

AGENDA



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We welcome you to this meeting of the LGSUHSD Parcel Tax Oversight Committee (PTOC). **Los Gatos-Saratoga Union High School District Mission Statement:** The Mission of the Los Gatos-Saratoga Union High School District is to optimize the learning of each student. As a community of learners committed to excellence, we promote lifelong learning, personal integrity, social responsibility, and positive physical and mental health.

Safety Protocols For In-Person Meetings

Our community's health and safety is our highest priority. To protect the health of all of those in attendance, the Committee requires everyone attending a Committee meeting to comply with all local and state health orders, including wearing masks while indoors. The Committee thanks you for your cooperation in advance.



Public Comment for Committee Meetings

Members of the public attending the meeting may provide comment during the item on the agenda listed as I. C. Public comment on open session items listed on the agenda will be heard at that time. The Committee is committed to maintaining a respectful and productive environment that fosters a culture of civility where staff, the community and the Committee feel safe to express themselves and are free from bullying, harassment, and threats. The Committee welcomes your comments and requests that you express yourself accordingly.

Members wishing to address the Committee are allotted **THREE** minutes per speaker, but this may be reduced to **TWO** minutes per speaker depending on the number of speakers for the item(s). The total times for public comment on the open session agenda items should not exceed 20 minutes in total. Please note that the speaking time cannot be delegated to another person. Members should indicate the agenda item(s) on which they plan to speak when beginning their comments. This meeting is being conducted in person only.

Assistance Information

If you require special assistance such as auxiliary aids or services in order to access the Board meeting room, review the agenda, or otherwise participate in this meeting, please contact the Assistant to the Chief Business Official (CBO) at pmalas@lgsuhd.org. Please provide sufficient advance notice to allow the Committee time to arrange for your accommodation.

I. Call to Order	4
A. Roll Call - Establishment of a Quorum	
II. Approval of the Agenda	
Approve the PTOC agenda.	
III. Public Comment - Items Not on the Agenda	
An opportunity for Public Comment on items not on the agenda.	
IV. Public Comment - Report/Discussion Items	
An opportunity for public comment regarding agendized Report/Discussion items.	
V. Report/Discussion Items	5
A. District Budget Overview 	6
B. PTOC Membership Terms	
VI. Public Comment - Report Discussion Items	
A second opportunity for public comment regarding agendized Report/Discussion items	
VII. Public Comment	
An opportunity for public comment regarding agendized Action items	
VIII. Action Items	
A. Minutes of October 12, 2022 	9
Approve the Minutes of the PTOC meeting on October 12, 2022.	
B. Review, Accept the Financials and Authorize the PTOC Ad Hoc Committee to submit the Annual Report	
Review the financials and vote to accept that the financials are in compliance with the language, and authorize the Ad Hoc Committee to submit an annual report on their behalf.	
IX. Committee Member Comments	
X. Adjournment	

Agenda attachments and any distributed public records relating to an agenda item are available for review online at [https://simbli.eboardsolutions.com/Index.aspx?S=36030307\(https://simbli.eboardsolutions.com/SU/aD7aXMyplus1QA6jA8ikB6TrQ==\)](https://simbli.eboardsolutions.com/Index.aspx?S=36030307(https://simbli.eboardsolutions.com/SU/aD7aXMyplus1QA6jA8ikB6TrQ==)) and at the District Office:
17421 Farley Road West, Los Gatos, CA.

V. A. District Budget Overview

Summary

Assistant Superintendent/CBO Ms. Perley will present an overview of the district budget. This presentation will provide context for PTOC members as they prepare the annual report for the Board of Trustees.

