Carson Valley Middle School
PREARRANGED ABSENCE FORM

The Douglas County School District believes that regular school attendance is essential to a student's academic growth. The loss of classroom interaction because of absenteeism can never be fully regained. Therefore, the goal for all students is uninterrupted daily attendance. Through regular attendance, students will increase their classroom successes and competencies, thereby reducing the possibility of their failing to graduate from high school.

Furthermore, Douglas County School District provides its students with a total of 180 days of instruction each year. The students must be in attendance for a minimum of 162 instructional days, or ninety percent (90%) of the instructional days from the time of enrollment, in order to be considered for promotion to the next higher grade or to earn credit. **ALL absences, excused or not excused, count towards student attendance.**

Prearranged/Avoidable Absences: Avoidable absences are those that are not health and/or medical related. These are absences that parents or guardians deem important enough for their children to miss school. The School District does not support such absences.

The following rules apply to such absences:

- Parents or guardians may be asked to write a letter explaining how they will provide for their children's education during an avoidable absence.
- In the event students have excessive absences and/or difficulty academically, the principal, or designee, will contact the parents or guardians discouraging the absence.
- These letters will become a part of the student's educational records.

I have read the highlighted statements, above, related to the Douglas County School District Attendance Policy and the importance of daily attendance. The entire Douglas County School District Attendance Policy (BP-504, AR-504), Nevada Revised Statue (392.040, 392.130, 392.210), Senate Bill 482, 486, and Assembly Bill 376 are available for review on the Internet.

PLEASE COMPLETE THE FIELDS BELOW. CVMS RETAINS THE COMPLETE FORM

Parent/Guardian Signature: _____ Date: _____

Student Name (Printed): _____ Reason for Absence: _____

Dates of Absence: _____

How will the parent/guardian provide for the student's education during the extended avoidable absence?

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