

**LAKEWOOD LOCAL BOARD OF EDUCATION
RECORD OF PROCEEDINGS**

Minutes of the Lakewood Local Board of Education

Regular Meeting

Held at the Lakewood Local High School

August 14, 2019

The Lakewood Local School District Board of Education met for a Regular Meeting on August 14, 2019 at 6:30 p.m. at the Lakewood Local High School.

The following members answered to roll:

Mr. Nathan Corum
Ms. Tara Houdeshell
Mr. Jon Lynch
Ms. Brittany Misner
Mr. William Pollard

Ms. Houdeshell asked for a moment of silence in remembrance of Braden Poling, a LHS sophomore.

PLEDGE OF ALLEGIANCE

APPROVE AGENDA

RES. NO. 008-20

Items under the consent agenda are considered routine and will be enacted under one motion unless a Board member requests an item be removed from the consent agenda for separate action.

Are there any items to be removed? No

Moved by Ms. Misner, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the Agenda as presented.

Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner

Nays: None. Motion approved.

PUBLIC PARTICIPATION

Ms. Jessica Corum, Levy Chair, provided an update on the planned activities of the levy committee and asked the Board about taking a survey of district parents.

PRESENTATIONS

A. Patti Pickering, Director of District Services provided an update on the following:

- Transportation projects were reviewed and a special Thank You to Bonita Jenkins for her hard work this summer
- Facilities and Maintenance projects were reviewed and a special Thank You to the summer work crew
- Food Service
- Technology projects were reviewed.

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APPROVE TREASURER'S REPORT- CONSENT AGENDA ITEMS

RES. 009-20

Ms. Glenna Plaisted provided an update on:

- HB166 Funding Provisions for FY2020 and FY2021
- High Deductible Insurance Plan and Board HSA Contributions paid for 2019 for 10 employees resulted in a savings to the District of \$17,625
- District Financial Auditors will be working in the District the week of August 26
- District will have an appraisal of buildings and building contents for insurance purposes. This appraisal is scheduled to start September 23.

A. Disposition of Minutes

1. Regular Board Meeting July 10, 2019

B. Financial Reports for July 2019

C. Donation:

1. From: State Farm Companies Foundation
To: Jackson Intermediate Principal's Account
Amount: \$500.00

D. Contract

1. Licking Valley Local School District – Special Education Agreement for the period July 1, 2019 through June 30, 2020 - \$20,000 per student

Moved by Mr. Lynch, seconded by Ms. Houdeshell that the Lakewood Local School District Board of Education approves the Treasurer's Report and Consent Agenda Items as presented.

Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard

Nays: None. Motion approved.

APPROVE 2020 BOARD CONTRIBUTIONS TO AN EMPLOYEE'S HEALTH SAVINGS ACCOUNT (HSA) FOR THOSE EMPLOYEES ENROLLED IN A HIGH DEDUCTIBLE HEALTH PLAN EFFECTIVE JANUARY 1, 2020 AT 50% OF MAXIMUM OUT OF POCKET (\$2,750 FAMILY PLAN; \$1,375 SINGLE PLAN) AND EMPLOYEE SIGNS CONTRIBUTION AGREEMENT

RES. NO. 010-20

Moved by Ms. Misner, seconded by Mr. Pollard that the Lakewood Local School District Board of Education approves a 2020 board contribution to an employee's health savings account (HSA) for those employees enrolled in a high deductible health plan effective January 1, 2020 at 50% of maximum out of pocket (\$2,750 family plan; \$1,375 single plan) and employee signs contribution agreement as presented.

Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum

Nays: None. Motion approved.

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APPROVE SALE/SCRAP OF BUSES

RES. NO. 011-20

A. 2005 Blue Bird Bus #8

B. 2005 Blue Bird Bus #9

Moved by Ms. Houdeshell, seconded by Mr. Corum that the Lakewood Local School District Board of Education approves the sale/scrap of the above buses as presented.

Yeas: Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell

Nays: None. Motion approved.

SUPERINTENDENT'S REPORT- CONSENT AGENDA ITEMS

RES. NO. 012-20

Official employment for all our new hires is contingent upon the satisfactory completion of the results of criminal records background checks as required by ORC 3319.39, and receipt of appropriate license from the Ohio Department of Education. Employment for contract renewals of current staff is contingent upon the same requirements.

