

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

August 25, 2022

Liberty Common High School
2745 Minnesota Drive Fort Collins, CO

Board members in attendance:

X	Tricia Diehl
X	Elizabeth Barber
X	Todd Arndorfer
X	Patrick Albright
X	Mindy Story
X	Cindy Skalicky
X	Mark Dollar

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Torgun Lovely
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Assistant Principal Kathleen Kearney
X	Assistant Principal Robert Robinson
X	Assistant Principal Jenna Allen
X	Director of Operations Bev Hanawalt
X	Director of Fundraising Brett Harkey
X	Athletic Director Chris Reynolds
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	Facility Manager Jay Montez

Signed-in guests in attendance:

- Julie Fishbeck
- Rick Wrona

CALL TO ORDER

Called to order 6:04PM
Approve agenda

- Amendment: There is FAC report, and not SDP

STAFF AND COMMUNITY COMMENT

- Cindy Skalicky offered three tips to streamline meetings:
 - People think and remember in threes. Pick three big things.
 - Use enumeration (first, second, lastly)
 - Stand, so that you know when it is time to sit.

ROUTINE BUSINESS

- Approve Minutes- Special Meeting-July 25, 2022
Amendments: None.
Vote type: No objections.
Result: Passed.
- Approve Minutes- Special Meeting-August 9, 2022
Amendments: None.
Vote type: No objections.
Result: Passed.

ADMINISTRATION REPORT

- Headmaster Report – Mr. Schaffer
 - Aristotle campus is open for business!
 - Coach **Randy Mays???** may be recognized as coach of the year.
 - \$400,000 Daniels Fund grant awarded for Aristotle campus
 - Up to \$102,000 BEST grant for playground
 - Colorado Charter School Program grant is underway: \$1.25 million over three years for expansion.
 - Recommend holding board meetings in the Agora at the Aristotle campus.
 - Still trying to fill K-4.
 - Aristotle first week going well, dealing with little issues (water fountains, keys).
Concerns about traffic, still working on bus timing.

UNFINISHED BUSINESS

- Foreign Language Policy 7.16-Vote-Ms. Barber
Tabled from the June 30th, 2022 meeting.
Moved: Elizabeth Barber (at June 30th meeting)
Second: Cindy Skalicky (at June 30th meeting)
Vote type: Group
Result: PASS Unanimously

Numbering will be fixed by bylaws committee.

- New Course Request: Applied Microeconomics-Vote-Ms. Barber
Tabled from the June 30th, 2022 meeting.
Moved: Elizabeth Barber (at June 30th meeting)

Second: Cindy Skalicky (at June 30th meeting)
Vote type: Group
Result: PASS Unanimously

NEW BUSINESS-

- Assign one board member responsible for implementing annual Headmaster support and evaluation- Ms. Diehl
Assigned: Tricia (Todd will help)
Motion: No motion.
Second:
Vote type: No objections
Result: PASS
- Colorado Advocacy Coalition Membership-Vote-Mr. Albright
Motion: Move to renew our membership in the Colorado Advocacy Coalition.
Moved: Patrick Albright
Second: Todd Arndorfer
Vote type: Group
Result: PASS Unanimously
- Determine training topics for quarterly training sessions-(Governance)- Ms. Diehl
Motion: No motion.
Second:
Vote type:
Result:
- Textbook Approval: Sowell's *Applied Microeconomics: Thinking Beyond Stage One*-
First Reading- Ms. Barber
Motion: Move to approve *Applied Microeconomics: Thinking Beyond Stage One* as approved by the AAC
Moved: Elizabeth Barber
Second: Todd Arndorfer
Vote type: None.
Result: Tabled to September meeting for second reading.
- Textbook Approval: Council for Economics Education's *AP Economics: Microeconomics , 4th Edition*- First Reading- Ms. Barber
Motion: Move to approve *AP Economics: Microeconomics , 4th Edition* by the Council for Economics Education as approved by the AAC
Moved: Elizabeth Barber
Second: Cindy Skalicky
Vote type: None
Result: Tabled to September meeting for second reading.
- LCS participation in FAMILI program-Vote- Ms. Diehl
Motion: Move that Liberty Common School opts out of the FAMILI program.