Supporting Documents

 22-23 Parcel Tax Rev & Exp as of 4.30.23 (1)

 21-22 Parcel Tax Actuals - to PMA (1)

Los Gatos-Saratoga Union High School District Parcel Tax Financial Report

2022-23 Parcel Tax Revenues and Expenditures as of 4/30/2023

Total Revenues	\$	1,054,379	Includes \$106,379 carryover
Total Expenditures	\$	916,616	
Difference =	\$	(137,763)	

2022-23 Parcel Tax Revenues and Expenditures as of 4/30/2023

Site	Department	Base Salary	SECTIONS (GRADES 10-12)				SECTIONS (9TH GRADE ONLY)			
			FTE	Salary Cost	Health & Welfare	Statutory Benefits	FTE	Salary Cost	Health & Welfare	Statutory Benefits
Los Gatos High School	English	\$ 128,566	1.0	\$ 115,709	\$ 28,524	\$ 26,023	\$ -	\$ -	\$ -	\$ -
Los Gatos High School	Mathematics	\$ 126,077	0.8	\$ 90,775	\$ 22,820	\$ 20,415	\$ -	\$ -	\$ -	\$ -
Los Gatos High School	Spanish Language	\$ 129,071	0.8	\$ 92,931	\$ 22,819	\$ 20,900	0.2	\$ 23,233	\$ 5,705	\$ 5,225
Saratoga High School	Applied Arts	\$ 129,756	1.0	\$ 116,780	\$ 28,524	\$ 26,264	\$ -	\$ -	\$ -	\$ -
Saratoga High School	English	\$ 102,883	1.0	\$ 92,577	\$ 10,971	\$ 20,820	\$ -	\$ -	\$ -	\$ -
Saratoga High School	Science	\$ 106,200	1.0	\$ 95,580	\$ 28,524	\$ 21,496	\$ -	\$ -	\$ -	\$ -
			5.6	\$ 604,353	\$ 142,181	\$ 135,919	0.2	\$ 23,233	\$ 5,705	\$ 5,225

FTE	
LGHS FTE	2.6
SHS FTE	3.0
Total FTE	5.6
9th Grade	
LGHS	0.2
SHS	0.0
Total 9th Grade	0.2

Sections	Total Costs
10th - 12th Grade	\$ 882,454
9th Grade	\$ 34,163
All Total	\$ 916,616

Los Gatos-Saratoga Union High School District Parcel Tax Financial Report

2021-22 Parcel Tax Revenues and Expenditures Actuals

Total Revenues	\$	949,476
Total Expenditures	\$	843,097
Difference =	\$	(106,379) Carryover to be expended in 22/23

2021-22 Parcel Tax Revenues and Expenditures Actuals

Site	Department	Base Salary	SECTIONS (GRADES 10-12)				SECTIONS (9TH GRADE ONLY)			
			FTE	Salary Cost	Health & Welfare	Statutory Benefits	FTE	Salary Cost	Health & Welfare	Statutory Benefits
Los Gatos High School	English	\$ 121,568	1.0	\$ 121,568	\$ 26,648	\$ 24,107	-	\$ -	\$ -	-
Los Gatos High School	Mathematics	\$ 116,722	0.8	\$ 93,378	\$ 22,684	\$ 18,517	-	\$ -	\$ -	-
Los Gatos High School	Spanish Language	\$ 123,801	0.4	\$ 49,520	\$ 4,039	\$ 9,820	0.4	\$ 49,520	\$ 4,039	\$ 9,820
Los Gatos High School	Spanish Language	\$ 120,040	0.2	\$ 24,008	\$ 20,284	\$ 4,761	0.2	\$ 24,008	\$ 5,071	\$ 4,761
Saratoga High School	Applied Arts	\$ 122,701	1.0	\$ 122,701	\$ 25,354	\$ 24,332	-	\$ -	\$ -	-
Saratoga High School	Science	\$ 125,552	0.8	\$ 100,442	\$ 23,978	\$ 19,918	-	\$ -	\$ -	-
			4.2	\$ 511,617	\$ 122,987	\$ 111,273	0.6	\$ 73,528	\$ 9,110	\$ 14,581

FTE	
LGHS FTE	3.0
SHS FTE	1.8
Total FTE	4.8
9th Grade	
LGHS	0.6
SHS	0.0
Total 9th Grade	0.6

Sections	Total Costs
10th - 12th Grade	\$ 745,878
9th Grade	\$ 97,219
All Total	\$ 843,097

MEETING MINUTES



Scan the above QR code with your phone to view this meeting agenda on your phone.