A. Administrative Update

1. Jackson Intermediate/Lakewood Middle School Bullying Update was provided by Ms. Carol Field and Ms. Jessica Fry
2. Mr. Scott Harris provided an update which included:
 - Booster Fundraising
 - Booster General Account and Booster Individual Sport Accounts
 - District Athletic Fund Revenues and Expenses
 - Youth Leagues and the District Role
 - Booster Board of Director for FY19-20
 - Booster Board of Directors started a Sports Liaison Program and each Director has been assigned 1-2 sports
 - Booster Loan Turf Balance is under \$126,000.

Ms. Misner commented that she is happy to see these positive processes in place.

Mr. Pollard thanked him for making changes in the fundraising structure.

Mr. Harris also thanked Toby and Missy Miller for all their dedication and support to the Boosters and especially running the Booster Concession stands.

3. Ashley Marietta-Brown, the District's new communication consultant, provided an update on communication projects.
4. Ms. Mary Kay Andrews provided an update on:
 - Start of School Year
 - Innovation Center – approximately 75% complete
 - Continuous Improvement Update.

B. Approve Resignation of Certified Staff

1. Dawn Villares, Middle School Science Teacher, effective August 5, 2019

C. Approve Resignation of Classified Staff

1. Candy Wade, Custodial Helper, effective August 1, 2019

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2. Jennifer Knowlton, Cashier, effective August 1, 2019
- D. Approve Employment of Classified Staff for the 2019-20 School Year
 1. Dewey Clayton, Custodian Helper at \$13.06/hour (Step 2)
 2. Sandra Lothes, Custodian Helper at \$12.79/hour (Step 1)
 3. Charles Mays, Custodian Helper at \$12.79/hour (Step 1)
 4. Michael Rife, Mechanic at \$25.95/hour (Step 25), effective August 26, 2019
- E. Approve Employment of Certified Substitutes for the 2019-20 School Year
 1. Haley Balsler
 2. Alpha Black
 3. John Camm
 4. Mary Dolan
 5. Nicholas Eader
 6. Ray Fox
 7. Tricia Frye
 8. Paul Harsh
 9. James Morrison
 10. Jeromy Searls
 11. Nina Shoe
 12. Emily Wogan
 13. Abigail Broska
 14. Martin Dahlman
 15. Lisa Fast
 16. Edward Greer
 17. Paul Gregory
 18. Christine Martin
 19. Christopher Pokorny
 20. Steven Melroy
 21. Sally Watson
- F. Approve Employment of Classified Substitutes for the 2019-20 School Year
 1. Paula Hoberg, Substitute Bus Aide, Cafeteria Helper, and Secretary at \$10.00/hour
 2. Kimberly Hall, Substitute Secretary at \$10.00/hour
 3. Barb Deering, Substitute Cafeteria Helper at \$10.00/hour
 4. Christina Pettit, Substitute Bus Driver at \$14.10/hour
 5. Misty Johnson, Substitute Bus Driver at \$14.10/hour; Casual Driver at \$11.70/hour; Bus Aide at \$10.00/hour
 6. Paula Altier, Substitute Custodial Helper at \$11.50/hour
 7. Adrienne Rife, Substitute Bus Driver at \$14.10/hour and Casual Driver at \$11.70/hour
 8. Madison Sowl, Substitute Bus Driver at \$14.10/hour,; Casual Driver at \$11.70/hour; and Bus Aide at \$10.00/hour
 9. Amber Riley, Substitute Cafeteria Helper & Bus Aide at \$10.00/hour; Custodial Helper at \$11.50/hour

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- G. Approved Substitute Secretary for District Office- Linda Kinser as needed at \$16.31/hour for the 2019-20 School Year – Retroactive to July 29, 2019
- H. Approve Change of Salary for the 2019-20 School Year
 - 1. Tristan Morgan Intervention Specialist at \$47,570 (Step 3/5)
 - 2. Daniel Ornstein, High School Physics/Math at \$47,570 (Step 3/5)
- I. Approve Coaching Supplementals for the 2019-20 School Year (All supplemental coaching contracts are contingent on there being a team and schedule at the appropriate level)
 - 1. Group II at \$4,435
 - a. Brett Vermillion, Girls Cross Country Head Coach
 - b. Dan Sekerak, Boys Cross Country Head Coach
 - 2. Group III at \$3,696
 - a. Tim Roesink, Football Middle School Coach
 - b. David Farley, Football Middle School Coach
 - c. Derek Allen, Football Assistant Coach
 - 3. Group IV at \$2,957
 - a. Tristan Morgan, Volleyball Freshman Coach
- J. Approve Coaching Volunteers for the 2019-20 School Year
 - 1. Shawn Walter, Girls Tennis Volunteer Coach
- K. Approve Allysén Coleman for up to five (5) Extended Days as Educational Options Teacher for the 2019-20 School Year at her Per Diem Rate (\$134.27 x 5=\$671.35)
- L. Approve the 8th Grade Trip to Washington D.C. – May 26-29, 2020
- M. Approve Senior Technology Intern from September 1, 2019 to May 31, 2020 at \$10/hour (not to exceed 12 hours per week)
 - 1. Matthew Kohut

