

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, APRIL 25, 2023

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the Northbrook Junior High library in said district and streamed on the district's YouTube Channel on Tuesday evening, April 25, 2023.

President Katz Muhl called the meeting to order at 7:05 p.m. with the following members present at roll call:

DeShawn Arms
Matt Cassidy
Michelle Kohler
Mara Silver-Schack
Jennifer Gallinson
Beth Bazer
Tracy Katz Muhl

Absent: None

Also present were Dr. Jason Pearson, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Edward Brophy, Director of Human Resources and Administrative Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; Chrissy Yonaites, Recording Secretary; Mary Perkins, Core Council Representative; Allie Rubenstein, Westmoor Teacher; Scott Meek, NBJH Principal; Ramsin Israel, District Technician; Judi Epcke, Technology Coordinator and Soren Towander, Technology Specialist.

Public Attendees: Charles Muhl, David Drengenberg, Adam Weinstock, Christine Beeftink, Rhandi Weinstock, Kelly Parikh, Kate Sweas, Alina Pitman, Stephen Kohler, Abe Katz, Kate Katz and Sarah Fink.

VISITORS COMMENTS / PRESENTATIONS

SUPERINTENDENT'S REPORT

Westmoor Principal Recommendation and Contract

Dr. Pearson announced he was ready to introduce a candidate for Westmoor Principal, Maria Eck, who was present via Zoom. Dr. Pearson noted that Ms. Eck was selected during collaborative process that included surveys of parents and staff, an administrative interview team and a Westmoor interview team comprised of staff and parents. A member of the Westmoor team, 2nd grade teacher Allie Rubenstein, introduced Ms. Eck to the board. Ms. Rubenstein said the team was impressed with Ms. Eck's wealth of experience and expertise in areas related to instructional leadership, school culture and climate. It was moved by Member Silver-Schack and seconded by

Member Arms that the Board of Education approve the contract for Maria Eck as Westmoor Principal.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Katz Muhl, Kohler and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

Enrollment Report / Board Calendar

The monthly enrollment report and board monthly calendar were provided for review. After the Organizational Meeting, a new board monthly calendar will be created.

2023/24 School Calendar Update

Dr. Pearson communicated that there will be 2 changes to the 2023/24 school calendar that will be up for approval at the May Board meeting. Parent Teacher Conferences will be changed to Tuesday, February 13th from Wednesday, February 14th. Dr. Pearson is working with the village and other Northbrook Schools to eliminate schools as polling places when school is in session. The next election is on March 19, 2024. If the schools are still required to host the voting, the calendar will be updated to an institute day with students not in attendance.

APPROVAL OF MINUTES

It was moved by Member Cassidy and seconded by Member Bazer that the Board of Education approve the Regular Meeting Minutes of March 14, 2023, and Closed Session Meeting Minutes for March 14, 2023, since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Kohler and Silver-Schack. Nay: none. Abstain: Katz Muhl. None. Absent: None. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Arms and seconded by Member Gallinson that the Board of Education approve the Consent Agenda:

Payroll

The payment of employee salaries for the second half of March 2023, in the amount of \$1,316,980.73 and covered by check numbers 66892 through 66911 and deduction check numbers 66912 through 66930 inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated April 25, 2023;

The payment of employee salaries for the first half of April 2023, in the amount of \$1,298,836.93 and covered by check numbers 66931 through 66948 and deduction check numbers 66949 through 66958, inclusive, as outlined in detail on the Payroll

Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated April 25, 2023.

Bills

For March, vendor invoices totaling \$887,898.17 and Warrants listed as Numbers 60451 through 60683, and the following voids: 60147, confirmed by the signature of the President of the School District 28 Board of Education, and dated April 25, 2023.

Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations and Dismissals

Staff Recommended for Employment				
Name	Position	Location	Salary	Effective Date
Sarah McGovern	5th Grade Aide	WM	\$17.50/hr	3/22/23
Karee Schwartz	Part-Time Admin Asst	NBJH	\$20.00/hr	4/4/23
Georgia Hawkins	Kindergarten Aide	WM	\$17.50/hr	4/11/23
Anne Heathcock	Special Educ Aide	MB	\$19.00/hr	4/13/23
Stacey Slater	YE 1:1 Aide	WM	\$19.00/hr	4/24/23
Khainna Sejour	Foundational Special Educ Aide	GB	\$63.00/hr*	4/26/23

* Outplacement Agency (Temporary)

Staff Resignations, Retirements and / or Terminations				
Name	Position	Location	Reason	Effective Date
Rachel Baron	School Nurse	GB	Resignation	4/12/23
Madison Blinick	Special Ed Asst	NBJH	Resignation	6/1/23
Luis Garcia Muratalla	Custodian	MB	Resignation	4/19/23

