

RubiStar Rubric Made Using:
RubiStar (<http://rubistar.4teachers.org>)

Letter-Writing : Write a Letter to Your Teacher

Teacher Name: **Mrs. Waganheim**

Student Name: _____

CATEGORY	4	3	2	1
Sentences & Paragraphs	Sentences and paragraphs are complete, well-constructed and of varied structure.	All sentences are complete and well-constructed (no fragments, no run-ons). Paragraphing is generally done well.	Most sentences are complete and well-constructed. Paragraphing needs some work.	Many sentence fragments or run-on sentences OR paragraphing needs lots of work.
Salutation and Closing	Salutation and closing have no errors in capitalization and punctuation.	Salutation and closing have 1-2 errors in capitalization and punctuation.	Salutation and closing have 3 or more errors in capitalization and punctuation.	Salutation and/or closing are missing.
Grammar & Spelling (conventions)	Writer makes no errors in grammar or spelling.	Writer makes 1-2 errors in grammar and/or spelling.	Writer makes 3-4 errors in grammar and/or spelling	Writer makes more than 4 errors in grammar and/or spelling.
Ideas	Ideas were expressed in a clear and organized fashion. It was easy to figure out what the letter was about.	Ideas were expressed in a pretty clear manner, but the organization could have been better.	Ideas were somewhat organized, but were not very clear. It took more than one reading to figure out what the letter was about.	The letter seemed to be a collection of unrelated sentences. It was very difficult to figure out what the letter was about.
Length	The letter is 4 paragraphs long.	The letter is 3 paragraphs long.	The letter is 2 paragraphs long.	The letter is less than 2 paragraphs long.
Neatness	Letter is clean, not wrinkled, and is easy to read with no distracting error corrections. It was done with pride.	Letter is neatly hand-written, clean, not wrinkled, and is easy to read with no distracting error corrections. It was done with care.	Letter is crumpled or slightly stained. It may have 1-2 distracting error corrections. It was done with some care.	Letter looks like it had been shoved in a pocket or locker. It may have several distracting error corrections. It looks like it was done in a hurry or stored improperly.
Envelope	Complete, accurate return address and recipient address. Addresses in correct positions.	Complete, accurate return address and recipient address. Position may be slightly off.	1-2 errors in return address. Recipient address is correct.	Addresses are incomplete and/or inaccurate.