A Parent's Guide to Google Classroom



A step-by-step guide to understanding Google Classroom and helping your child to be successful

Overview

This guide will help you navigate Google Classroom and make use of all of its features to help your child be successful during their Distance Learning experience.

What is Google Classroom?

Google Classroom is a safe and secure web service that allows educators to create assignments, provide mini lessons, intervene, assess provide supports and feedback all in one place. The primary purpose of **Google Classroom** is to streamline the process of sharing files between teachers and students. It can improve communication between teachers, students and parents by providing access to assignments, resources, grades and due dates. You can think of it like a "digital binder" for your child's assignments and resources.



Accessing Google Classroom

How do I find my child's classes?

(*if you are using a school device please log in as guest) At this time, the easiest way to locate your child's Google Classrooms is to log in to

www.hawthorne.k12.ca.us and then go to Parent/Community Tab and select online learning.



OUR MISSION: TO MAXIMIZE EACH STUDENT'S POTENTIAL TO ACHIEVE EDUCATIONAL EXCELLENCE

QUICKLINKS

> Student Work Packets and Online Learning



> CAASPP 2019 Student Score Reports Employee Absence Reporting Frontline

Next, select the Clever button.

Home / Parent/Community / Online Learning / Online Learning

Science

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Then log in with Google

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Log in to Google with your child's school email and password.



Log in to Google with your child's QR code. Locate and select Google Classroom from the menu. Then we will begin navigating Google Classroom.

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Once you are in the Google Classroom the "waffle" in the top right will provide you access to all the other Google Apps. Google Classroom will take you to all of the classes that your child has been asked to join. Click "join" on the class to enter or click on the icon in the upper left corner and switch between classes.

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The Main Page

What information is on the main page and how is it organized?

On the main page of the classroom you will find tabs at the top of the screen that will help you navigate between the stream, classwork and people section. More about each of these tabs will follow.

In addition, you will find the stream, which will be explained in detail in the next section and due dates for assignments.

Tabs

What are tabs and what can I do with them?

There are three main tabs located at the top of the classroom which help students and parents navigate to different sections of the classroom. When you initially open the classroom you will be on the tab with the stream. Then second tab is titled "classwork" and contains assignments, questions and resources to complete work. The third tab is titled "people" and contains school email addresses of all students in the class and well as the teachers.



The Stream

What is the stream and what information can I find there?

The stream is where teachers post information for students. Here you will find announcements, assignments and questions with the most recent teacher posts on the top.

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- 1. Current Google Classroom
- 5. Upcoming Assignments6.Updates from your Teacher
- 2. Announcements Page
- 3. Assignments
- 4. Teachers

Questions: Teachers can post questions for students to answer on the stream and encourage debate and conversation. If enabled, students may also respond to answers of their classmates.

Classwork

The classwork tab is where you will find your child's assignments. Teachers may also post links and other resources needed to complete assignments. In addition, teachers may post questions for students to answer in order to facilitate a class discussion on a topic of study.

Assignments: Assignments in Google Classroom are paperless versions of traditional assignments that students would receive through a hand out. The clipboard icon in the upper left corner indicates that the post is an assignment for students to complete. When a student clicks on an assignment, it will take them to a Google Doc., Google Form or other tasks that they must complete and submit electronically. There may also be links to other resources that will help students complete those assignments. Teachers may grade assignments and return with a score via the classroom as well.



1. Menu of Classroom 3. Due dates 5. Assignments

4.Topics

2. Classwork Tab

Submitting Assignments

How does my child submit completed assignments and how can we tell if assignments are done or late?

When a student opens an assignment there will be a "turn in" button at the bottom of the post. In addition, students will find the same button at the top of assignment document. In the top right hand corner of the assignment post will be status message telling you if the assignment is "not done", "done" or "late." You may also see a message indicating that the assignment has been returned with a grade.

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