Staff Leave of Absence

Name	Position	Location	Reason	Effective Date
Nicole Koren	Spanish Teacher	NBJH	Parent Leave	8/21/23
Lauren Kelliher	Physical Therapist	WM/NBJH	Parent Leave	8/28/23

Job Share				
Name	Position	Location	Reason	Effective Date
Brittany Farris	Math Interventionist	GB	Job Share	7/1/2023
Kimberly Houlihan	Math Interventionist	GB	Job Share	7/1/2023

Staff Lane Changes effective 2023-2024				
Name	Position	Location	Current Salary	New Salary
Lance Brinkman	Teacher	GB	M+12- 15 \$89,248	M+30-16 TBD

Open Closed Meeting Minutes

The Board reviewed the following closed meeting minutes and approved that they be opened to the public: 01/25/22, 02/22/22, 04/26/22 and 06/21/22.

Support Personnel Salary Ranges and Benefits

FY2023 Classified (Non-Certified) Personnel compensation was presented for approval. The increased cost of compensation does not exceed the amount allocated for FY 2024 (\$371,110).

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Katz Muhl, Kohler and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

STAFF AND COMMITTEE REPORTS

FINANCE

Finance Report

The Board of Education received copies of the District 28 Financial Reports for the period ending March 31, 2023.

Financial reports for the month ended March 31, 2023 and the list of bills payable in March were included in the report. After nine months of the fiscal year, the monthly variance report shows 69% of the 2022-23 budget expended and 81% of budgeted revenues collected.

As of March 31, 2023, Food Service Sales totaled \$319,845. OrganicLife's operating statement showed a deficit of \$662 for the month of March. The year-to-date operating deficit is \$6,660.

Insurance Renewal

There is no increase in the life insurance rates. These renewals are lower than the average book of business increases for BCBS. The EBC continues to be a great protection against large renewals that others are experiencing.

Technology Renewal Cycle

The district is exploring the concept of moving from a 3-year refresh cycle to a 4-year refresh cycle for staff laptops. A refresh cycle of 4 years will still equip teachers with current and viable laptops as the devices will all support the most current operating system during this timeframe. The district will continue to refresh iPads for students and staff on a 3-year cycle.

Optional Student Accident Insurance for 2023-24

The District will again offer information to families on optional, individual student accident medical insurance, as a convenience to families in need of coverage. There is no cost to the District, and families contract directly with the insurance company.

It was moved by Member Arms and seconded by Member Silver-Schack that the Board accept the District 28 Financial Report for the period ending March 31, 2023.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Katz Muhl, Kohler and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

HUMAN RESOURCES

No updates.

TEACHING AND LEARNING

Assistant Superintendent Dr. Kris Raitzer provided an update Summer Professional Learning. A variety of classes will be offered again this year. Staff members lead these classes fostering learning and professional development. Dr. Raitzer works with the

teachers helping them prepare for their sessions. After each session there is an evaluation conducted

BUILDINGS AND GROUNDS

ComEd Lighting Project

Ms. Donato presented the proposal to join the ComEd's Energy Efficiency Program. The district would have all lighting transitioned to LED for 4 cents. In addition to the minimal transition costs, she anticipates a projected annual energy savings at \$38,238.30.

It was moved by Member Silver-Schack and seconded by Member Arms that the Board approve the proposal to upgrade all existing lighting to LED through ComEd's Energy Efficiency Program.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Katz Muhl, Kohler and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

GB Auditorium HVAC Project

Ms. Donato discussed the costs to replace a non-functioning roof top unit at Greenbriar. She secured a lower cost working with a cooperative. The work will be done in July 2023.

It was moved by Member Bazer and seconded by Member Cassidy that the Board approve the proposal to replace the HVAC unit at Greenbriar.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Katz Muhl, Kohler and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

NBJH Gym Curtain

Ms. Donato reviewed the need for a new gym divider at NBJH. Multiple bids were provided and it was recommended that the district contract SDM Gym Solutions based on past experience with the vendor.

It was moved by Member Cassidy and seconded by Member Silver-Schack that the Board approve the proposal to replace the Gym Divider at NBJH.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Katz Muhl, Kohler and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

LEGISLATION

Member Cassidy reported that most committee items didn't make the deadline and they will be cycling back through again. Member Cassidy will continue to provide updates as things move forward.

POLICY

No updates.

COMMUNICATION

Mrs. Ryan updated the board that the district will be transitioning to a new website. Parent and Staff surveys will be conducted to determine opportunities for the new site. Mrs Ryan reminded everyone that Celebrate28 is on May 10th. Everyone is excited for the new venue this year.