Moved: Tricia Diehl
Second: Cindy Skalicky
Vote type: Group
Result: PASS Unanimous

SUB-COMMITTEE REPORTS- Board committees present annual goals pursuant to the strategic plan-

- Academic Advisory Committee – Ms. Barber
Subcommittee looking at better defining upper Latin curriculum.
Math subcommittee: Introduction to Algebra—good place for students who struggle with Pre-algebra. Passed pre-algebra, but not quite ready for Algebra I. Affects ~10%-15% (8-12 kids) coming out of Pre-algebra. Possibly ready for approval in September meeting.
- Development Committee – Ms. Skalicky
New members Laura Moore and Audra.
September 12th night at the Exchange.
- Financial Advisory Committee – Mr. Arndorfer
We finished last year in the black, despite fears.
PSD Finance Director: Finishing in the red means finishing with our fund balance/reserves in the red. Not just budget deficit, gives more breathing room. “Surplus position” and “deficit position” is the terminology for year-to-year budgeting.
PSD funding to old pupil count for now, will make good in September.
- Political Committee – Mr. Albright
CAC – State level
Engage parents, locally: Primary Goal.
Email from Ian Stout at Loveland Classical to engage parents.
Mailyn Salabarría - interested
Michelle Duncan – reaching out
Kathy Ross – reaching out
- Governance Committee – Ms. Diehl
Planning for future items.
- Student Data Privacy Committee – Ms. Story
No committee meeting yet this year.
- Parent Education Committee—Ms. Diehl
First meeting September 8th.
New edition of “What Every Liberty Parent Should Know”.
- Building Corporation Liaison – Ms. Diehl
- Policy and Bylaw Review Committee – Mr. Albright

Editable copy of bylaws is on the Google drive, with old bylaws ad school policies for comparison.

Made comments, identified a great number of shortcomings.

Bring in admin to look over and participate.

Comparison document created, identify the areas that require amendment.

Distributing to staff admin to review—Sarah is heading that up, goal to have reviewed by September 9th.

Gathering at my house with tacos to hash through what we want and where we want it.

Review by Barry make sure there isn't something that legally can't be in 501c(3) bylaws, give to board.

Possible to have something for first reading in September, more likely October.

Editable document: No more than two board members, or we need to have an open meeting.

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER –Mrs. Barber

1. Celebrate opening of new campus. Welcome all new parents to the Liberty family.
2. Welcome to our 25th year.
3. We are parent-run board, give background.
4. Encourage parents about current openings in the elementary campuses.
5. Looking forward to seeing everybody at the Exchange on September 12th.

ADMINISTRATIVE REPORTS (Continued)

- School security report—public portion.
Headmaster Schaffer: Discussed the public portion of the school security.
- Community Comment:
 - Audra Vaisbort
Used to Jewish schools, used to armed security at gate/drop-off.
Encourages having some kind of staged dismissal/call system for pickup for increased security and smoother traffic flow.

EXECUTIVE SESSION- Pursuant to C.R.S. 24-6-402(4)(d)-

Motion: Move to proceed into Executive Session for annual review of school safety team and school safety plan.

Moved: Todd Arndorfer

Second: Elizabeth Barber

Vote type: Group

Result: PASS Unanimously

- Review of School Safety Team and School Safety Report-

Entering executive session at: 8:51PM
Joining the board in executive session:

X	Headmaster Bob Schaffer
X	Principal Torgun Lovely
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Assistant Principal Kathleen Kearney
X	Assistant Principal Robert Robinson
X	Assistant Principal Jenna Allen
X	Director of Operations Bev Hanawalt
X	Director of Fundraising Brett Harkey
X	Athletic Director Chris Reynolds
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	AST Coordinator (Aristotle) Katy Snyder
X	Facility Manager Jay Montez

Exiting executive session at: 9:55PM

ADJOURN

Adjourn at: 9:55PM