Moved by Mr. Pollard, seconded by Ms. Misner that the Lakewood Local School District Board of Education approves the Superintendent’s Report and Consent Agenda Items as presented (Provided all Certifications and BCI-I/FBI background requirements are met).

Yeas: Ms. Misner, Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch

Nays: None. Motion approved.

BOARD COMMENTS

A. Bond and Levy Update

Ms. Houdeshell provided an overview of the Bond Issue and the Emergency Levy Renewal Issue which will be on the November ballot. This was followed by discussion among the Board if they wanted to send a community survey out regarding the bond issue and who should the survey be sent to.

Ms. Andrews will review some of the questions based on feedback from the Board and then push the survey out to the full community.

B. Long-Term Facilities Improvement Plan

Ms. Houdeshell started discussion on the Districts need to look at facility improvements that were not included in the bond issue and develop a Long-Term Facility Improvement Plan to begin addressing those needs. The process will work through the Board Facilities Committee,

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along with discussions with the Facilities and Learning Action Team. Once a basic concept of the improvement plan layout is complete, the Facilities Committee will report back to the Board.

C. Board Comments

Mr. Pollard thanked Mr. Harris for his work with the Boosters.

Ms. Misner commented there is a lot of exciting stuff going on in the District.

Mr. Corum thanked the District Service Directors for their work during the summer.

Mr. Lynch thanked Ms. Andrews for the preparation work for beginning of school at Hebron Elementary. He also thanked Ms. Andrews and everyone for their efforts to get the students back from band camp.

Ms. Houdeshell echoed Mr. Lynch's comments on the community support over the heart wrenching passing of our student. Her heart goes out to the family, students and staff. She also thanked Mr. Haudenschild for setting up the board meeting video recording.

L.T.A.

Ms. Amanda O'Dell provided the Board an update on who the building L.T.A. representatives were and also the new officers. She passed on condolences for all the families who have had deaths this past year. She also asked for consideration to bring some free OEA trainings into the district this year.

L.A.C.E. - None

PUBLIC PARTICIPATION – None

FUTURE MEETING

Regular Board Meeting:	Date: September 11, 2019 Time: 6:30 p.m. Place: Lakewood High School Library
Board Work Session:	Date: September 12, 2019 Time: 6:00 p.m. Place: Lakewood High School Library
Special Meeting:	Date: September 25, 2019 Time: 6:30 p.m. Place: Administrative Office

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Community Forum: Date: October 1, 2019
 Time: 7:00 p.m.
 Place: Lakewood High School Performing Arts Center
 Ms. Houdeshell provided the preparation dates for the
 Community Forum and asked the board members if they
 would like to participate.

**APPROVE EXECUTIVE SESSION: PURSUANT TO OHIO REVIED CODE SECTION 121.22(G)(I), I
HEREBY MOVE THE BOARD ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF
CONSIDERING AN EVALUATION OF AN EMPLOYEE OR OFFICIAL OF THE SCHOOL DISTRICT
RES. NO. 013-20**

Moved by Ms. Houdeshell, seconded by Mr. Pollard that the Lakewood Local School District
Board of Education adjourn to Executive Session at 8:46 p.m.
Yeas: Mr. Pollard, Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner
Nays: None. Motion approved.

Moved by Mr. Corum, seconded by Ms. Misner that the Lakewood Local School District Board
of Education go out of Executive Session at 10:55 p.m.
Yeas: Mr. Corum, Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard
Nays: None. Motion approved.

**APPROVE ADJOURNMENT
RES. NO. 014-20**

Moved by Mr. Pollard, seconded by Mr. Lynch that the Lakewood Local School District Board
of Education approves adjournment at 10:56 p.m.
Yeas: Ms. Houdeshell, Mr. Lynch, Ms. Misner, Mr. Pollard, Mr. Corum
Nays: None. Motion approved.

Board President

Treasurer/CFO