

**SPRINGFIELD BOARD OF EDUCATION
REGULAR PUBLIC MEETING AGENDA
May 15, 2023**

VISION STATEMENT

Cultivating, compassionate, and extraordinary learners.

MISSION STATEMENT

Springfield Public Schools will challenge every student through meaningful, engaging experiences – empowering all students to flourish and contribute in an evolving world.

A. CALL TO ORDER AND STATEMENT- President Paula Saha

President’s Statement: Pursuant to the New Jersey Open Public Meetings Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of the meeting to be given to the public and the press on January 3, 2023 and revised on April 28, 2023. The public comment format for this meeting is as follows – attendees wishing to comment during the public sessions will state their name and address. The President of the Board of Education will recognize the attendee at the appropriate time. All of the Board's Policies and Regulations related to public participation in board meetings shall remain in effect, including, but not limited to, the presiding officer's ability to limit each statement made by a participant to a 3 minute duration.

B. ROLL CALL

Vice President Meredith Murphy
Mr. Jerry Fernandez
Mrs. Laura Gamarekian
Mr. Marc Miller
Mr. Hector Munoz

Mrs. Kristy Rubin
Mrs. Hilary Turnbull
Mrs. Yelena Zolotarsky
President Paula Saha

C. CLOSED SESSION

RESOLVED, That the Springfield Board of Education meeting hereby convenes to executive session pursuant to P.L. 1975 chapter 231 for discussion of the following subjects:

1. Personnel Matters
2. HIB
3. Student Matters

It is anticipated that the executive session will take approximately 60 minutes; the Board may take action during public session. The Board shall return to public session, following executive session, at approximately 7 p.m. The minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Motion to go into executive session:

Moved:

Seconded:

Time:

Voice Vote: AYE- NAY-

Motion to return to public session:

Moved:

Seconded:

Time:

Voice Vote: AYE- NAY-

D. PLEDGE OF ALLEGIANCE

E. COMMUNICATIONS

F. MINUTES

The Superintendent recommends:

1. To approve the following minutes:

Public Hearing/Regular Meeting – April 24, 2023

Approval of the Minutes

Motion to Approve:

Seconded:

Voice Vote: AYE- NAY-

G. SUPERINTENDENT’S REPORT

1. Anti-Bullying Bill of Rights Act/HIB Grades
2. Staff/student Recognitions
3. Community Updates
4. HIB Report (The Board will go into closed session at the end of the meeting if specific clarification is needed.)
5. Fund Raiser Request
6. Building Use Request
7. Student Teacher/ Internships
8. Student Representative Report

Approval of the Superintendent’s Report, as presented

Motion to Approve:

Seconded:

Voice Vote: AYE- NAY-

H. PUBLIC SESSION ON AGENDA ITEMS

It is the policy of this Board that inappropriate comments regarding specific individuals should not be made during the public portion of this meeting. Members of the public should be advised that to the extent they defame any employee of this district or member of this community, the Board disclaims any liability if you are involved in a civil suit for defamation. As a reminder, all of the Board’s Policies and Regulations related to public participation in board meetings shall remain in effect, including, but not limited to, the presiding officer’s ability to limit each statement made by a participant to a 3-minute duration.

I. FINANCE COMMITTEE- Mrs. Turnbull

Items 1 through 5

The Superintendent recommends:

1. Monthly Certification

a. Board Secretary's Monthly Certification, Budgetary Line Item Status

Pursuant to N.J.A.C. 6:20-2.13 (d), I certify that as of March 31, 2023 no budgetary line item account has obligations and payments (contractual orders) which line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1

Board Secretary

Date

b. Board of Education's Monthly Certification, Budgetary Major Account/Fund Status
 Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of March 31, 2023 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20- 2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator/Board Secretary and is assumed by the board to be correct.

2. Board Secretary/ Treasurer Reports

To approve the board secretary/ treasurer reports for the period ending March 31, 2023.

3. Bills List

To approve the check numbers 052697 through 052840 and wire transfers 800222, 888900 through 888906 in the amount of \$4,855,463.08 minus voided checks 051143, 051642, 052702, 052753 for the grand total of \$4,849,863.08.

4. Budget Transfers

To approve budget transfers for the 2022-2023 school year. (Attachment A)

5. 2023-2024 SY National School Lunch Program

Approval of the following food service prices for the 2023-2024 school year and that all schools participate in the National School Lunch Program (NSLP):

	BREAKFAST		LUNCH	
	<u>Paid</u>	<u>Reduced</u>	<u>Paid</u>	<u>Reduced</u>
Elementary	---	---	\$3.75	\$0.00
Middle	\$2.75	\$0.00	\$4.00	\$0.00
High School	\$2.75	\$0.00	\$4.00	\$0.00.

Approval of Finance Items 1 through 5

Motion to Approve:

Seconded:

Roll Call

Vice President Meredith Murphy		Kristy Rubin	
Jerry Fernandez		Hilary Turnbull	
Laura Gamarekian		Yelena Zolotarsky	
Marc Miller		President Paula Saha	
Hector Munoz			

**J. SCHOOL GOVERNMENT COMMITTEE- Vice President Murphy
*Items 6 through 29***

The Superintendent recommends:

6. Staffing List 23-24

To approve the Springfield Education Association, Springfield Principals' Association, and Springfield Supervisory Association certified and non-certified staff appointments* for the 2023-2024 school year. All such contracts being subject to future action of potential reductions

in State School Aid. (Attachment B, B1)

**Subject to Negotiations, Employee Eligibility, and Correction of Errors*

7. Staff Appointment

To approve the following staff appointments:

- a. Alyssa Procaccino*, District Board Certified Behavior Analyst, Itinerant, effective September 1, 2023 through June 30, 2024 at Step 13- MA, \$78,406.
Account Number: 11-000-217-100-00-11
- b. Amy Kowalski*, Instructional Aide, Itinerant, effective May 16, 2023 through June 30, 2023 at \$20.62/hr.
Account Number: 11-000-217-100-00-11
- c. Juliet Kaltchmid*, Instructional Aide - Autism Program, Itinerant, effective May 16, 2023 through June 30, 2023 at \$20.62/hr + \$1,250^ (annual stipend).
Account Number: 11-000-217-100-00-11
Account Number: 20-250-100-100-66-11 (Stipend)
- d. Kelly Correia, Elementary Teacher, Sandmeier, effective September 1, 2023 through June 30, 2024 at Step 1- MA, \$64,980.
Account NumberL 11-120-100-101-00-07
- e. Linda Reich, Leave Replacement Teacher, Itinerant, effective September 1, 2023 through December 31, 2023 at Step 1- MA, \$64,980.
Account Number: 11-120-100-101-01-XX
**Pending Criminal History Background Clearance*
^Prorated

8. Staff Retirement

To accept the following retirement:

- a. Debra Berger, Elementary Teacher, EVW, effective June 30, 2023.

9. Staff Resignation

To accept the following resignations:

- a. Chantelle Steirman, Instructional Aide, EVW, effective May 3, 2023.

10. District Substitutes

To approve additional substitutes. NJ Certified Teachers- \$135/day, Sub Certified- \$125/day, Paraprofessionals- \$20/hr., Secretary- \$20/hr., Custodian- \$20/hr., Nurse- \$190/day, Home Instruction- \$44.54/hr., Bus Driver- \$21.76/hr.

TEACHER

Nilofer Nath Substitute Certified Grade N - 12

AIDE

Chantelle Steirman

11. Leave of Absences

To approve the following leave of absence request and extensions:

a.

Name	Leave Request	Dates	Rate
Samuel Pough*	NJFLA-Intermittent	4/23/2023 – 7/17/2023	Unpaid

b.

Name	Leave Request	From	To	Rate
Kari Cifeli	Maternity Leave	3/3/2023 – 5/29/2023	3/3/2023 – 5/30/2023	Unpaid

Jaime Lynch	Maternity Leave	12/2/2022 – 5/31/2023	12/2/2022 – 6/30/2023	Unpaid
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C.

Name	Leave Request	To	Rate
Pamela de La Llave*	Post Disability- FMLA	9/5/2023 - 9/11/2023*	Full Salary; accumulated sick days
	FMLA/NJFLA	9/12/2023 - 12/04/2023	Unpaid;
	Maternity Leave	12/21/2023 - 3/3/2024	Unpaid

*The employee shall receive health benefits during this period

12. High School and Middle School Additional Teachers and Classes 22-23

To approve the following teachers to teach an additional class for the 2022-2023 school year:

Name	Location	Department	Section/Period	Amount	Account	Effective Date
Christina Rodriguez	FMG	Math	6 periods	\$1,528.73	11-130-100-101-28-06	5/15/2023 – 6/22/2023
Rosalba Sandford	FMG	Math	6 periods	\$2,311.39	11-130-100-101-28-06	5/15/2023 – 6/22/2023
Dana Strober	FMG	Math	6 periods	\$1,672.61	11-130-100-101-28-06	5/15/2023 – 6/22/2023
David Dougherty	FMG	Math	6 periods	\$1,569.14	11-130-100-101-28-06	5/15/2023 – 6/22/2023
Trish Collins	FMG	Math	6 periods	\$1,754.21	11-130-100-101-28-06	5/15/2023 – 6/22/2023

* shall be prorated based on actual assignment time

13. Summer Program

To approve the following staff for Summer programs at their contractual rate:
(Attachment C)

14. Event Staff 2022-2023

To approve the following Event Staff/Chaperone/Crowd Control and Detention Proctors for the 2022-2023 school year at FMG. Event Staff Rate: \$30.63; Chaperone Rate: \$30.63; Crowd Control Rate: \$30.63 ; Detention Rate: \$30.63:

Staff Name	Position
Erin Fitzpatrick	Event Staff
David Dougherty	Detention

Account Number: 11-401-100-101-45-06

15. After School Tutorial Programs

To approve the following staff for the (After School Academic Support). Staff shall be paid in accordance with SEA agreement. Teacher Rate \$53.29.

