

A regular meeting of the Town of West Hartford Pension Board was held on Monday, May 15, 2023 at 7:45 a.m. in room 407 of Town Hall.

The meeting was called to order at 7:47 a.m.

I. Roll Call/Attendance

Pension Board Members: Chair Lazaro Guzman and Commissioners Alan Lebow, Perry Salonia, and Peter Privitera, Director of Finance

Participants/Guests: Rick Ledwith, Town Manager, Chris Kachmar, Fiducient Advisors, Lori Kearney, Human Resources Specialist, Cathy Lombardi, Acting Director of Human Resources, Kathy Zager, Clerk of the Board, Becky Sielman, Milliman, Yelena Pelletier, Milliman

Absent: Shari Cantor, Mayor, Brittany MacGilpin, Commissioner, Mary Fay, Town Council

II. Chair's Opening Comments

III. Chris Kachmar, Fiducient Advisors

a. Provided Capital Markets and Portfolio Update

b. Update Regarding Last Meeting's Portfolio Reallocation Motions:
Mr. Kachmar summarized and reviewed the investment decisions made in the last meeting as follows:

Fixed Income

Inverted fixed income manager targets, increasing MetWest to 17% and decreasing Vanguard Total Bond to 13%

Domestic Equity

Eliminated T. Rowe Price Large Cap Value

Increased Vanguard Total Stock Market Index target to 35.5%

Eliminated Silvercrest Small Cap Value Fund in favor of Vanguard Small Cap Value at the same 4% target

Real Assets

Initiated a partial redemption of Barings Core Property Fund from 5% to 2.5% (\$12.5 million)

The first of these proceeds will be received in July (the amount can vary and will be determined by June)

Depending on the size of the initial redemption, the proceeds will be put to work in the DWS RREEF America II L.P.

If the redemption is deemed too small, we will recommend an interim strategy until enough proceeds have been accumulated.

c. Summary of Principal's Custodian Fees

Note that in p.10 (portfolio expense analysis), estimated annual cost of investment portfolio should be 0.27%, not 0.35%.

It was requested that Mr. Kachmar provide fiscal year fees, as well as a valuation and tracking package together at this meeting in future.

IV. Peter Privitera, Director of Finance

a. Pension Valuation Discussion with Becky Sielman and Yelena Pelletier
Discussion centered around the 9-page "Highlights of the July 1, 2022 Valuation" document produced by Milliman.

b. Discussion and Proposal for Experience Study with Becky Sielman and Yelena Pelletier

Motion by Lazaro Guzman to move forward with an experience study looking at turnover, salary growth, and retirement, not to exceed a cost of \$36,000. Seconded by Peter Privitera. All in favor. Motion is approved. It was requested that if, in the course of the study, it becomes clear that it would not make sense to dive further into a particular area, please keep Peter informed.

Motion by Lazaro Guzman to pay Milliman, not exceed a cost of \$1,000, to re-run one stochastic scenario providing the depletion percentage where the fund gets depleted at any time during the next 30 years, and pull out a couple of specific scenarios and illustrate them. Peter Privitera seconded. All in favor. Motion is approved.

V. Lori Kearney, Human Resources Specialist

a. Summary of Pension Administration

b. Update on MARC Implementation

The implementation of Milliman's MARC system is well underway. TWH staff are meeting on a regular schedule with Milliman staff to share all relevant employee/retiree data and details of the Plan, in order to implement the MARC system on schedule.

VI. Formal Actions

a. Minutes

1. Approval of the minutes for the regular meeting held on Monday, February 27, 2023.

Motion by Chair Guzman for approval of February 27, 2023 minutes. Motion seconded by Perry Salonia. All in favor. Motion approved.

b. Pension Administration

1. Memberships

BOE: Joanna Blumetti, Maria Cassaretto, Alexandra Ferreira, David Haller, Danny Lee

Town: Maurice Amelotte, Ryan Bobrowiecki, Ryan Chieffo, Shauna Dempsey, Hannah Hokanson, Emanuel Pantano, Heidi Reagan, Sebastian Sanzaro, Greg Smith, Sylvia Urbanski

2. Terminations and Refunds

BOE: Kaila Louw, Burke Martindale, Estate of Dorie Bobrow

Town: Evan Riley

3. Applications for Approval

a. Vested retirement applications

Town: Kyle Davis

b. Early retirement applications

BOE: Douglas Krauss

Town: Kyle Davis, Frederick Hester

c. Normal retirement applications

Town: Jeremy Clark, Essie Labrot

d. Survivor retirement applications

Town: Hazel Marsden (survivor of David Marsden),
Christine Silver (survivor of James Silver),
Irene Motuzick (survivor of George Motuzick)

e. QDRO retirement applications

Town: Rosa Clark (QDRO with Jeremy Clark)

C. Invoices for Consideration

1. Milliman – Invoice for payment in the amount of \$24,387.50 for Pension Annual Valuation as of July 1, 2022 as well as Special Services including estimated contribution for FYE 2024, fifteen

year contribution forecast under multiple asset return scenarios, and consultation regarding QDRO calculation for J. Clark. Invoice date 3/27/2023.

2. Pier Capital LLC – Invoice for payment in the amount of \$22,369.38 for management fees for the quarter ending 3/31/2023. Invoice date 4/10/2023.
3. Fiducient Advisors – Invoice for payment in the amount of \$12,500 toward Annual Consulting Cost of \$50,000. Invoice date 4/26/2023.
4. Milliman – Invoice for payment in the amount of \$1,500 for MARC Implementation Fee for April 2023. Invoice Date 4/26/2023.

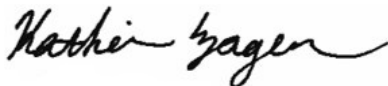
Motion by Chair Guzman for approval of Pension Administration including invoices for consideration. Seconded by Peter Privitera. All in favor. Motion approved.

VII. New Business: none

VIII. Adjournment

Motion by Chair Guzman to adjourn meeting at 9:29 a.m. Seconded by Peter Privitera. All in favor. Motion approved.

Attest:



Katherine Zager, Clerk of the Board