TRUE NORTH EDUCATIONAL COOPERATIVE 804

Member Silver-Schack reported a new board was elected at the last TrueNorth meeting. Member Silver-Schack also noted the TrueNorth board brief was included in the packet.

NEW BUSINESS

Dr Pearson thanked President Katz-Muhl and Vice President Kohler for their years of service to the district. President Katz-Muhl and Vice President Kohler made a few comments about their board experiences.

ADJOURNMENT SINE DIE

There being no further business before the retiring Board of Education, at 7:44 p.m., it was moved by Member Cassidy and seconded by Members Silver-Schack and that the Board adjourn Sine Die.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Katz Muhl, Kohler and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

OATH OF OFFICE

Announcements of the Results

Dr. Jason Pearson read the Cook County Consolidated Election results, which identified the winners of the school board election. The canvas from Cook County Clerk's Office of the April 4, 2023 Consolidated Election for Northbrook School District 28 reported the following have been elected:

Beth Bazer
Christine Beeftink
Mara Silver-Schack
Adam Weinstock

Oath of Office

Led by Jen Gallinson, all board members recited the Oath of Office.

NEW BOARD ORGANIZATION

Election of President Pro Tem

It was moved by Member Gallinson and seconded by Member Silver-Schack that Recording Secretary Chrissy Yonaites was appointed to serve as President Pro Tem.

On a voice vote, all members voted Aye. Nay: none. Motion carried.

Call to Order

President Pro Tem Yonaites called the organizational meeting to order at 7:52 p.m. with the following members present at roll call:

DeShawn Arms
Matt Cassidy
Jennifer Gallinson
Mara Silver-Schack
Beth Bazer
Christine Beeftink
Adam Weinstock

Also present were Dr. Jason Pearson, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Edward Brophy, Director of Human Resources and Administrative Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; Chrissy Yonaites, Recording Secretary; Mary Perkins, Core Council Representative; Allie Rubenstein, Westmoor Teacher; Scott Meek, NBJH Principal; Ramsin Israel, District Technician; Judi Epcke, Technology Coordinator and Soren Towander, Technology Specialist.

Public Attendees: Tracy Katz Muhl, Michelle Kohler, Charles Muhl, David Drengenberg, Adam Weinstock, Christine Beeftink, Rhandi Weinstock, Kelly Parikh, Kate Sweas, Alina Pitman, Stephen Kohler, Abe Katz, Kate Katz and Sarah Fink.

Election of President

Member Silver-Schack nominated Member Gallinson to serve as President for a term of two years. There being no further nominations, nominations were closed.

There being only one nomination, Member Gallinson was elected President by acclamation.

Election of Vice President

Member Arms nominated Member Silver-Schack to serve as Vice President for a term of two years. There being no further nominations, nominations were closed.

There being only one nomination, Member Silver-Schack was elected Vice President by acclamation.

Election of Secretary

Member Silver-Schack nominated Member Bazer to serve as Secretary for a term of two years. There being no further nominations, nominations were closed.

There being only one nomination, Member Bazer was elected Secretary by acclamation.

Time, Pace and Dates of Regular Meetings

It was moved by Member Silver- Schack and seconded by Member Cassidy that the Board approve the tentative calendar of regular Board meetings for 2023-24. The monthly meeting dates will be the fourth Tuesday of the month at 7 p.m., with a few standard exceptions. The meeting dates will be posted on the District website.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Beeftink, Weinstock and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

Committee Assignments

Dr. Pearson provided Board members with a list and description of the various committees with Board member representation. Members are to contact President Gallinson with their preferences.

CLOSED SESSION

In

At 7:58 p.m., it was moved by Member Arms and seconded by Member Bazer that the Board of Education go into Closed Session to discuss the following:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District or legal counsel for the District, including testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity as authorized by 5ILCS 120/2 © (1)
2. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees as authorized by 5 ILCS 120/2©(2).

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Beeftink, Weinstock and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

Out

At 8:31pm., it was moved by Member Bazer and seconded by Member Arms that the meeting return to Regular Session.

On a roll call vote, the following voted Aye: Members Arms, Bazer, Cassidy, Gallinson, Beeftink, Weinstock and Silver-Schack. Nay: none. Abstain: None. Absent: None. Motion carried.

ADJOURNMENT

At 8:32 p.m., it was moved by Member Beeftink and seconded by Member Weinstock that the meeting be adjourned. All members present voted Aye. Absent: None. Motion carried.

Beth Bazer, Secretary

Jennifer Gallinson, President