

**Onteora Central School District
Business Office Contact List
(845) 657-8743 or 6383**

Payroll Carol West cwest@ onteora.k12.ny.us Ext. #1034	Secretary Amanda Gates agates@onteora.k12. ny.us Ext. #1030	District Treasurer Debra D'Aprile ddaprile@onteora.k12.ny. us Ext. #1032	Accounts Payable Dawn Rhea drhea@onteora.k12.ny.us Ext. #1033
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Attendance	X	X		
Direct Deposit for Payroll	X			
Extra Pay	X			
Flex Spending Account	X			
Invoices				X
Leave Requests		X		
Meal Reimbursement			X	
Medical Insurance		X		
Mileage Reimbursement			X	
NYS Deferred Comp	X			
Overtime	X			
Paycheck - how to read it	X			
Payroll Deductions	X			
Purchase Orders				X
Requisition Questions			X	
Retirement	X			
Salary	X			
Tax Sheltered Annuity	X			
W-2 & Tax Forms	X			
Dental Insurance	www.deltadental.com	Teachers call the OTA reps: Aubree Ferraro, Maryanne Kenly, Kelly Downs		
		all others call the ONTEA rep Debroah Hapeman		
Vision Plan	www.davisvision.com	Teachers call the OTA reps: Aubree Ferraro, Maryanne Kenly, Kelly Downs		
		all others call the ONTEA rep Debroah Hapeman		