Name	Program	Location	Hrs./Days	Account Number	Cost not to Exceed
Mary Ellen Powers	Title I Academic Intervention	JDHS	Up to 15 hrs	20-231-100-100-31-12 (Title I)	\$799.35
Jillian Maged	Title I Academic Intervention	JDHS	Up to 15 hrs	20-231-100-100-31-12 (Title I)	\$799.35
Adelina Lico	Title I Academic Intervention	JDHS	Up to 15 hrs	20-231-100-100-31-12 (Title I)	\$799.35
Judith Malino	Title I Academic Intervention	JDHS	Up to 15 hrs	20-231-100-100-31-12 (Title I)	\$799.35
Christina Marchese	Social Emotional Club	TLS	Up to 10 hrs.	20-280-100-100-35-12 (Title IV)	\$532.90

16. Extraordinary Unspecifiable Services

To approve the following extraordinary unspecifiable services contracts:

Vendor	Services	Rate	Term
Arthur J. Gallagher Risk Management Services Inc	Insurance Brokerage Services	Pre-set commission paid by insurance carrier	SY 23-24
Phoenix Advisors, LLC	Financial Advisor/ Continuing Disclosure Services	\$1,350 Base	SY 23-24

17. Tuition Rates for 2023-2024 School Year

To establish tuition rates and other fees for children residing in the district who are enrolled in the Springfield School District and to establish child care tuition rates in accordance with Springfield Education Association, Springfield Principal’s Association, and Springfield Supervisor’s Association agreements.

a. Before care (1.5 hour program)	3- day \$111/ per month 4- day \$148/ per month 5- day \$185/ per month
b. After care (3 hour program)	3- day \$222/ per month 4- day \$296/ per month 5- day \$370/ per month
c. Child Care*	3- day \$690/ per month 4- day \$920/ per month 5- day \$1,150/ per month
d. Summer Enrichment	\$175/ per 60- minute course \$240/ per 90- minute course

*SEA, SPA, and SSA certified staff only

18. Delta Dental Coverage

To authorize the Business Administrator/Board Secretary to sign a contract with Delta Dental to provide dental coverage per the Springfield Education Association Agreement, Article VII A, Insurance Protection for the 2023-2024 school year, the broker of record for the medical program to be Arthur J Gallagher & Co., Gallagher O’Gorman & Young.

19. Horizon Blue Cross & Blue Shield Medical Coverage

To authorize the Business Administrator/Board Secretary to sign a contract with Horizon Blue Cross/Blue Shield of New Jersey to provide medical coverage per the Springfield Education Association Agreement, Article VII A, Insurance Protection for the 2023-2024 school year, the broker of record for the medical program to be Arthur J Gallagher & Co., Gallagher O’Gorman & Young.

20. Horizon Blue Cross & Blue Shield Prescription Coverage

To authorize the Business Administrator/Board Secretary to sign a contract with Horizon Blue Cross/Blue Shield of New Jersey to provide prescription coverage per the Springfield Education Association Agreement, Article VII C, Insurance Protection for the 2023-2024 school year, the broker of record for the prescription program to be Arthur J Gallagher & Co., Gallagher O’Gorman & Young. The prescription plan is capped at \$184,154.00 for SEA members pursuant to Article VII C.

21. Professional Development

To approve the following personnel to participate in professional development:

Attendee	Training Course	Location	Dates	Cost not to exceed
Kimberly Masterson	PLTW Green Architecture	Online	June 12, 13 & 14, 2023	\$750*
Kendra Newman	AP PreCalculus Training	Online	August 14-17, 2023	\$699^
Tatiana Belgrad	AP PreCalculus Training	Online	July 10-13 or August 14-17, 2023	\$990^

Account Number: *20-005-200-500-00-00 (PLTW Grant); ^ 20-270-200-800-41-12 (Title IIA)

22. Field Trips/ Class Trips

To approve in state and out of state class trips for the 2022-2023 school year:

Date of Trip	Destination	School	Purpose of Trip
5/25/2023	Ellis Island	TLS	5 th Grade Class Trip
5/25/2023	Ellis Island	JC	5 th Grade Class Trip
6/5/2023	Dorney Park, PA	JDHS	12 th Grade Class Trip

23. Special Education Related Services/Placements

To approve the following tuition contracts for educational and related service(s) for the 2022-2023 school year.

School	Student(s)	Tuition/Services	Aide
Mount Carmel Guild	0208	\$11,590.00	\$4,674.00
Bonnie Brae	1313	\$12,470.00	

24. Harassment/Intimidation/Bullying Incidents

To affirm the following harassment/intimidation/bullying incidents:

- 060-2223-22
- 060-2223-23
- 060-2223-17

25. Professional Services

To approve the following professional services contracts:

Vendor	Services	Rate	Term
Teacher Tutors	Home Instruction	Grades K-5-Expert Tutor \$85/hr; Grades K-5 Master Educators \$105/hr Grades 6-12 -Expert Tutor \$105/hr Grades 6-12- Master Educators \$125/hr	22-23 SY
Salem County Special Services School District Board of Education	Evaluations	\$1,236	22-23 SY

26. Education Program

To approve the following education program for 2022-2023 school year:

Bedside Instruction

Student	Vendor	Term	Rate
0301	Silvergate Prep	04-18-23 thru 5-19-23 (@ 5 weeks)	\$2,750.00
0702	Actual Solutions	1 hour of instruction	\$70.00
0214	Actual Solutions	04-02-23 thru 04-28-23 (@ 4 weeks)	\$2,800.00
0202	LearnWell	04-26-23 thru 06-26-23 (@10 weeks)	\$3,050.00
0702	Actual Solutions	04-27-2023 thru 05-11-23 (@2weeks)	\$1,400.00
1108	St. Clare’s Hospital	05-01-23 thru 06-02-23 (@ 5 weeks)	\$1,375.00

27. Curriculum Adoption

To adopt the following curriculum and courses for the 2022-2023 & 2023-2024 school year:

JDHS – Revised high school curriculum due to revised state standards

- Beginning String Ensemble (Activity String Orchestra)
- Intro to Economics
- Psychology

JDHS

- Advanced String Ensemble (*Title Change*)
- Beginning String Ensemble (*continuation of String Ensemble – Revision*)

FMG

- Jazz Ensemble (*New Course*)

28. Shared Services Agreement

To approve the shared service agreement between the Township of Springfield and the Springfield Board of Education regarding the reimbursement for the purchase and installation of an electronic scoreboard at Ruby Field and for the Board to continue to use Ruby Field for its baseball program.

Cost for reimbursement shall not exceed \$8,492.50.

29. Tuition Reimbursement/ Credit Revision

To approve the following tuition credit and reimbursement revision:

Staff	Course Title	Course #	Semester	Credit	Credit/Reimbursement
Marissa Duscheck	Curriculum Instruction and Assessment	ELAD 635	Fall 2023	3	Credit & Reimbursement

Revision of original resolution approved on April 24, 2023.

Approval of School Government Items 6 through 29

Motion to Approve:
Seconded:

Roll Call

Vice President Meredith Murphy		Kristy Rubin	
Jerry Fernandez		Hilary Turnbull	
Laura Gamarekian		Yelena Zolotarsky	
Marc Miller		President Paula Saha	
Hector Munoz			

K. POLICY COMMITTEE- Mr. Miller

Items 30 and 31

The Superintendent recommends:

30. Waiver

To approve the one- time waiver of Board Policy #5460 , for student #1902, for the 2022-2023 school year.

31. District Policies – 2nd Reading & Adoption

To approve the following district policies and regulations for Second Reading and Adoption:

- a. P5320 Immunization
- b. R5320 Immunization
- c. P5330- Administration of Medication
- d. R5330- Administration of Medication
- e. P 5330.05- Seizure Action Plan NEW
- f. R 5330.05- Seizure Action Plan NEW

Approval of Policy Items 30 and 31

Motion to Approve:
Seconded:

Roll Call

Vice President Meredith Murphy		Kristy Rubin	
Jerry Fernandez		Hilary Turnbull	
Laura Gamarekian		Yelena Zolotarsky	
Marc Miller		President Paula Saha	
Hector Munoz			

L. SPORTS- Mrs. Turnbull

Item 32

The Superintendent recommends:

32. NJSIAA

To approve membership in the New Jersey Interscholastic Athletic Association (NJSIAA) for the

2023-2024 school year.

Approval of Sports Item 32

Motion to Approve:

Seconded:

Roll Call

Vice President Meredith Murphy		Kristy Rubin	
Jerry Fernandez		Hilary Turnbull	
Laura Gamarekian		Yelena Zolotarsky	
Marc Miller		President Paula Saha	
Hector Munoz			

M. OPEN PUBLIC SESSION

It is the policy of this Board that inappropriate comments regarding specific individuals should not be made during the public portion of this meeting. Members of the public should be advised that to the extent they defame any employee of this district or member of this community, the Board disclaims any liability if you are involved in a civil suit for defamation. As a reminder, all of the Board's Policies and Regulations related to public participation in board meetings shall remain in effect, including, but not limited to, the presiding officer's ability to limit each statement made by a participant to a 3-minute duration.

N. NEW BUSINESS

O. OLD BUSINESS

P. CLOSED SESSION (if required)

RESOLVED, that the Springfield Board of Education meeting here by convenes to closed conference session pursuant to P.L. 1975 chapter 231 for discussion of the following subjects:

It is anticipated that the executive session will take approximately ; the Board may take action when it reconvenes to public session; and the minutes of the executive session shall be released to the public when the reason for the executive session no longer exists.

Motion to go into executive session to discuss personnel matters or other exceptions to the sunshine laws as follows:

- a. Any matter considered confidential by federal law, state statute, or court rule;
- b. Any matter in which the release of information would impair the receipt of federal funds;
- c. Any material which would constitute an unwarranted invasion of individual privacy if disclosed;
- d. Any collective bargaining agreements;
- e. Any matter involving the purchase, lease or acquisition of real property with public funds;
- f. Any tactics and techniques used in protecting the safety and property of the public;
- g. Any pending or anticipated litigation;
- h. Personnel matter related to the employment, appointment or termination of current or prospective employees;
- i. Attorney/client privilege.

