

MINUTES OF A BUILDINGS & GROUNDS COMMITTEE MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD OCTOBER 12, 2022

A Northbrook District 28 Board of Education Buildings and Grounds Committee meeting was held in the Homer O. Harvey room, 1475 Maple Ave., on Wednesday, October 12, 2022.

The meeting was called to order by President Tracy Katz-Muhl at 10:07 a.m., with the following members present:

Tracy Katz Muhl
Beth Bazer

Absent: None

Also present were Dr. Jason Pearson, Superintendent; Jessica Donato, Chief School Business Official; Joel Gallegos, Director of Buildings and Grounds and Chrissy Yonaites, Recording Secretary.

School Maintenance Project Grant

Jessica Donato reviewed the School Maintenance Project Grant, which is an Illinois State Board of Education matching grant up to \$50,000. This grant would partially fund the replacement of the Northbrook Junior High elevator. Joel Gallegos is currently getting quotes for this project. The estimated total cost is \$125,000.

Early Childhood Construction Grant

Jessica Donato has submitted an application for this cost-sharing grant which is funded through the State of Illinois Capital Development Board. The grant request was \$3,118,275 for the addition of 5 Young Explorers classrooms at Meadowbrook School along with a community space, offices, and a playground. The District's matching portion would be 10% or \$346,475.

Building Usage Application and Fees

There was a discussion regarding the current policy and fee structure for building use requests. More information will be collected on what surrounding districts and the park district charge. The next steps will be to update the board policy with a new fee structure.

Facility Master Plan

Joel Gallegos and Jessica Donato are working on a Request for Qualifications (RFQ) for architects to submit a long-term facility master plan for the district. The purpose is to look at the buildings more holistically and gather information on longer term projects/needs allowing the District to plan future budgets.

New Business

10-Year Capital Improvement Projects

The group reviewed the next few years budget plans along with discussing some longer

term projects. Quotes on capital improvement projects will take place in January and February 2023.

Meadowbrook School

Dr. Pearson discussed parent feedback on enrollment and facility use at Meadowbrook school. The Administration is looking into short term options and reviewing long term needs.

Closed Session

(In)

At 11:06 a.m., it was moved by Member Bazer and seconded by President Katz-Muhl that the Board of Education go into Closed Session to discuss the following:

Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).

On a roll call vote the following vote Aye: Members Bazer and Katz-Muhl. Nay: none. Absent: none. Motion carried.

(Out)

At 12:01 p.m, it was moved by Member Bazer and seconded by President Katz-Muhl that the meeting return to Regular Session. On a roll call vote the following voted Aye: Members Bazer and Katz Muhl. Nay: none. Absent: none. Motion carried.

Adjournment

At 12:01 p.m., it was moved by Member Bazer and seconded by President Katz-Muhl that the meeting be adjourned. All members present voted Aye. Absent: none. Motion carried.

Tracy Katz Muhl, Committee Chair

Jason Pearson, Superintendent