We welcome you to this meeting of the LGSUHSD Parcel Tax Oversight Committee (PTOC). The public may make comments relevant to agenda items at the time so designated on the agenda. Public comment will not be heard outside of the designated time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the PTOC. Speakers are asked to limit remarks to three minutes (with a maximum of twenty minutes for one topic). Any individual requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the PTOC meeting should contact the Superintendent's office in writing.

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the Secretary or Clerk of the Board. (Education Code 49073.2)

The link is:

<https://lgsuhd.zoom.us/j/97713020851>(<https://simbli.eboardsolutions.com//SU/Tg0QIGjoID7Nf1VwwHTv5Q==>)

Attendees

Voting Members

- Jim Bertonis, PTOC Member
 - Selin Gurses Acar, PTOC Member
 - Karen Krawez, PTOC Member
 - Mei Lin, PTOC Member
 - Mike Rodenbaugh, PTOC Member
 - Lingling Sun, PTOC Member
 - Anthony Tarlano, PTOC Member
-

I. Call to Order

The meeting was called to order at 3:32 PM.

Voting:

Unanimously Approved

A. Roll Call - Establishment of a Quorum

A quorum was established.

Motion made by: Selin Gurses Acar

Motion seconded by: Anthony Tarlano

Voting:

Unanimously Approved

II. Approval of the Agenda

Motion made by: Anthony Tarlano

Motion seconded by: Mike Rodenbaugh

Voting:

Unanimously Approved

III. Public Comment - Items Not on the Agenda

There was no public comment.

IV. Report/Discussion Items

A. Parcel Tax Fund Allocation, 2022-2023

Committee members reviewed the expenditures presented by the district and asked clarifying questions.

V. Public Comment - Report Discussion Items

There were no public comments.

VI. Public Comment - Action Items

There were no public comments.

VII. Action Items

A. Minutes, May 18, 2022

Committee members reviewed the minutes from the May 18, 2022 meeting. A motion was made to approve the minutes as presented during the meeting.

Motion made by: Jim Bertonis

Motion seconded by: Selin Gurses Acar

Voting:

Jim Bertonis - Yes

Selin Gurses Acar - Yes

Karen Krawez - Abstain

Mei Lin - Abstain

Mike Rodenbaugh - Abstain

Lingling Sun - Abstain

Anthony Tarlano - Abstain

B. Appointment of PTOC Chairperson

Approve the appointment of Anthony Tarlano as the PTOC Chairperson, effective immediately to serve through June 30, 2023.

Motion made by: Anthony Tarlano

Motion seconded by: Selin Gurses Acar

Voting:

Jim Bertonis - Yes

Selin Gurses Acar - Yes

Karen Krawez - Yes

Mei Lin - Yes

Mike Rodenbaugh - Yes

Lingling Sun - No

Anthony Tarlano - Yes

C. Appointment of PTOC Vice Chairperson

Approve the appointment of James Bertonis as the PTOC Vice Chairperson, effective immediately to serve through June 30, 2023.

Motion made by: Jim Bertonis

Motion seconded by: Anthony Tarlano

Voting:

Unanimously Approved

D. Appointment of PTOC Clerk

Approve the appointment of Karen Krawezr as the PTOC Clerk, effective immediately to serve through June 30, 2023.

Motion made by: Karen Krawez

Motion seconded by: Selin Gurses Acar

Voting:

Unanimously Approved

E. Appointment of PTOC Liaison to the Budget Advisory Committee (BAC)

Approve the appointment of Selin GursesAcar as the PTOC Liaison to the BAC, effective immediately to serve through June 30, 2023.

Motion made by: Selin Gurses Acar

Motion seconded by: Mike Rodenbaugh

Voting:

Unanimously Approved

F. Appointment of Members - PTOC Annual Report Subcommittee

Approved as representative for the PTOC Annual Report Subcommittee

VIII. Committee Member Comments

IX. Adjournment

The meeting was adjourned at 4:55 p.m.