Motion to go into executive session:

Moved: Seconded: Time:
Voice Vote: AYE- NAY-

Motion to reconvene to Regular Meeting:

Moved:
Seconded:
Time:
Voice Vote: AYE- NAY-

Q. ADJOURNMENT

Moved:
Seconded:
Time:
Voice Vote: AYE- NAY-

Upcoming Meeting

1. Regular Meeting – June 5, 2023 at 7:00 PM in the JDHS IMC

Budget Transfer

Attachment (A)

Account Code	Description	To	From
11-000-100-563-98-11	TUITION CNTY VO TECH REGULAR		3,000.00
11-000-100-564-98-11	TUITION COUNTY VOC TECH SPECIA		1,000.00
11-000-100-566-98-11	TUITION PRIVATE SCHOOLS HANDIC	75,000.00	
11-000-100-569-98-11	Tuition- Other		4,500.00
11-000-213-100-00-08	NURSE SALARIES		50,000.00
11-000-213-300-00-11	Nursing/ Medical Services	50,000.00	
11-000-213-300-00-11	Nursing/ Medical Services		500.00
11-000-213-600-72-07	HEALTH SERVICE SUPPLIES TLS	500.00	
11-000-216-320-55-11	SPEC ED RELATED SERVICES		15,000.00
11-000-221-102-00-10	SALARY CO-ORD OF INSTRUCTION		7,313.40
11-000-221-104-00-10	SALARY SUPERVISORS	7,313.40	
11-000-222-600-01-06	LIBRARY BOOKS FMG		16,855.52
11-000-222-600-01-07	LIBRARY BOOKS TLS	23,026.38	
11-000-223-102-00-10	SALARY HUMAN RESOURCES		3,000.00
11-000-223-320-80-12	PROF SERVICE		14,000.00
11-000-223-500-80-12	HR SOFTWARE		2,500.00
11-000-223-580-80-04	STAFF DEVELOPMENT TRAVEL		670.86
11-000-230-339-00-01	OTHER PROF SERV BOND RELATED		9,100.00
11-000-230-590-05-01	ELECTION EXPENSES		60,000.00
11-000-261-420-00-06	MAINTENANCE SERVICES	220,000.00	
11-000-261-420-00-07	MAINTENANCE SERVICES	85,000.00	
11-000-261-420-00-08	MAINTENANCE SERVICES	10,000.00	
11-000-261-420-00-09	MAINTENANCE SERVICES	71,000.00	
11-000-261-420-00-14	MAINTENANCE SERVICES	8,000.00	
11-000-261-420-94-05	CONTRACTED SERVICES/FACILITIES		9,000.00
11-000-261-610-94-05	BUILDING SUPPLIES	15,000.00	
11-000-262-100-95-10	OPER PLANT SERV SAL		50,000.00
11-000-262-107-95-10	NON INSTRUCTIONAL AIDES	8,110.50	
11-000-262-610-93-05	UNIFORMS AND SHOES		8,110.50
11-000-262-610-94-05	CUSTODIAL&GROUNDS SUPPLIES		2,000.00
11-000-262-800-95-05	DUES AND LICENSES	2,000.00	
11-000-270-518-96-03	CONTRACT.SERV.(SPEC)-ESC		70,000.00
11-000-291-270-97-03	HEALTH INSURANCE		290,000.00
11-120-100-101-00-07	SALARIES TEACHERS TLS		21,000.00
11-120-100-101-00-09	SALARIES TEACHERS EVW		33,000.00
11-130-100-101-00-10	SAL.TEACHERS 6-8		1,394.05
11-130-100-101-28-06	6TH PER STIPEND	1,394.05	
11-140-100-101-00-10	SALARIES TEACHER 9-12		70,000.00
11-140-100-101-01-10	SUBSTITUTES 9-12		45,000.00
11-190-100-500-00-06	INSTRUCTIONAL PURCHASED SERV		3,400.00
11-190-100-500-00-09	INSTRUCTIONAL PURCHASED SERV		5,667.00
11-190-100-500-00-14	INSTRUCTIONAL PURCHASED SERV	9,000.00	
11-190-100-500-80-14	SSEP PROJECT		6,099.00
11-190-100-590-19-06	MATH DUES/FEES		7,500.00
11-190-100-590-19-14	ADVANCED PLACEMENT TESTS JDHS		590.00
11-190-100-610-00-03	DISTRICT SUPPLIES		54,494.00
11-190-100-610-00-06	INSTRUCTIONAL SUPPLIES	29,000.00	
11-190-100-640-00-14	TEXTBOOKS	8,400.00	
11-190-100-640-80-04	TEXTBOOKS CURR STAFF DEV		2,400.00

Budget Transfer

Attachment (A)

11-190-100-800-00-09	MISC EXPENDITURES	25,350.00	
11-204-100-101-00-09	LLD SALARIES	6,459.01	
11-204-100-106-00-06	LLD AIDES	225.48	
11-204-100-106-00-07	LLD AIDES		6,892.23
11-204-100-610-50-11	SUPPLIES N.I.	5,207.74	
11-214-100-106-00-09	AUTISM AIDE SALARIES	5,482.15	
11-214-100-320-00-11	Autism Purchased Ed. Services	24,976.16	
11-214-100-320-40-11	ESY RELATED SERVICES		10,000.00
11-214-100-610-00-11	AUTISM SUPPLIES	70.00	
11-215-100-101-00-09	PSD PT SALARIES		24,346.60
11-216-100-106-00-09	PSD AIDE SALARIES		6,181.71
11-402-100-500-46-14	ATHLETICS PURCH.SERV.JDHS	15,000.00	
11-402-100-610-46-06	ATHLETIC SUPPLIES FMG	14,000.00	
11-402-100-610-46-14	SUPPLIES ATHLETICS JDHS	50,000.00	
12-000-260-730-94-05	EQUIP. BUILDINGS&GROUNDS	75,000.00	
12-000-270-733-96-03	PUPIL TRANS REPLACE VEH		30,000.00
12-130-100-730-91-06	EQUIPMENT	50,000.00	
12-140-100-730-82-14	EQUIPMENT JDHS	50,000.00	
20-218-200-176-00-00	MASTER TEACHER		5,000.00
20-218-200-600-00-00	NONINSTRUCTIONAL SUPPLIES	5,000.00	
11-000-262-300-95-05	PURCHASED PROF SERV	100.00	
11-000-262-420-00-03	CLEANING REPAIR MAINTENANCE		100.00

name_last	name_first	CATEGORY	TEACHING CERTIFICATE	LOCATION	GUIDE	STEP	BASE SALARY*	LONGEVITY*	STIPEND*	ADJ SALARY*
ABBATE	MICHAEL	TEACHER	ELEMENTARY	CALDWELL	MA+30	18	\$ 96,308.00			\$ 96,308.00
ADAMS	CHRISTOPHER	TEACHER	MATH	JONATHAN DAYTON	BA	7	\$ 63,697.00			\$ 63,697.00
ALLY	SAMANTHA	TEACHER	SOCIAL STUDIES	JONATHAN DAYTON	MA	2	\$ 65,381.00			\$ 65,381.00
ALTMAN	RENEE	PSYCHOLOGIST		ITINERANT	MA+30	18	\$ 96,308.00			\$ 96,308.00
ALVARADO	ISMAEL	CUSTODIAN		ITINERANT	CUSTODIAN	6	\$ 47,933.00		\$ 1,590.00	\$ 49,523.00
AMER	NADA	TEACHER	ENGLISH	GAUDINEER MIDDLE	BA	3	\$ 60,647.00			\$ 60,647.00
BAHOOSHIAN	BROOKE	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	CALDWELL	MA	2	\$ 65,381.00			\$ 65,381.00
BAKER	ERIN	TEACHER	ELEMENTARY	CALDWELL	MA	10	\$ 73,092.00			\$ 73,092.00
BALKE	THEODORE	CUSTODIAN		ITINERANT	CUSTODIAN	16	\$ 58,733.00	\$ 1,166.00	\$ 2,771.00	\$ 62,670.00
BALLETTO	BRYAN	TEACHER	SOCIAL STUDIES	JONATHAN DAYTON	BA	10	\$ 67,922.00			\$ 67,922.00
BAUERS	ASHLEY	TEACHER	MUSIC	ITINERANT	MA	14	\$ 80,592.00			\$ 80,592.00
BEAL	JENNIFER	TEACHER	CHEMISTRY	JONATHAN DAYTON	BA	10	\$ 67,922.00			\$ 67,922.00
BELGROD	TATIANA	TEACHER	MATH	JONATHAN DAYTON	MA+30	19	\$ 99,121.00			\$ 99,121.00
BELLAROSA	MANDEE	TEACHER	SOCIAL STUDIES	JONATHAN DAYTON	MA	18	\$ 90,130.00			\$ 90,130.00
BEST	CRYSTAL	TEACHER	ENGLISH	GAUDINEER MIDDLE	MA	7	\$ 69,692.00			\$ 69,692.00
BIERLY	LISA	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	CALDWELL	MA+30	19	\$ 99,121.00			\$ 99,121.00
BIRKMANN	NICOLE	TEACHER	SPANISH	ITINERANT	MA	4	\$ 65,781.00			\$ 65,781.00
BOVE	MATTHEW	SECRETARY		ATHLETICS	PR.SEC10.5	1	\$ 34,493.00			\$ 34,493.00
BREEN	SUSAN	TEACHER	ENGLISH	JONATHAN DAYTON	MA	17	\$ 87,342.00			\$ 87,342.00
BRITO	MEGAN	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	GAUDINEER MIDDLE	BA	2	\$ 60,647.00			\$ 60,647.00
BRYAN	RICARDO	CUSTODIAN		ITINERANT	CUSTODIAN	1	\$ 44,683.00	\$ 1,590.00		\$ 46,273.00
BYNUM	STEPHANIE	CUSTODIAN		ITINERANT	CUSTODIAN	1	\$ 44,683.00	\$ 1,590.00		\$ 46,273.00
CAMPBELL	DAVID	TEACHER	ELEMENTARY	CALDWELL	MA	19	\$ 92,806.00			\$ 92,806.00
CAMPOS	MARY JO	SECRETARY		CALDWELL	PR.SEC10.5	2	\$ 34,893.00			\$ 34,893.00
CARIELLO	JAMES	TEACHER	PHYSICAL EDUCATION	WALTON	MA	3	\$ 65,381.00			\$ 65,381.00
CARLSON	STEPHANIE	TEACHER	ENGLISH	JONATHAN DAYTON	MA+30	13	\$ 84,134.00			\$ 84,134.00
CARTER	EDDIE	MAINTENANCE		ITINERANT	MAINT	6	\$ 50,241.00		\$ 1,590.00	\$ 51,831.00
CECI	CHRISTOPHER	TEACHER	ELEMENTARY	CALDWELL	MA	2	\$ 65,381.00			\$ 65,381.00
CEPPEDES	YOSVANI	TEACHER	SPANISH	ITINERANT	MA+30	16	\$ 90,770.00			\$ 90,770.00
CHOMKO	KARYN	TEACHER	ENGLISH	JONATHAN DAYTON	MA	19	\$ 92,806.00			\$ 92,806.00
CHOU	LILLIAN	GUIDANCE COUNSELOR		GAUDINEER MIDDLE	MA+30	19	\$ 99,121.00			\$ 99,121.00
CIERI	KIM	SECRETARY		JONATHAN DAYTON	GEN/SEC/12	6	\$ 40,021.00			\$ 40,021.00
CIFELLI	KARI	TEACHER	ELEMENTARY	WALTON	MA	6	\$ 67,588.00			\$ 67,588.00
CIOFFI	JOSEPHINE	TEACHER	SPANISH/ITALIAN	ITINERANT	MA	19	\$ 92,806.00			\$ 92,806.00
COCCO	DANIEL	SUPERVISOR		ITINERANT			\$ 95,000.00			\$ 95,000.00
COKEING	MARY	TEACHER	SOCIAL STUDIES	JONATHAN DAYTON	MA+30	19	\$ 99,121.00			\$ 99,121.00
COLLINS	TRISH	TEACHER	MATH	GAUDINEER MIDDLE	MA	10	\$ 73,092.00			\$ 73,092.00
CONDON	EILEEN	TEACHER	PHYSICAL EDUCATION	GAUDINEER MIDDLE	MA	16	\$ 84,932.00			\$ 84,932.00
COSTA	DIANA	TEACHER	ESL/ELEMENTARY	ITINERANT	MA+30	12	\$ 82,491.00			\$ 82,491.00
COWARD	GREGORY	TEACHER	TELEVISION	JONATHAN DAYTON	MA	15	\$ 82,592.00			\$ 82,592.00
CUGLIARI	MARK	TEACHER	PHYSICAL EDUCATION	JONATHAN DAYTON	MA	10	\$ 73,092.00			\$ 73,092.00
CUSICK	COLLEEN	TEACHER	ENGLISH	JONATHAN DAYTON	MA+30 PHD	3	\$ 70,376.00	\$ 1,895.00		\$ 72,271.00
D'ALUISIO	DORI	TEACHER	ELEMENTARY	WALTON	MA	11	\$ 74,935.00			\$ 74,935.00
D'AMORE	MICHELE	TEACHER	PHYSICAL EDUCATION	GAUDINEER MIDDLE	MA	12	\$ 76,867.00			\$ 76,867.00
D'ANGELO	LAURE	TEACHER	FRENCH	ITINERANT	BA	11	\$ 69,672.00			\$ 69,672.00
DAUBERT	KELSEY	TEACHER	ELEMENTARY	CALDWELL	MA	9	\$ 71,268.00			\$ 71,268.00
DAVID	JOSEPH	TEACHER	SOCIAL STUDIES	GAUDINEER MIDDLE	MA	16	\$ 84,932.00			\$ 84,932.00
DAVID	SARAH	TEACHER	SOCIAL STUDIES	GAUDINEER MIDDLE	MA	17	\$ 87,342.00			\$ 87,342.00
DAVISON	BRYAN	TEACHER	BIOLOGY/ PHYSICAL SCIENCE	JONATHAN DAYTON	MA	19	\$ 92,806.00			\$ 92,806.00
DE LA LLAVE	PAMELA	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	ITINERANT	MA+30	11	\$ 80,364.00			\$ 80,364.00
DENICOLO	ANTHONY	TEACHER	ENGLISH	JONATHAN DAYTON	MA+30	12	\$ 82,491.00			\$ 82,491.00
DI GANGI	STEVEN	TEACHER	INDUSTRIAL ARTS	JONATHAN DAYTON	MA+30	19	\$ 99,121.00			\$ 99,121.00
DICARLO	JENNA	TEACHER	ELEMENTARY	WALTON	BA	6	\$ 62,697.00			\$ 62,697.00
DIEZ	SANDRA	TEACHER	SPANISH	ITINERANT	MA+30	14	\$ 86,520.00			\$ 86,520.00

