

# HASD-Volunteer Requirements

Thank you for your interest in volunteering with the Hollidaysburg Area School District. Per our Volunteer policy/guidelines, you must complete and submit the following items to the school office in which you are volunteering:

- ✓ Volunteer Application
- ✓ Volunteer Disclosure
- ✓ Volunteer Affidavit **OR**
  - FBI Fingerprint Clearance (if you have not lived in the state of PA for the past 10 years)
- ✓ Child Abuse Clearance
- ✓ Criminal Background Clearance
- ✓ 3-Hour Mandated Reporter of Child Abuse Training
- ✓ TB Test

Please note per school code and HASD administrative regulations the following date compliances are currently in place:

- The Child Abuse and FBI Fingerprint clearances and Mandated Reporter training can be no older than **5 years** from date of board approval to volunteer.
- The Criminal Background Clearance can be no older than **1 year** old from date of Board approval to volunteer.
- The TB test can be **no older than 90-days** prior to Board approval to volunteer.

*Clearances and Mandated reporter training must be updated every 5 years.*

Please submit your completed packet to the school office in which you will be volunteering. We will then take names to the Board for approval at the next monthly meeting. Approved volunteers will receive an email or letter from the District indicating volunteer approval.

## Helpful Links:

HASD Volunteer Page: <https://www.hasdtigers.com/Content2/506>

\*Child Abuse Clearance: <https://www.compass.state.pa.us/cwis/public/home>

\*Criminal Background Clearance: <https://epatch.pa.gov/home>

\*Mandated Reporter of Child Abuse: <https://www.reportabusepa.pitt.edu/>

FBI Fingerprints: <https://uenroll.identogo.com/> Use Service Code 1KG6XN