



# 2023-2024 School Year Checklist

Unless otherwise noted, all documents and forms may be downloaded from our website at <https://www.jkcs-oakville.ca/parents>.

## 1. ACTION ITEMS FOR PARENTS

**DUE: JUNE 30, 2023**

- PAD form (*Enclosed -- For new families or bank information changes*)
- First Automated Payment for 2023-2024 (*Processed on July 15, 2023*)
- Transportation/Bus Change Notification (*Email [avanniekerk@jkcs-oakville.ca](mailto:avanniekerk@jkcs-oakville.ca)*)
- Withdrawal Notification (*Email [avanniekerk@jkcs-oakville.ca](mailto:avanniekerk@jkcs-oakville.ca)*)

## 2. ACTION ITEMS FOR JKCS PARENT VOLUNTEERS

Everything you need in order to volunteer at JKCS can be found [HERE](#).

- All JKCS parents who are interested in volunteering must fulfill the requirements listed in this volunteer information sheet.

***(This includes parents who wish to volunteer at the school, as well as parents who wish to attend classroom field trips.)***

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### 3. BACK TO SCHOOL CHECKLIST

- Purchase uniforms at [InSchoolwear](#).  
For online shopping, use our school code: **jkcs** (all lowercase)
- Purchase school supplies  
[JK/SK Basic School Supplies List](#)  
[Grades 1-8 Basic School Supplies List](#)
- If needed, sign up for bussing. Learn more about transportation at JKCS [HERE](#).  
**DEADLINE: JUNE 30**
- Submit a pre-authorized payment form or cheque for full payment to our Financial Administrator. (*This form is enclosed with your tuition invoice package.*)  
**DEADLINE: JUNE 30**
- Review the [GIFTS Catalogue](#) and submit your family's top three GIFTS roles by completing the Volunteer Registration Form (*See page 4 of the Catalogue or click [HERE](#).*)
- Read the [JKCS Parent Handbook](#) and the [JK/SK Handbook](#) (if applicable).
- Become familiar with JKCS website Parents tab at <https://www.jkcs-oakville.ca/parents>.
- Review the [2023-2024 School Calendar](#)
- Week of August 28 - Class lists are announced via our Sycamore database system!  
Review the [Sycamore Parent Handbook](#).
- Thursday, August 31 (5:00 - 7:30 pm): Meet the Teacher, New Family Orientation
- September 5: First Day of School!
- Epi-pens, asthma inhalers, or any other necessary medications MUST be brought to the office on the first day of school with a completed "[Critical Medical Alert Form](#)." Please check expiration dates and note when the medications need to be replaced.
- Please complete and submit the [Administration of Medication Form](#), if needed.

***Please notify us of any changes to your address, phone, or emergency contact information at [office@jkcs-oakville.ca](mailto:office@jkcs-oakville.ca).***