DILLARD	GILLIAN	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	SANDMEIER	MA	19	\$ 92,806.00			\$ 92,806.00
DISKO	MAURA	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	SANDMEIER	MA	10	\$ 73,092.00			\$ 73,092.00
DORING	WILLIAM	TEACHER	CULINARY ARTS	JONATHAN DAYTON	BA	16	\$ 79,422.00			\$ 79,422.00
DOUGHERTY	DAVID	TEACHER	MATH	GAUDINEER MIDDLE	MA	2	\$ 65,381.00			\$ 65,381.00
DUGGAN	MURPHY	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	ITINERANT	MA+30	19	\$ 99,121.00			\$ 99,121.00
DUNLAP	ALI	CUSTODIAN		ITINERANT	CUSTODIAN	9	\$ 50,733.00	\$ 1,590.00		\$ 52,323.00
DUSHECK	MARISSA	TEACHER	PHYSICAL EDUCATION	WALTON	BA	3	\$ 60,647.00			\$ 60,647.00
EARLEY	MARISA	TEACHER	ELEMENTARY	SANDMEIER	MA	9	\$ 71,268.00			\$ 71,268.00
ELIA	DANIELLE	TEACHER	ELEMENTARY	CALDWELL	MA	8	\$ 69,730.00			\$ 69,730.00
ELIJAH	ROBERT	CUSTODIAN		ITINERANT	CUSTODIAN	6	\$ 47,933.00	\$ 1,590.00		\$ 49,523.00
ENGEL	MORGAN	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	WALTON	BA	8	\$ 64,697.00			\$ 64,697.00
ERICKSON	GREGG	TEACHER	ELEMENTARY	SANDMEIER	MA+30	17	\$ 93,270.00			\$ 93,270.00
FELDMAN	STEWART	CUSTODIAN		ITINERANT	CUSTODIAN	17	\$ 59,733.00	\$ 1,166.00	\$ 2,771.00	\$ 63,670.00
FELLER	DANIELLE	TEACHER	ELEMENTARY	SANDMEIER	MA	10	\$ 73,092.00			\$ 73,092.00
FELTER	SUSAN	TEACHER	ELEMENTARY	WALTON	MA	19	\$ 92,806.00			\$ 92,806.00
FERREIRA	SUSAN	SECRETARY		SANDMEIER	PR.SEC10.5	10	\$ 41,218.00			\$ 41,218.00
FERREIRA	TINA	SECRETARY		JONATHAN DAYTON	GEN/SEC/12	1	\$ 37,346.00			\$ 37,346.00
FERRERA	SHERRY	SECRETARY		SPECIAL SERVICES	SUP/CST105	6	\$ 39,116.00			\$ 39,116.00
FERRETTI	CINDY	SECRETARY		JONATHAN DAYTON	GEN/SEC/12	8	\$ 42,179.00			\$ 42,179.00
FIAMINGO	JENEVA	TEACHER	ELEMENTARY	SANDMEIER	BA	2	\$ 60,647.00			\$ 60,647.00
FIORILLI	CHERISH	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	WALTON	BA	15	\$ 77,172.00			\$ 77,172.00
FITZPATRICK	ERIN	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	BA	5	\$ 61,797.00			\$ 61,797.00
FORTNA	VICTORIA	TEACHER	MUSIC	ITINERANT	BA	19	\$ 86,922.00			\$ 86,922.00
FRANCIS	NORMAN	PRINCIPAL		JONATHAN DAYTON			\$ 162,017.00	\$ 1,402.00	\$ 12,069.00	\$ 175,488.00
FRANKHOUSER	KATHERINE	TEACHER	ELEMENTARY	CALDWELL	MA+30	19	\$ 99,121.00			\$ 99,121.00
FRETZ	DANA	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	WALTON	MA	11	\$ 74,935.00			\$ 74,935.00
FRIEDMAN	JILL	TEACHER	ENGLISH	GAUDINEER MIDDLE	MA+30	14	\$ 86,520.00			\$ 86,520.00
FUNK	COLLEEN	TEACHER	ELEMENTARY	WALTON	MA	18	\$ 90,130.00			\$ 90,130.00
GABENE	DERRICK	TEACHER	CULINARY ARTS	JONATHAN DAYTON	BA	8	\$ 64,697.00			\$ 64,697.00
GAMBUZZA	CARMELO	MAINTENANCE		ITINERANT	MAINT	14	\$ 59,114.00	\$ 394.00		\$ 59,508.00
GARROD	WENDY	TEACHER	MATH	JONATHAN DAYTON	BA	16	\$ 79,422.00			\$ 79,422.00
GAUGHAN	JAIME	TEACHER	ENGLISH	GAUDINEER MIDDLE	BA	4	\$ 61,047.00			\$ 61,047.00
GENOVA	MARIA	TEACHER	FRENCH	ITINERANT	MA+30	14	\$ 86,520.00			\$ 86,520.00
GIBSON	CAITLIN	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	CALDWELL	MA	2	\$ 65,381.00			\$ 65,381.00
GIGANTE	LAUREN	SPEECH THERAPIST		ITINERANT	MA	9	\$ 71,268.00			\$ 71,268.00
GILLEN	ALISON	TEACHER	SCIENCE	GAUDINEER MIDDLE	MA	0	\$ 100,349.00			\$ 100,349.00
GING	JESSICA	TEACHER	ELEMENTARY	ITINERANT	MA+30	19	\$ 99,121.00			\$ 99,121.00
GIORDINO	SUSAN	SECRETARY		SPECIAL SERVICES	SUP/CST12	11	\$ 50,243.00	\$ 1,223.00		\$ 51,466.00
GIULIANO	ALISON	TEACHER	ELEMENTARY	WALTON	BA	17	\$ 81,922.00			\$ 81,922.00
GLAZNER	TRACI	SPEECH THERAPIST		ITINERANT	MA	16	\$ 84,932.00			\$ 84,932.00
GOERGE	MICHAEL	TEACHER	PHYSICAL EDUCATION	GAUDINEER MIDDLE	BA	13	\$ 73,172.00			\$ 73,172.00
GONCALVES	MARIA	CUSTODIAN		ITINERANT	CUSTODIAN	4	\$ 46,433.00	\$ 1,590.00		\$ 48,023.00
GONZALEZ-SILVA	DAVID	TEACHER	PHYSICS	JONATHAN DAYTON	BA	8	\$ 64,697.00			\$ 64,697.00
GRAHAM	TIA	CLERK		GAUDINEER MIDDLE	CLERK/12	2	\$ 33,784.00			\$ 33,784.00
GRIFFIN	MEGAN	TEACHER	ELEMENTARY	ITINERANT	MA+30	16	\$ 90,770.00			\$ 90,770.00
GRIFFITHS	STEVEN	TEACHER	PHYSICAL EDUCATION	CALDWELL	MA+30	19	\$ 99,121.00			\$ 99,121.00
GRIMM	RICHARD	MAINTENANCE		ITINERANT	MAINT	17	\$ 62,160.00	\$ 1,166.00		\$ 63,326.00
GROBARZ	ALYSSA	TEACHER	ELEMENTARY	CALDWELL	BA	8	\$ 64,697.00			\$ 64,697.00
GUTIERREZ	TAMARA	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	GAUDINEER MIDDLE	BA	14	\$ 75,172.00			\$ 75,172.00
HAGGERTY	DEVIN	TEACHER	SOCIAL STUDIES	GAUDINEER MIDDLE	MA	16	\$ 84,932.00			\$ 84,932.00
HANDY	DOLORES	TEACHER	ELEMENTARY	SANDMEIER	MA+30	19	\$ 99,121.00			\$ 99,121.00
HERNANDEZ	STEPHANIE	TEACHER	ENGLISH	GAUDINEER MIDDLE	MA	16	\$ 84,932.00			\$ 84,932.00
HERRINGTON	AMY	TEACHER	SPECIAL EDUCATION	GAUDINEER MIDDLE	MA+30	15	\$ 88,520.00			\$ 88,520.00

