member Silver-Schack that the Board approve all three agreements as presented.

On a roll call vote, the following voted Aye: Members Kohler, Silver-Schack, Cassidy, Arms, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Bazer. Motion Carried.

(IESA Application and Cooperative Team Agreement for Wrestling)- Action Item

Northfield Township school districts have participated in a wrestling program cooperative since 2014, with renewal occurring every two years.

It was moved by Member Cassidy and seconded by Member Arms that the Board approve the IESA wrestling agreement for Northfield Township.

On a roll call vote, the following voted Aye: Members Cassidy, Arms, Gallinson, Kohler, Silver-Schack, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Bazer. Motion carried.

(Ratification of New Staff, 2021-22)

It was moved by Member Silver-Schack and seconded by Member Kohler that the Board of Education approve the following contract for employment for the 2022-23 school year, subject to the provisions of the Board policy pertaining to pension contributions, at the respective step and cash salary and TRS contribution (collectively known as “Salary”):

<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>STEP AND LANE</u>
Jennifer Brueck	GB/MB	Social Worker	M+30-13, \$84,616.
Julie Cartier	GB	3 rd Grade Teacher	B+12-04, \$55,657
Lisa Chapon	WM/EC	Speech/Language	M+30-13, \$84,616
Brooklyn Cohen	WM	5 th Grade Teacher	B+12-04, \$55,657

Erin Lovitto	GB	Kindergarten	B+00-13, \$62,664
Caroline McElvain	MB	4 th Grade Teacher	M+00-01, \$55,802
Sophia Nudelman	WM/YE	Social Worker	M+30-02, \$61,652
Emily Petway	MB	Music Teacher	M+00-12, \$77,724 – prorated .2 to \$15,544.80
Kelly Randall	WM/YE	Occupational Therapist	M+30-03, \$63,655.

On a roll call vote, the following voted Aye: Members Silver-Schack, Kohler, Cassidy, Arms, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Bazer. Motion carried.

APPROVAL OF MINUTES

It was moved by Member Arms and seconded by Member Cassidy that the Board of Education approve the Regular Meeting minutes of May 24, 2022, since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Gallinson, Silver-Schack, and Katz Muhl. Nay: none. Abstain: Member Kohler. Absent: Member Bazer. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Kohler and seconded by Member Gallinson that the Board of Education approve the Consent Agenda:

(Payroll – last half of May 2022 and first half of June 2022)

the payment of employee salaries for the last half of May 2022, in the amount of \$1,238,218.68 and covered by check numbers 66262 through 66278, and deduction check numbers 66279 through 66296, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated June 21, 2022;

the payment of employee salaries for the first half of June 2022, in the amount of \$1,229,140.19 and covered by check numbers 66297 through 66315, and deduction check numbers 66316 through 66324, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated June 22, 2021;

(Bills)

vendor invoices totaling \$393,612.99 and Warrants listed as Numbers 58717 through 58852, and the following voids: 58356 confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated June 21, 2022.

(Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations and Dismissals)

New Hires

Amy Capocchi	WM	EC Aide	\$19.00/hr
Eva Cegielski	WM	EC Aide	\$21.00/hr
Katie Coogan	MB	Teacher Aide	\$17.50/hr
Guerlande Joseph	WM	F/T Custodian	\$15.50/hr
Jennifer Loewy	MB	Teacher Aide	\$19.00/hr
Jenny Marta	MB	Teacher Aide	\$19.00/hr
Riley Nakfoor	MB	Teacher Aide	\$17.50/hr
Lisa Parciek	MB	Teacher Aide	\$17.50/hr
Alice Seay	NBJH	Library Assistant	\$17.50/hr
Heather Phelps	WM	Special Ed Teacher (Long Term Substitute), Step and Lane M+00-05, \$62,775 prorated 101 days to \$34,836.	

Contract Changes

Christine Kim	MB	Kindergarten Teacher	From Step and Lane B+00-14, \$62,664 to Step and Lane B+12-14, \$7,257.
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(Pupil Transportation Hazardous Area Resolution)

Directing the Pupil Transportation Reimbursement Division of the Illinois State Board of Education to continue with the approved eligibility of the students residing less than 1-½ miles from school and living in a previously approved vehicular hazardous area for the 2022-23 school year.

