

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, JULY 26, 2022

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the Northbrook Junior High library in said district and streamed on the district's YouTube Channel on Tuesday evening, July 26, 2022.

President Tracy Katz Muhl called the meeting to order at 7:15 p.m. with the following members present at roll call:

DeShawn Arms
Beth Bazer (via ZOOM)
Matt Cassidy
Mara Silver-Schack
Tracy Katz Muhl

Absent: Jennifer Gallinson and Michelle Kohler

Also present were Dr. Jason Pearson, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Edward Brophy, Director of Human Resources and Administrative Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; Ramsin Israel, District Computer Technician, Chrissy Yonaites, Recording Secretary.

SUPERINTENDENT'S REPORT

(COVID Mitigation Plan)

Dr. Pearson presented the draft 2022-23 School Reopening Plan. Safety protocols will be different this year in several areas including: removal of social distancing in classrooms and cafeterias, face masks will be recommended but not required in times of high community transmission, and students who are asymptomatic may test to stay in school. The district is shifting to home testing to reduce disruption in instructional time. The focus will be on providing as much uninterrupted typical learning experience as possible while still keeping students and staff safe. The district is awaiting updated guidance from the state and county health agencies before the start of school.

Edward Brophy was welcomed as the new Director of Human Resources and Administrative Services and Chrissy Yonaites as Board Recording Secretary.

APPROVAL OF MINUTES

It was moved by Member Silver-Schack and seconded by Member Arms that the Board of Education approve the Regular Meeting minutes of June 21, 2022 and the Closed Session Meeting minutes of June 21, 2022 since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Arms, Cassidy, Bazer, Silver-Schack, and Katz Muhl. Nay: none. Abstain: None Absent: Members Gallinson and Kohler. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Cassidy and seconded by Member Bazer that the Board of Education approve the Consent Agenda:

Payroll

The payment of employee salaries for the last half of June 2022, in the amount of \$1,178,533.88 and covered by check numbers 66325 through 66342 and deduction check numbers 66359 through 66388, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 26, 2022;

The payment of employee salaries for the 7/15 Summer Checks, in the amount of \$822,646.39 and covered by check numbers 66343 through 66345 and deduction check numbers 66359 through 66388, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 26, 2022;

The payment of employee salaries for the 7/29 Summer Checks, in the amount of \$822,001.36 and covered by check numbers 66346 through 66348 and deduction check numbers 66359 through 66388, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 26, 2022;

The payment of employee salaries for the 8/15 Summer Checks, in the amount of \$815,171.06 and covered by check numbers 66349 through 66352 and deduction check numbers 66359 through 66388, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 26, 2022;

The payment of employee salaries for Summer School, in the amount of \$193,882.22 and covered by check numbers 66353 through 66358 and deduction check numbers 66359 through 66388, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 26, 2022;

The payment of employee salaries for the first half of July 2022, in the amount of \$214,835.76 and covered by check numbers 66389 through 66391 and deduction check numbers 66392 through 66396, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated July 26, 2022;

Bills

Vendor invoices totaling \$843,665.96 and Warrants listed as Numbers 58853 through 59058, and the following voids: 58887, 58938 and 58582 confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated July 26, 2022.

Teacher Retirement System Supplemental Savings Plans (TRS SSP)

It was recommended that the Board of Education approve the resolution for the Adoption of the Teachers' Retirement System of the State of Illinois Supplemental Savings Plan.

Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations and Dismissals

New Hires			
Name	Position	Location	Salary
Madison Blinick	7th Grade Aide	NBJH	\$19.00/hr
Jill Reynolds	Kindergarten Aide	GB	\$17.75/hr
Samantha Mock	5th Grade Aide	WM	\$17.50/hr
Cindy Rowan	4th Grade Aide	MB	\$17.50/hr
Tifphany McClinton	3rd Grade Aide	GB	\$17.50/hr
Joel Salmeron	Custodian	WM	\$19.00/hr
Colette Bullock	Kindergarten Aide	WM	\$17.50/hr
Nancy Philbin-Liston	LRA Aide	NBJH	\$19.00/hr
Caroline Hickey*	Early Childhood Teacher	WM	B+00-01 \$50,342

Staff Resignations, Retirements and / or Terminations			
Name	Position	Location	Reason
Katie Comer Trier	Foundational Teacher	WM	Resignation

Grace D'Amico	5th Grade Aide	GB	Resignation
Sam Fishman	Special Ed Teacher	NBJH	Resignation
Amy Hebel	8th Grade Math Teacher	NBJH	Resignation
Celeste Hernandez	Custodian P/T	MB	Resignation
Guerlande Joseph	Custodian	DO	Resignation
Laura Reyes Salcedo	Teacher Aide	GB	Resignation
Melissa Yeoman	Spanish Teacher	MB	Resignation

Contract Changes				
Name	Position	Location	Current Salary	New Salary
Natalie Krsek	1st Grade Teacher	MB	M+12- 22 \$103,062	M+30-22 \$110,140
Tracy Maness	Science Teacher	WM	M+00-19 \$94,024	M+12-19 \$96,523
David Mangless	Kindergarten Teacher	MB	M+12 - 11 \$77,799	M+30 - 11 \$79,260
Allison Rubenstein	4th Grade Teacher	WM	M+00-07 \$67,247	M+12- 07 \$69,493
Shana Silver	1st Grade Teacher	MB	M+00-06 \$64,972	M+12-06 \$67,547

Destruction of Closed Session Recordings 18 months or older per Illinois State Law

Recording of Closed Session 1/26/21 was listed for destruction.