HILDEBRAND	ROBERT	TEACHER	PHYSICAL SCIENCE	GAUDINEER MIDDLE	MA+30	15	\$ 88,520.00			\$ 88,520.00
HILL	DARLENE	GUIDANCE COUNSELOR		JONATHAN DAYTON	MA+30	7	\$ 73,782.00			\$ 73,782.00
HILSER	KATHLEEN	TEACHER	SPECIAL EDUCATION	GAUDINEER MIDDLE	MA	6	\$ 67,588.00			\$ 67,588.00
HILTON	DAVID	TEACHER	MUSIC	ITINERANT	BA	19	\$ 86,922.00			\$ 86,922.00
HINTON	MARY	CUSTODIAN		ITINERANT	CUSTODIAN	7	\$ 48,833.00	\$ 3,248.00		\$ 52,081.00
HOFMAN	VERONICA	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	MA+30	15	\$ 88,520.00			\$ 88,520.00
HOLLINGSWORTH	JESSICA	LDTG		ITINERANT	MA+30	4	\$ 70,775.00			\$ 70,775.00
HOUGH	RACHEL	TEACHER	ENGLISH	JONATHAN DAYTON	MA	2	\$ 65,381.00			\$ 65,381.00
HOWARD	RAJAHN	CUSTODIAN		ITINERANT	CUSTODIAN	1	\$ 44,683.00	\$ 1,590.00		\$ 46,273.00
IANNACONE	NICHOLAS	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	BA	3	\$ 60,647.00			\$ 60,647.00
JACKSON	NIA IMANI	TEACHER	DANCE	ITINERANT	MA	4	\$ 65,781.00			\$ 65,781.00
JONES	MARISSA	TEACHER	ELEMENTARY	WALTON	BA	12	\$ 71,422.00			\$ 71,422.00
KANTERMAN	ROBIN	TEACHER	SCIENCE/ ELEMENTARY	GAUDINEER MIDDLE	MA+30	19	\$ 99,121.00			\$ 99,121.00
KELLY	MEGAN	TEACHER	ELEMENTARY	WALTON	MA	19	\$ 92,806.00			\$ 92,806.00
KERZELIS	MELISSA	TEACHER	P-3	WALTON	BA	14	\$ 75,172.00			\$ 75,172.00
KIELTY	TIMOTHY	PRINCIPAL		GAUDINEER MIDDLE			\$ 152,315.00	\$ 2,669.00	\$ 9,569.00	\$ 164,553.00
KINNEY	KENDRA	TEACHER	ELEMENTARY	WALTON	MA	19	\$ 92,806.00			\$ 92,806.00
KRINNER	CHELSEA	TEACHER	ART	ITINERANT	BA	6	\$ 62,697.00			\$ 62,697.00
KRUPIT	BENJAMIN	TEACHER	MUSIC	ITINERANT	MA	11	\$ 74,935.00			\$ 74,935.00
LAGEMANN	MELISSA	TEACHER	SPECIAL EDUCATION	GAUDINEER MIDDLE	BA	19	\$ 86,922.00			\$ 86,922.00
LAURENCELLE	LAURA	TEACHER	SPECIAL EDUCATION/	GAUDINEER MIDDLE	BA	13	\$ 73,172.00			\$ 73,172.00
LAZAR	NATHANIEL	TEACHER	ELEMENTARY	JONATHAN DAYTON	MA+30 PHD	4	\$ 70,775.00	\$ 1,895.00		\$ 72,670.00
LEONARDIS	DEANNA	TEACHER	BIOLOGY	WALTON	MA+30	12	\$ 82,491.00			\$ 82,491.00
LEONE	CHRISTOPHER	CUSTODIAN	ELEMENTARY	ITINERANT	CUSTODIAN	12	\$ 54,733.00	\$ 394.00	\$ 2,771.00	\$ 57,898.00
LEVINE	PHOEBE	TEACHER	ELEMENTARY	WALTON	MA+30	19	\$ 99,121.00			\$ 99,121.00
LICATESE	FRANCESCO	MAINTENANCE		ITINERANT	MAINT	16	\$ 61,135.00	\$ 1,166.00	\$ 1,590.00	\$ 63,891.00
LICO	ADELINA	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	MA	4	\$ 65,781.00			\$ 65,781.00
LIES	SUSAN	SECRETARY		ADMINISTRATION	SUP/CST12	11	\$ 50,243.00			\$ 50,243.00
LIVESEY	AMANDA	TEACHER	MUSIC	ITINERANT	BA	6	\$ 62,697.00			\$ 62,697.00
LOWE	CAITLIN	TEACHER	ELEMENTARY	WALTON	MA+30	7	\$ 73,782.00			\$ 73,782.00
LUSTIG-KERR	ALICE	SECRETARY		WALTON	GEN/SEC/12	11	\$ 46,225.00	\$ 1,223.00		\$ 47,448.00
LUZURIAGA	REBECCA	TEACHER	SOCIAL STUDIES	GAUDINEER MIDDLE	MA	10	\$ 73,092.00			\$ 73,092.00
LYNCH	MATTHEW	ASST PRINCIPAL		GAUDINEER MIDDLE			\$ 106,644.00	\$ 701.00		\$ 107,345.00
LYNCH	JAIME	TEACHER	ELEMENTARY	WALTON	MA	10	\$ 73,092.00			\$ 73,092.00
MADER-KARAN	PATRICIA	NURSE		SANDMEIER	BA	7	\$ 63,697.00			\$ 63,697.00
MAGED	JILLIAN	TEACHER	ESL/ SPANISH	ITINERANT	MA	6	\$ 67,588.00			\$ 67,588.00
MALINO	JUDITH	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	MA	17	\$ 87,342.00			\$ 87,342.00
MARCHESE-VELAZQUEZ	CHRISTINA	GUIDANCE COUNSELOR		SANDMEIER	MA	5	\$ 66,607.00			\$ 66,607.00
MARTIN	ROBERT	TEACHER	PHYSICAL EDUCATION	JONATHAN DAYTON	BA	19	\$ 86,922.00			\$ 86,922.00
MASTERSON	KIMBERLY ANN	TEACHER	SCIENCE/ BIOLOGY	GAUDINEER MIDDLE	MA+30	19	\$ 99,121.00			\$ 99,121.00
MASTRELLA	LORRAINE	TEACHER	P-3	SANDMEIER	BA	1	\$ 60,247.00			\$ 60,247.00
MATT	PAIGE	TEACHER	ELEMENTARY	WALTON	BA	5	\$ 61,797.00			\$ 61,797.00
MAUL	THERESA	TEACHER	SPECIAL EDUCATION/	WALTON	BA	19	\$ 86,922.00			\$ 86,922.00
MAZARIEGO DIAZ	ERICK	CUSTODIAN	ELEMENTARY	ITINERANT	CUSTODIAN	1	\$ 44,683.00	\$ 1,590.00		\$ 46,273.00
MC CABE	THOMAS	CUSTODIAN		ITINERANT	CUSTODIAN	17	\$ 58,818.00	\$ 1,143.00	\$ 1,559.00	\$ 61,520.00
MC NANNA	DAVID	CUSTODIAN		ITINERANT	CUSTODIAN	17	\$ 58,818.00	\$ 1,166.00	\$ 1,590.00	\$ 61,574.00
MEDINA	SARAH	TEACHER	ELEMENTARY	ITINERANT	MA	12	\$ 76,867.00			\$ 76,867.00
MILLER	MEREDITH	CPIS/ PIRT		ITINERANT	MA+30	11	\$ 80,364.00			\$ 80,364.00
MOJKA	ALEXIS	TEACHER	ENGLISH	JONATHAN DAYTON	MA	8	\$ 69,730.00			\$ 69,730.00
MOORE	ERICA	TEACHER	BUSINESS	JONATHAN DAYTON	MA	10	\$ 73,092.00			\$ 73,092.00
MORRISON	GILLIAN	TEACHER	MATH	GAUDINEER MIDDLE	MA	3	\$ 65,381.00			\$ 65,381.00
MORTENSEN	JENNIFER	TEACHER	SPECIAL EDUCATION/	JONATHAN DAYTON	MA	16	\$ 84,932.00			\$ 84,932.00
MOWCZAN	RENEE	NURSE	BIOLOGY	GAUDINEER MIDDLE	BA	4	\$ 61,047.00			\$ 61,047.00
MURRAY PLENT	KRISTINE	TEACHER	ELEMENTARY	SANDMEIER	MA+30	19	\$ 99,121.00			\$ 99,121.00
NEWMAN	KENDRA	TEACHER	MATH	JONATHAN DAYTON	MA	9	\$ 71,268.00			\$ 71,268.00
NOTO	KIMBERLY	TEACHER	ART	ITINERANT	MA+30	17	\$ 93,270.00			\$ 93,270.00
O'BRIEN	MICHAEL	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	MA+30	6	\$ 72,646.00			\$ 72,646.00
OLIVEIRA	ADRIANNA	GUIDANCE COUNSELOR		CALDWELL	MA	2	\$ 65,381.00			\$ 65,381.00

