



The  
Frederick  
Gunn  
School

# STEP 6: INSTALL THE GMAIL APP ON YOUR PHONE

SCHOOL YEAR 2023-24

# STEP 1: INSTALLING GMAIL

If you have an iPhone:

Go to your app store and find the Google Gmail app.  
Install this app.

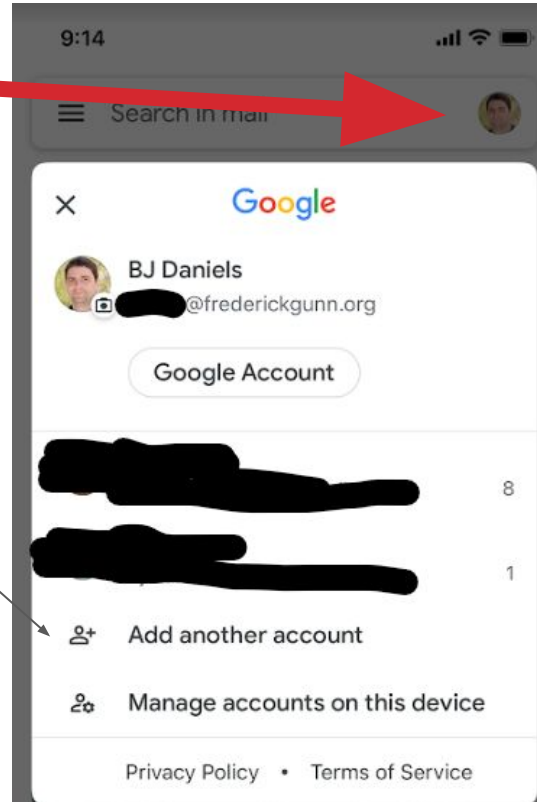
If you have an Android:

Your phone already has Gmail installed. Add  
another Google account and sign in with your FGS  
email and password.



## STEP 2: CONFIGURE THE GMAIL APP (FOR IPHONE)

Once the app is installed, open it and click the image/icon in the upper right corner to add another account.

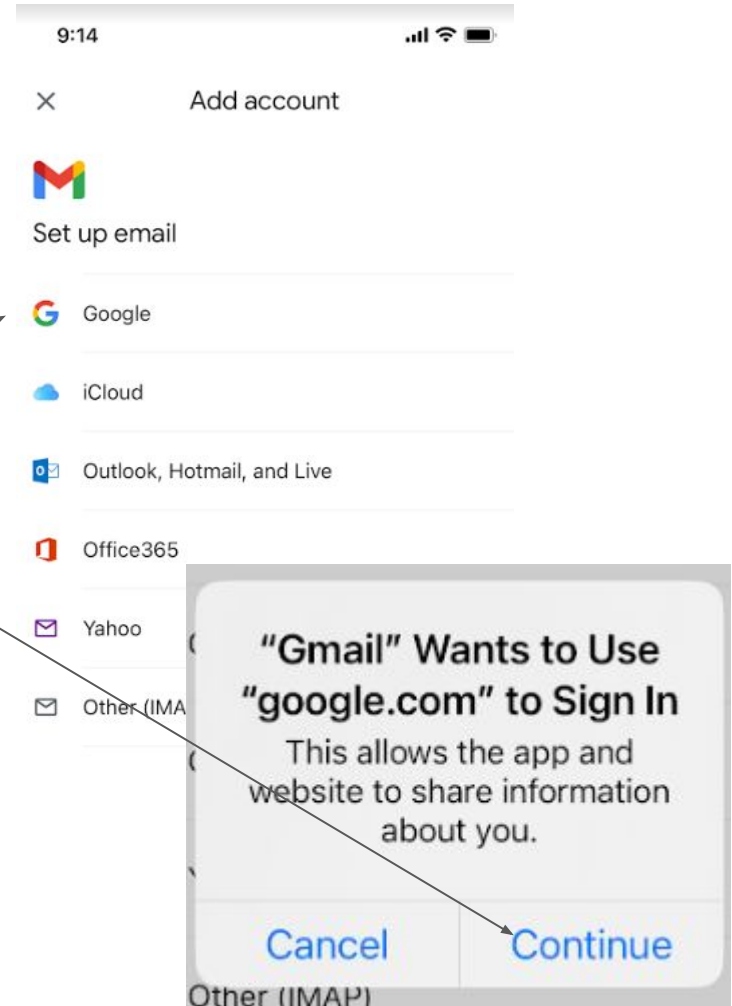


## STEP 3: CHOOSE ACCOUNT TYPE (FOR IPHONE)

Select Google as the type of account

Then select CONTINUE in the pop-up.

Next, sign in with your FGS email and password. You also will be prompted to complete 2-Step Verification.



# GOOGLE PROMPTS

Once you have installed Google Gmail as an app on your phone, when Google needs 2-Step Verification, it will send a prompt (or pop-up) to the Gmail app (rather than sending a text).

This prompt will ask if you are trying to log in — click **YES** if you are.

**NOTE: if you see this prompt when you are NOT trying to log in, click NO.**