WHEREAS, the Board of Education of Northbrook School District No. 28, County of Cook, State of Illinois has determined that a serious safety hazard exists for certain children attending Greenbriar, Meadowbrook and Westmoor Elementary Schools and Northbrook Junior High School; and

WHEREAS, the serious safety hazardous areas identified by the Board of Education have been approved by the Illinois Department of Transportation with the following locations and sequential numbers; and

- Greenbriar Elementary: 28-94-01
- Meadowbrook Elementary: 28-85-01
- Meadowbrook Elementary: 28-81-04
- Meadowbrook Elementary: 28-81-03
- Greenbriar Elementary: 28-81-02

Westmoor Elementary: 28-81-01
Meadowbrook Elementary: 28-80-04
Northbrook Junior High: 28-80-03
Greenbriar Elementary: 28-80-02
Westmoor Elementary: 28-80-01
Greenbriar Elementary: 28-04-01

WHEREAS, the serious safety hazardous conditions and the school children detailed in the aforementioned Serious Safety Hazard Findings have remained unchanged.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of School District #28, County of Cook, State of Illinois, that application be made to the State of Illinois for transportation reimbursement for the children transported in connection with the aforementioned.

(Workers Compensation Insurance Renewal)

the renewal of worker's compensation insurance coverage with Accident Fund Insurance of America for the period July 1, 2022 – June 30, 2023.

On a roll call vote, the following voted Aye: Members Kohler, Gallinson, Silver-Schack, Cassidy, Arms, and Katz Muhl. Nay: none. Absent: Member Bazer. Abstain: none. Motion carried.

FINANCE
(Financial Report)

Chief School Business Official Jessica Donato presented the financial report including monthly financials, food service sales, transportation cost increase, and local state and federal requirements. She noted that the Finance Committee will meet in July to review the tentative fiscal year 2022 budget.

It was moved by Member Silver-Schack and seconded by Member Arms that the Board approve the District 28 Financial Report for the period ending May 31, 2022.

On a roll call vote, the following voted Aye: Members Silver-Schack, Arms, Gallinson, Kohler, Cassidy, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Bazer. Motion carried.

BUILDINGS and GROUNDS

Dr. Hewitt reported that summer projects are on target to be completed by the time school starts in August.

LEGISLATION
(Legislative Update)

Member Cassidy provided an update on legislative action in the Illinois General Assembly, including reviewing education related bills that are awaiting the Governor's signature.

COMMUNICATION

Communications Director Terry Ryan provided an update on summer projects, media relations and the Update 28 mailer newsletters, which should arrive in residents' mailboxes before the 4th of July.

True North Educational Cooperative 804

The TrueNorth Board Brief was provided as information.

NEW BUSINESS

A team of Board members and administrators interviewed legal firms and is recommending the firm Franczek to serve as legal counsel for the district.

It was moved by Member Gallinson and seconded by Member Cassidy that the Board retain Franczek as legal counsel.

On a roll call vote, the following Members voted Aye: Member Gallinson, Cassidy, Kohler, Silver-Schack, and Katz Muhl. Nay: none. Abstain: Member Arms. Absent: Member Bazer. Motion carried.

CLOSED SESSION
(In)

At 7:36 p.m. it was moved by Member Kohler and seconded by Member Silver-Schack that the Board go into Closed Session to discuss the following:

1. Student disciplinary cases as authorized by 5ILCS 120/2 (c)(9).

On a roll call vote, the following voted Aye: Members Kohler, Silver-Schack, Cassidy, Arms, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Bazer. Motion carried.

(Out)

At 7:59 p.m., it was moved by Member Silver-Schack and seconded by Member Cassidy that the Board of Education return to Regular Session.

On a roll call vote, the following voted Aye: Members Silver-Schack, Cassidy, Arms, Gallinson, Kohler, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Bazer. Motion carried.

ADJOURNMENT

At 8:00 p.m., it was moved by Member Gallinson and seconded by Member Silver-Schack that the meeting be adjourned.

On a roll voice vote, the motion passed unanimously. Absent: Member Bazer.

Jennifer Gallinson, Secretary

Tracy Katz Muhl, President