PALUMBO	LeTTA	TEACHER	ELEMENTARY	SANDMEIER	MA+30	17	\$	93,270.00			\$	93,270.00
PAOLINO	CHERYL	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	MA	8	\$	69,730.00			\$	69,730.00
PAOLINO	CAMILLE	SPEECH THERAPIST		ITINERANT	MA	Q	\$	97,577.00			\$	97,577.00
PAZ	KIMBERLY	LDC		ITINERANT	MA	14	\$	80,592.00			\$	80,592.00
PERDOMO	MARY SANCHEZ	TEACHER	SPECIAL EDUCTAION/ ELEMENTARY	WALTON	MA+30	19	\$	99,121.00			\$	99,121.00
PEREZ	FELIX	CUSTODIAN		ITINERANT	CUSTODIAN	17	\$	59,733.00	\$ 1,166.00	\$ 1,590.00	\$	62,489.00
PERONE	JASON	TEACHER	SCIENCE	GAUDINEER MIDDLE	BA	14	\$	75,172.00			\$	75,172.00
PERONE	REBECCA	TEACHER	ELEMENTARY	WALTON	MA	17	\$	87,342.00			\$	87,342.00
PETRELLA	RACHEL	SECRETARY		JONATHAN DAYTON	SEC	1	\$	37,346.00			\$	37,346.00
PLIAS	MICHAEL	PRINCIPAL		WALTON			\$	131,331.00	\$ 2,669.00	\$ 9,569.00	\$	143,569.00
POUGH	SAMUEL	CUSTODIAN		ITINERANT	CUSTODIAN	7	\$	48,833.00		\$ 1,590.00	\$	50,423.00
POWERS	MARY ELLEN	TEACHER	MATH	JONATHAN DAYTON	MA+30	U	\$	99,646.00			\$	99,646.00
PYTLOWANY	DEANA	TEACHER	ELEMENTARY	SANDMEIER	BA	2	\$	60,647.00			\$	60,647.00
QUAGLIATO	ANNAMARIE	TEACHER	P-3	WALTON	MA	2	\$	65,381.00			\$	65,381.00
QUINTANA MARTIN	MARIA	TEACHER	SPANISH	ITINERANT	MA+30	19	\$	99,121.00			\$	99,121.00
RAMIREZ ARAGON	CAROLINA	PT CUSTODIAN		ITINERANT	CUSTODIAN	1	\$	22,341.50		\$ 1,268.00	\$	23,609.50
RANDOLPH	MEGAN	TEACHER	SOCIAL STUDIES	JONATHAN DAYTON	MA	8	\$	69,730.00			\$	69,730.00
REBIMBAS	JACQUELINE	TEACHER	ELEMENTARY	WALTON	BA	8	\$	64,697.00			\$	64,697.00
REILLY	DONNA	TEACHER	P-3	WALTON	BA	11	\$	69,672.00			\$	69,672.00
RENELLE	STEPHANIE	GUIDANCE COUNSELOR		JONATHAN DAYTON	MA+30	16	\$	90,770.00			\$	90,770.00
RENNIE	DAVID	PRINCIPAL		CALDWELL			\$	141,636.00	\$ 2,669.00	\$ 9,569.00	\$	153,874.00
REYNDERS	ALISON	TEACHER	SOCIAL STUDIES	GAUDINEER MIDDLE	BA	5	\$	61,797.00			\$	61,797.00
REYNOLDS	BARBARA	MEDIA SPECIALIST		ITINERANT	MA	10	\$	73,092.00			\$	73,092.00
RICARDO	DEBORAH	TEACHER	ELEMENTARY	WALTON	MA	19	\$	92,806.00			\$	92,806.00
RITTER	JACQUELINE	GUIDANCE COUNSELOR		JONATHAN DAYTON	MA+30	19	\$	99,121.00			\$	99,121.00
ROCHA	MARIA	CUSTODIAN		ITINERANT	CUSTODIAN	8	\$	49,733.00		\$ 2,771.00	\$	52,504.00
RODRIGUEZ	CHRISTINA	TEACHER	MATH	GAUDINEER MIDDLE	BA	7	\$	63,697.00			\$	63,697.00
ROUSSO	REGINE	PSYCHOLOGIST		ITINERANT	MA+30	14	\$	86,520.00			\$	86,520.00
SALADINO	TRACEYELLEN	TEACHER	PHYSICAL EDUCATION	JONATHAN DAYTON	BA	15	\$	77,172.00			\$	77,172.00
SALERNO	ANTHONY	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	MA+30	3	\$	70,376.00			\$	70,376.00
SALICETI	CHRISTINE	GUIDANCE COUNSELOR		WALTON	MA	10	\$	73,092.00			\$	73,092.00
SALMON	KATHERINE	TEACHER	PHYSICAL EDUCATION	JONATHAN DAYTON	MA+30	11	\$	80,364.00			\$	80,364.00
SALMON	GREGORY	SUPERVISOR (STEM)	MATH/ PHYSICS	ITINERANT			\$	79,761.00	\$ 701.00	\$ 20,333.00	\$	100,795.00
SALOMON	REBECCA	TEACHER	ELEMENTARY	WALTON	MA+30	16	\$	90,770.00			\$	90,770.00
SANCHEZ	EMILY	TEACHER	ART	ITINERANT	BA	4	\$	61,047.00			\$	61,047.00
SANDFORD	ROSALBA	TEACHER	SPECIAL EDUCATION	GAUDINEER MIDDLE	MA+30	18	\$	96,308.00			\$	96,308.00
SCARPELLI	ANTHONY	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	MA+30	19	\$	99,121.00			\$	99,121.00
SHECKMAN	SHARI	TEACHER	MATH	GAUDINEER MIDDLE	MA+30	19	\$	99,121.00			\$	99,121.00
SCHIANO	CANDICE	SUPERVISOR (HUMANITIES)	ENGLISH	ITINERANT			\$	98,506.00	\$ 701.00	\$ 20,333.00	\$	119,540.00
SCHMIDT	LINDA	TEACHER	SPECIAL EDUCTAION/ ELEMENTARY	SANDMEIER	MA	19	\$	92,806.00			\$	92,806.00
SCHOCH	LISA	TEACHER	ELEMENTARY	WALTON	BA	19	\$	86,922.00			\$	86,922.00
SCHULTZ	KEVIN	TEACHER	ELEMENTARY	CALDWELL	BA	7	\$	63,697.00			\$	63,697.00
SEHULSTER	KELLY	SOCIAL WORKER		ITINERANT	MA	5	\$	66,607.00			\$	66,607.00
SIGNORELLI	KATHY	BOOKKEEPER		ADMINISTRATION	BKR/AT/DP	11	\$	52,683.00	\$ 2,446.00		\$	55,129.00
SILBERTO-GRAHAM	ROXANNE	NURSE		JONATHAN DAYTON	MA+30	19	\$	99,121.00			\$	99,121.00
SIMON	DANIELLE	SPEECH THERAPIST		ITINERANT	MA	13	\$	78,406.00			\$	78,406.00
SINCLAIR	JOLENE	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	WALTON	BA	2	\$	60,647.00			\$	60,647.00
SISTA	MARIA	SAC/ GUIDANCE COUNSELOR		ITINERANT	MA+30	18	\$	96,308.00			\$	96,308.00
SLATE	RONALD	PRINCIPAL		SANDMEIER			\$	126,885.00		\$ 9,569.00	\$	136,454.00
SOMMO	SAMANTHA	TEACHER	ELEMENTARY	SANDMEIER	BA	6	\$	62,697.00			\$	62,697.00
STEARNS	LINDSAY	TEACHER	PHYSICAL EDUCATION	SANDMEIER	BA	9	\$	66,172.00			\$	66,172.00
STEINMAN	DAVID	TEACHER	PHYSICAL EDUCATION	JONATHAN DAYTON	MA	9	\$	71,268.00			\$	71,268.00
STEWART	DARUS	TEACHER	P-3	SANDMEIER	BA	4	\$	61,047.00			\$	61,047.00
STOLLER	JACQUELINE	TEACHER	SPECIAL EDUCATION	JONATHAN DAYTON	MA+30	8	\$	74,917.00			\$	74,917.00
STROBER	DANA	TEACHER	MATH	GAUDINEER MIDDLE	MA	7	\$	69,692.00			\$	69,692.00
SUMMERS	TAYLOR	TEACHER	ELEMENTARY	WALTON	MA	7	\$	69,692.00			\$	69,692.00
TARNACKI	MARY	TEACHER	ART	ITINERANT	BA	2	\$	60,647.00			\$	60,647.00
TAUSCHER	KELLEY	TEACHER	ELEMENTARY	SANDMEIER	BA	9	\$	66,172.00			\$	66,172.00

TELESCA	JONATHAN	ASST PRINCIPAL		JONATHAN DAYTON			\$ 105,060.00			\$ 105,060.00
THORBURN	KERRY	TEACHER	ENGLISH	JONATHAN DAYTON	MA+30 PHD	2	\$ 70,376.00		\$ 1,895.00	\$ 72,271.00
TRIANO	BRIANNE	ATHLETIC TRAINER		ITINERANT	BA	5	\$ 61,797.00			\$ 61,797.00
TURNER	DARREL	CUSTODIAN		ITINERANT	CUSTODIAN	9	\$ 50,733.00		\$ 1,590.00	\$ 52,323.00
TURNER	LAUREN	TEACHER	SPECIAL EDUCATION/ ELEMENTARY	WALTON	MA	13	\$ 78,406.00			\$ 78,406.00
VACCARELLA	LUCY	BOOKKEEPER		WALTON	BKR/AT/DP	11	\$ 51,683.00	\$ 4,803.00		\$ 56,486.00
VAN DEURSEN	MATTHEW	TEACHER	SOCIAL STUDIES	JONATHAN DAYTON	MA	11	\$ 74,935.00			\$ 74,935.00
WEBER	MEGAN	TEACHER	P-3/ SPECIAL EDUCATION SPECIAL EDUCTAION/ ELEMENTARY	WALTON	MA+30	1	\$ 69,975.00			\$ 69,975.00
WEISS	MELANIE	TEACHER		WALTON	MA+30	19	\$ 99,121.00			\$ 99,121.00
WEISS	STACY	PT PSYCHOLOGIST		ITINERANT	MA+30	10	\$ 62,738.40			\$ 62,738.40
WETZEL	JENNIFER	SECRETARY		GAUDINEER MIDDLE	PR.SEC-12	5	\$ 39,198.00			\$ 39,198.00
WHITE	CHRISTOPHER	TEACHER	MATH	JONATHAN DAYTON	MA+30	17	\$ 93,270.00			\$ 93,270.00
WILLIAMS	FREDDIE	CUSTODIAN		ITINERANT	CUSTODIAN	11	\$ 53,733.00		\$ 1,590.00	\$ 55,323.00
WUEST	ADAM	MAINTENANCE		ITINERANT	MAINT	17	\$ 62,160.00	\$ 1,166.00		\$ 63,326.00
ZALE	ALLISON	TEACHER	MATH	JONATHAN DAYTON	MA	5	\$ 66,607.00			\$ 66,607.00
ZAMBOLLA	MARNIE	GUIDANCE COUNSELOR		GAUDINEER MIDDLE	MA+30	13	\$ 84,134.00			\$ 84,134.00
ZAVOCKI	CRISTIN	TEACHER	ELEMENTARY	CALDWELL	MA	5	\$ 66,607.00			\$ 66,607.00
ZIKA	DANA	TEACHER	ELEMENTARY	WALTON	BA	19	\$ 86,922.00			\$ 86,922.00
ZIMMER	DANIEL	TEACHER	MUSIC	ITINERANT	BA	7	\$ 63,697.00			\$ 63,697.00