On a roll call vote, the following voted Aye: Members Bazer, Silver- Schack, Cassidy, Arms, and Katz Muhl. Nay: none. Absent: Member Gallinson and Kohler Abstain: none. Motion carried.

COMMITTEE REPORTS

FINANCE

Finance Report

The Board of Education received copies of the District 28 Financial Report for the period ending June 30, 2022. The Finance Committee of the Whole meeting was conducted earlier in the evening, beginning at 6:15 p.m. to review the tentative FY2023 budget.

It was moved by Member Silver-Schack and seconded by Member Arms that the Board accept the District 28 Financial Report for the period ending June 30, 2022.

On a roll call vote, the following voted Aye: Members Silver-Schack, Arms, Bazer, Cassidy, and Katz Muhl. Nay: none. Abstain: none. Absent: Members Kohler and Gallinson. Motion carried.

Adoption of Tentative Budget

During the Committee of the Whole meeting held earlier in the evening, Chief Financial Business Official Jessica Donato presented extensive information on the tentative 2022-23 budget, including revenues and expenditures for each fund within the budget. She also compared budgeted and actual expenses for the 2022-23 fiscal year. Board members had the opportunity to ask questions to clarify their understanding. In addition, the Board's Finance Committee reviewed the tentative budget in detail during a meeting held earlier in the month.

It was moved by Member Cassidy and seconded by Member Arms that the Board adopt the tentative budget for the period beginning July 1, 2022 and ending June 30, 2023. This is placed on display for the period prescribed by law and that a public budget hearing be held on September 20, 2022, and notice be published in the Northbrook Star, as required by law.

On a roll call vote, the following voted Aye: Members Katz-Muhl, Silver-Schack, Arms, Bazer and Cassidy. Nay: none. Abstain: none. Absent: Members Kohler and Gallinson. Motion carried.

Extra Duty Pay Correction

Chief Financial Business Official Jessica Donato reviewed a correction made in the Extra Duty Pay reporting.

It was moved by Member Silver-Schack and seconded by Member Cassidy that the Board approve the correction made in the Extra Duty Pay reporting.

On a roll call vote, the following members voted Aye: Silver-Schack, Katz-Muhl, Cassidy, Bazer and Arms. Nay: none. Abstain: none. Absent: Members Gallinson and Kohler. Motion carried.

NBJH Cafeteria Food Prices

Ms. Donato explained the recommendation for the increase of NBJH Cafeteria food prices from \$3.75 to \$4.00 to help offset costs.

It was moved by Member Cassidy and seconded by Member Silver-Schack that the Board approve the proposed NBJH Cafeteria Food Prices.

On a roll call vote, the following members voted Aye: Bazer, Arms, Silver-Schack, Katz-Muhl and Cassidy. Nay: none. Abstain: none. Absent: Members Gallinson and Kohler. Motion carried.

BUILDING AND GROUNDS

Mrs. Donato said the rooftop HVAC units for Meadowbrook and Greenbriar arrived earlier than expected and installation is being scheduled. Classroom furniture that had been in storage during COVID to allow for social distancing has been returned to the schools. Tables will be returning to the classroom and replacing desks, which will be in surplus and many need to be stored or off-loaded.

EDUCATION

Assistant Superintendent Dr. Kris Raitzer reported that summer professional development with teachers is in full swing. Many of the sessions are led by our own teachers who are sharing their expertise with others. Tech Camp will be held in August. Edward Brophy said he is working to fill all the teaching vacancies.

LEGISLATION

Member Cassidy said that the only legislation of note this month was at the federal level, where the Safer Communities Act was passed on gun control and safety. This legislation may make available funds to schools for mental health services and other resources.

POLICY

The board agreed to a change in procedures regarding policy review and approval. Policy items that have no substantial change or are simply legal reference updates will be approved after first reading. Policy 2:240 will be reviewed to confirm this change in practice at the next committee meeting.

Discussion on the policies under review included: Policy 2:230, should change language from public questions to public statements. Policy 2:230 will be shared with the public in

the Board meeting setting so that guidelines are clear for all who attend meetings and wish to make public comments.

Policy 7:285 was reviewed for Final Approval.

It was moved by Member Cassidy and seconded by Member Arms that the Board approve Policy 7:285.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Silver-Schack and Katz-Muhl. Nay: none Abstain: none. Absent: Members Gallinson and Kohler. Motion carried.

COMMUNICATION

Terry Ryan reviewed the new logos for the schools and district and also discussed plans for back to school communications. There was one FOIA request from SmartProcure.

TRUENORTH

Member Silver-Schack reported that Dr. Schneider from TrueNorth asked Dr. Kelly Sculles to mentor a new principal at one of the Northshore Elementary Schools. The committee evaluated Dr. Schneider and his contract will be renewed.

NEW BUSINESS

None.

CLOSED SESSION

None.

ADJOURNMENT

At 7:53 p.m., it was moved by Member Silver-Schack and seconded by Member Arms that the meeting be adjourned.

All members present voted Aye. Absent: Members Gallinson and Kohler. Motion carried.

Jennifer Gallinson, Secretary

Tracy Katz-Muhl, President