* PENDING NEGOTIATIONS; SUBJECT TO EMPLOYEE ELIGIBILITY AND CORRECTION OF ERRORS

LAST NAME	FIRST NAME	TITLE	LOCATION	HOURLY RATE*
AZUBUIKE	LOUISE	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
ALGENE	FABIENNE	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
ARAUJO	VIVIANA	BUS DRIVER	ITINERANT	\$ 30.00
BAGLEY	SHARICE	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
BALKE	AMANDA	LUNCH AIDE	ITINERANT	\$ 20.62
BECK	JENNIE	BUS DRIVER	ITINERANT	\$ 25.00
BHUJLE	BHADRESHA	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
BIBBO	FILOMENA	LUNCH AIDE	ITINERANT	\$ 20.62
BLACKLEY	ERICA	BUS AIDE	ITINERANT	\$ 20.62
BOHRER	LISA	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
COLLAZOS	MARTHA	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
DAVID	PATRICIA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.02
DESSEL	LORI	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
DRISCOLL	KAREN	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
FEDER	MICHELLE	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
FRANCIS	HEATHER	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.02
GALVIS	MARIA	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
GANDHI	SANDRA LEE	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
GARCIA	MARIA	BUS DRIVER	ITINERANT	\$ 30.00
GENOVESE	DONNA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
GESIOR	MICHELLE	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
GRYWALSKI	MARIE	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
GUERRA	MARISOL	BUS DRIVER	ITINERANT	\$ 30.00
HAILE-MARIAM	MELISSA	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
HARPSTER	MARY-LOUISE	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.02
HARRIS	ISAIAH	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
HARRISON	IRENE	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
JAVED	FARKHUNDA	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
KAMINSKI	JOANNA	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
KNIERIM	KATIE	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
KOZYRA-HALAWA	CAROLINE	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
LAMBERTSON	LINDA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
LOPEZ	MARTA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
LOUIS	CANS	BUS DRIVER	ITINERANT	\$ 30.00
LUCARELLO	MICHELE	LUNCH AIDE	ITINERANT	\$ 21.42
LYNCH	DEBRA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.02
MAGALLANES	MELANIE	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
MATTI	RITZE	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
MC CLAIN	JESSICA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
MCLOUGHLIN	MELISSA	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
MEDINA	SUZANNE	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
MONGIELLO	MICHELLE	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
OKSENIUK	MONICA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
ORTIZ	TRACY	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
PATANIA	CHERYL	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
PETRELA	RUDINA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
POZOLANTE	AMY	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
RAMIREZ ARAGON	CAROLINA	BUS DRIVER	ITINERANT	\$ 30.00
RODRIGUEZ	ALEXIS	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
RODRIGUEZ	TIFFANY	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
ROGERS	JENNIFER	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
ROSENSTOCK	STACI	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
SALADINO	LINDA	BUS AIDE	ITINERANT	\$ 21.42
SALORT	BARBARA	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
SANTANGELO	GINA	LUNCH AIDE	ITINERANT	\$ 20.62
SAYKI	LINDA	MEDIA AIDE	ITINERANT	\$ 21.42
SCUDERI	JENNIFER	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.02
SHEAHAN	APRIL	INSTRUCTIONAL AIDE	ITINERANT	\$ 20.62
SHIELDS	DEBORAH	INSTRUCTIONAL AIDE	ITINERANT	\$ 21.42
SIERRA	ANGELA	LUNCH AIDE	ITINERANT	\$ 20.62

SILANCE	KATHLEEN	MEDIA AIDE	ITINERANT	\$	21.42
SILVESTRO	CARMELA	LUNCH AIDE	ITINERANT	\$	20.62
SONGALIA	ALEJANDRA	INSTRUCTIONAL AIDE	ITINERANT	\$	21.42
STEVENS	GEORGE	INSTRUCTIONAL AIDE	ITINERANT	\$	20.62
STUMPF	JANET	INSTRUCTIONAL AIDE	ITINERANT	\$	21.42
TAUB	LISA	INSTRUCTIONAL AIDE	ITINERANT	\$	21.42
TAUB	MARIA	INSTRUCTIONAL AIDE	ITINERANT	\$	20.62
THOMPSON	ROBIN	INSTRUCTIONAL AIDE	ITINERANT	\$	21.42
VANDERGROEF	COLLEEN	INSTRUCTIONAL AIDE	ITINERANT	\$	20.62
VILLARAUT	ANGELA	INSTRUCTIONAL AIDE	ITINERANT	\$	21.42
WOOD	ELLEN	INSTRUCTIONAL AIDE	ITINERANT	\$	21.42

* PENDING NEGOTIATIONS; SUBJECT TO EMPLOYEE ELIGIBILITY AND CORRECTION OF ERRORS

Camille Paolino	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93	Cost not to Exceed \$26,000	11-000-219-104-40-11
Erin Fitzpatrick	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93		11-000-219-104-40-11
Brooke Bahooshian	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93		11-000-219-104-40-11
Lauren Turner	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93		11-000-219-104-40-11
Jolene Sinclair	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93		11-000-219-104-40-11
Gillian Dillard	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93		11-000-219-104-40-11
Anthony Salerno	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93		11-000-219-104-40-11
Morgan Engel	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93		11-000-219-104-40-11
Cherish Fiorilli	Summer CST Team	Per IEP	7/26/2023 - 8/31/2023	\$	59.93		11-000-219-104-40-11
* Pending Negotiations							

^ Subject to the availability of federal funds and subject to program enrollment
Subject to the Correction of Errors

Springfield Public Schools Policy

5320 IMMUNIZATION

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combating the spread of disease, the Board of Education requires the immunization of students against certain diseases in accordance with State statute and rules of the New Jersey State Department of Health and Senior Services.

A student shall not knowingly be admitted or retained in school if the parent has not submitted acceptable evidence of the child's immunization, according to schedules specified in N.J.A.C. 8:57-4 – Immunization of Pupils in School. However, a child may be admitted to school on a provisional basis in accordance with the requirements as outlined in N.J.A.C. 8:57-4.5 and Regulation 5320.

Medical or religious exemptions to immunizations shall be in accordance with the requirements as outlined in N.J.A.C. 8:57-4.3 and 4.4. For students with a medical exemption pursuant to N.J.A.C. 8:57-4.3, the school nurse shall annually review student immunization records to confirm the medical condition for the exemption from immunization continues to be applicable in accordance with N.J.A.C. 6A:16-2.3(b)3.v.

No immunization program, other than that expressly required by the rules of the New Jersey State Department of Health and Senior Services or by order of the New Jersey State Commissioner of Health and Senior Services, may be conducted in district schools without the express approval of the Board.

N.J.S.A. 18A:40-20

N.J.S.A. 26:4-6

N.J.A.C. 6A:16-2.3

N.J.A.C. 8:57-4.1 et seq.

Adopted: 18 March 2019

1st Reading: April 24, 2023

Readopted: May 15, 2023

Springfield Public Schools Policy

5330.05 SEIZURE ACTION PLAN (M)

M

The Board of Education requires the development of a seizure action plan, an individualized health care plan, and an individualized emergency health care plan for students with epilepsy or a seizure disorder to care for and treat these students while at school pursuant to N.J.S.A. 18A:40-12.34 et seq.

In accordance with N.J.S.A. 18A:40-12.35, the parent of the student with epilepsy or a seizure disorder seeking epilepsy or seizure disorder care while at school shall submit the student's seizure action plan annually to the school nurse.

In accordance with N.J.S.A. 18A:40-12.35, the school nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student, provided the parents annually provide to the Board written authorization for the provision of epilepsy or seizure disorder care. The school nurse shall update these plans on an annual basis and as necessary in the event there is a change in the health status of the student. These plans shall include the information outlined in N.J.S.A. 18A:40-12.35.

In accordance with N.J.S.A. 18A:40-12.35, all staff members including staff working with school-sponsored programs outside the regular school day shall be trained in the care of students with epilepsy and seizure disorders. All school bus drivers, contracted and district-employed, shall be provided notice and information if they are transporting a student with epilepsy or a seizure disorder pursuant to N.J.S.A. 18A:40-12.36. The school nurse shall obtain a release from the parent of the student to authorize the sharing of medical information in accordance with N.J.S.A. 18A:40-12.37.

No school employee, including a school nurse, school bus driver, school bus aid, or any other officer or agent of the Board, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38, nor shall an action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person trained in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.34 through N.J.S.A. 18A:40-12.38. Good faith shall not include willful misconduct, gross negligence, or recklessness.

N.J.S.A. 18A:40-12.34 et seq.

1st Reading: April 24, 2023

Adopted: May 15, 2023

Springfield Public Schools Policy

P5330 ADMINISTRATION OF MEDICATION (M)

The Board of Education disclaims any and all responsibility for the diagnosis and treatment of an illness of any student. However, in order for many students with chronic health conditions and disabilities to remain in school, medication may have to be administered during school hours. Parents are encouraged to administer medications to children at home whenever possible as medication should be administered in school only when necessary for the health and safety of students. The Board will permit the administration of medication in school in accordance with applicable law.

Medication will only be administered to students in school by the school physician, a certified or noncertified school nurse, a substitute school nurse employed by the district, the student's parent, a student who is approved to self-administer in accordance with N.J.S.A. 18A:40-12.3 and 12.4, and school employees who have been trained and designated by the certified school nurse to administer epinephrine and hydrocortisone sodium succinate in an emergency pursuant to N.J.S.A. 18A:40-12.5, 12.6, 12.29, and 12.30.

Self-administration of medication by a student for asthma or other potentially life-threatening illnesses, a life threatening allergic reaction, or adrenal insufficiency is permitted in accordance with the provisions of N.J.S.A. 18A:40-12.3.

The school nurse shall have the primary responsibility for the administration of epinephrine and hydrocortisone sodium succinate to the student. However, the school nurse may designate, in consultation with the Board or the Superintendent, additional employees of the district who volunteer to be trained in the administration of epinephrine via a pre-filled auto-injector mechanism and the administration of hydrocortisone sodium succinate using standardized training protocols established by the New Jersey Department of Education (NJDOE) in consultation with the Department of Health when the school nurse is not physically present at the scene.

In accordance with the provisions of N.J.S.A. 18A:40-12.6.d, no school employee, including a school nurse or any other officer or agent of a Board of Education or a physician or an advanced practice nurse providing a prescription under a standing protocol for school epinephrine pursuant to N.J.S.A. 18A:40-12.5 and/or hydrocortisone sodium succinate pursuant to N.J.S.A. 18A:40-12.29, shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.5 and N.J.S.A. 18A:40-12.29, nor shall any action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person designated in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.6.d and N.J.S.A. 18A:40-12.33. Good faith shall not include willful misconduct, gross negligence, or recklessness.

The school nurse or designee shall be promptly available on site at the school and at school-sponsored functions in the event of an allergic reaction or an emergency requiring the administration of hydrocortisone sodium succinate. In addition, the parent must be informed that

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the school district, its employees and agents shall have no liability as a result of any injury arising from the administration of epinephrine or hydrocortisone sodium succinate to the student.

The parent of the student must sign a statement acknowledging their understanding the district shall have no liability as a result of any injury arising from the administration of the epinephrine via a pre-filled auto-injector mechanism or the administration of hydrocortisone sodium succinate to the student. In addition, the parent shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of the epinephrine via a pre-filled auto-injector mechanism or the administration of hydrocortisone sodium succinate to the student.

The permission for the emergency administration of epinephrine via a pre-filled auto-injector mechanism containing epinephrine to students for anaphylaxis and/or the emergency administration of hydrocortisone sodium succinate for adrenal insufficiency is effective for the school year it is granted and must be renewed for each subsequent school year.

Each school in the district shall have and maintain for the use of students at least one nebulizer in the office of the school nurse or a similar accessible location. Each certified school nurse or other persons authorized to administer asthma medication will receive training in airway management and in the use of nebulizers and inhalers consistent with NJDOE regulations. Every student that is authorized to use self-administered asthma medication pursuant to N.J.S.A. 18A:40-12.3 or a nebulizer must have an asthma treatment plan prepared by the student's physician which shall identify, at a minimum, asthma triggers, the treatment plan, and other such elements as required by the State Board of Education.

All student medications shall be appropriately maintained and secured by the school nurse, except those medications to be self-administered by students. In those instances the medication may be retained by the student with the prior knowledge of the school nurse. The school nurse may provide the Principal and other teaching staff members concerned with the student's educational progress with such information about the medication and its administration as may be in the student's best educational interests. The school nurse may report to the school physician any student who appears to be affected adversely by the administration of medication and may recommend to the Principal the student's exclusion pursuant to law.

The school nurse shall document each instance of the administration of medication to a student. Students self-administering medication shall report each incident to a teacher, coach, or other individual designated by the school nurse who is supervising the student during the school activity when the student self-administers. These designated individuals shall report such incidents to the school nurse within twenty-four hours of the self-administration of medication. The school nurse shall preserve records and documentation regarding the self-administration of medication in the student's health file.

N.J.S.A. 18A:6-1.1; 18A:40-3.1; 18A:40-6; 18A:40-7; 18A:40-12.3;

Springfield Public Schools Policy

18A:40-12.4; 18A:40-12.5; 18A:40-12.6; 18A:40-12.7;
18A:40-12.8; 18A:40-12.29 through 12.33

N.J.S.A. 45:11-23

N.J.A.C. 6A:16-2.3(b)

Adopted: 18 March 2019

1st Reading: April 24, 2023

Readopted: May 15, 2023

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R 5320 IMMUNIZATION

A. Proof of Immunization (N.J.A.C. 8:57-4.2)

1. The Principal or designee shall not knowingly admit or retain any child whose parent has not submitted acceptable evidence of the child's immunization according to the schedule(s) set forth in N.J.A.C. 8:57 et seq. and section I. of this Regulation, unless the student is provisionally admitted as provided in paragraph B.1. below or exempted as provided in section C. and D. of this Regulation and N.J.A.C. 8:57-4.3 and 8:57-4.4.

B. Provisional Admission (N.J.A.C. 8:57-4.5)

1. A student shall be admitted to school on a provisional basis if a physician, an advanced practice nurse, (a certified registered nurse practitioner or clinical nurse specialist) or health department can document that at least one dose of each required age-appropriate vaccine(s) or antigen(s) has been administered and that the student is in the process of receiving the remaining immunizations.
2. Provisional admission for children under age five shall be granted in compliance with the specific requirements set forth in N.J.A.C. 8:57-4.10 through 4.15 and 4.18 for a period of time consistent with the current Advisory Committee on Immunization Practices (ACIP) of the United States Public Health Service or the American Academy of Pediatrics (AAP) immunization schedule, but shall not exceed seventeen months for completion of all immunization requirements.
3. Provisional admission for children five years of age or older shall be granted in compliance with the specific requirements set forth in N.J.A.C. 8:57-4.10 through 4.14 and 4.16 for a period of time consistent with the current Advisory Committee on Immunization Practices (ACIP) of the United States Public Health Service or the American Academy of Pediatrics (AAP) immunization schedule, but shall not exceed one year for completion of all immunization requirements.
4. Provisional status shall only be granted one time to children entering or transferring into schools in New Jersey. If a student on provisional status transfers, information on their status will be sent by the original school to the new school pursuant to N.J.A.C. 8:57-4.7(b).
5. Children transferring into this district from out-of-State or out-of-country shall be allowed a thirty day grace period in order to obtain past immunization documentation before provisional status shall begin. The thirty day grace period does not apply to students transferring into this school district from within the State of New Jersey.

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6. The school district shall ensure that the required vaccine/antigens are being received on schedule. If at the end of the provisional admission period the child has not completed the required immunizations, the administrative head of the school, preschool, or child care center shall exclude the child from continued school attendance until appropriate documentation has been presented.
7. Students on provisional status may be temporarily excluded from school during a vaccine-preventable disease outbreak or threatened outbreak, as determined by the State Commissioner of Health and Senior Services or designee in accordance with the provisions of N.J.A.C. 8:57-4.5.

C. Medical Exemptions (N.J.A.C. 8:57-4.3)

1. A child shall not be required to have any specific immunization(s) which are medically contraindicated.
2. A written statement submitted to the school from a physician licensed to practice medicine or osteopathy or an advanced practice nurse (certified registered nurse practitioner or clinical nurse specialist) in any jurisdiction in the United States indicating that an immunization is medically contraindicated for a specific period of time, and the reasons for the medical contraindication, based on valid medical reasons as enumerated by the ACIP standards or the AAP guidelines, will exempt a student from the specific immunization requirements by law for the stated period of time.
3. The physician's or an advanced practice nurse's (certified registered nurse practitioner or clinical nurse specialist) statement shall be retained by the school as part of the child's immunization record and shall be reviewed annually. When the child's medical condition permits immunization, this exemption shall thereupon terminate, and the child shall be required to obtain the immunization(s) from which he/she has been exempted.
4. Those children with medical exemptions to receiving specific immunizations may be excluded from school during a vaccine-preventable disease outbreak or threatened outbreak, as determined by the New Jersey Commissioner, Department of Health and Senior Services or designee.
5. As provided by N.J.S.A. 26:4-6, the school district may, on account of the prevalence of any communicable disease, or to prevent the spread of communicable diseases, prohibit the attendance of any school district employee or student and specify the time during which the employee or student shall remain away from school.
 - a. The Department of Health and Senior Services shall provide guidance to the school district on the appropriateness of any such prohibition.

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- b. The school district shall comply with the provisions of N.J.A.C. 8:61-2.1 regarding attendance at school by students or adults infected by Human Immunodeficiency Virus (HIV).

D. Religious Exemptions (N.J.A.C. 8:57-4.4)

1. A child shall be exempted from mandatory immunization if the child's parent submits to the school a written, signed statement requesting an exemption pursuant to the requirements of religious exemptions established at N.J.S.A. 26:1A-9.1, on "the ground that the immunization interferes with the free exercise of the pupil's religious rights."
 - a. The school district is prohibited from exempting a child from mandatory immunization on the sole basis of a moral or philosophical objection to immunization.
2. The written statement signed by the parent(s) will be kept by the school as part of the child's immunization record.
3. The school district may exclude children with religious exemptions from receiving immunization agents from school during a vaccine-preventable disease outbreak or threatened outbreak, as determined by the State Commissioner of Health and Senior Services or designee.
4. As provided by N.J.S.A. 26:4-6, the school district may, on account of the prevalence of any communicable disease, or to prevent the spread of communicable diseases, prohibit the attendance of any school district employee or student and specify the time during which the employee or student shall remain away from school.
 - a. The Department of Health and Senior Services shall provide guidance to the school district on the appropriateness of any such prohibition.
 - b. The school district shall comply with the provisions of N.J.A.C. 8:61-2.1 regarding attendance at school by students or adults infected by Human Immunodeficiency Virus (HIV).

E. Accepted as Evidence of Immunization (N.J.A.C. 8:57-4.6)

1. The following documents shall be accepted as evidence of a child's immunization history provided that the type of immunization and the date when each immunization was administered is listed.
 - a. An official school record from any school or preschool indicating compliance with immunization requirements of N.J.A.C. 8:57-4.1 et seq.;

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- b. A record from any public health department indicating compliance with immunization requirements of N.J.A.C. 8:57-4.1 et seq.;
 - c. A certificate signed by a physician licensed to practice medicine or osteopathy or an advanced practice nurse (certified registered nurse practitioner, or clinical nurse specialist) in any jurisdiction in the United States indicating compliance with immunization requirements of N.J.A.C. 8:57-4.1 et seq.; or
 - d. The official record of immunization from the New Jersey Immunization Information System indicating compliance with immunization requirements of N.J.A.C. 8:57-4.1 et seq.
2. All immunization records submitted by a parent in a language other than English shall be accompanied by a translation sufficient to determine compliance with the immunization requirements of N.J.A.C. 8:57-4.1 et seq. and this Regulation.
 3. Laboratory evidence of protective immunity, as enumerated by the Advisory Committee on Immunization Practices (ACIP) of the United States Public Health Service, shall be accepted as evidence of immunization if a parent cannot produce a documented history of immunization.
 4. Parental verbal history or recollection of previous immunization is unacceptable documentation or evidence of immunization.
- F. Records Required (N.J.A.C. 8:57-4.7)
1. The school district shall maintain an official State of New Jersey School Immunization Record for every student. This record shall include the date of each individual immunization and shall be separated from the child's educational record and other medical records for the purpose of immunization record audit.
 2. If a child withdraws, is promoted, or transfers to another school district, the immunization record, or a certified copy thereof, along with statements pertaining to religious or medical exemptions and laboratory evidence of immunity, shall be sent to the new school district by the original school district or shall be given to the parent upon request, within twenty-four hours of such a request.
 3. Parental verbal history or recollection of previous immunization is unacceptable documentation or evidence of immunization.
 4. Upon request, the record, or a certified copy thereof, shall be sent to an institution of higher education when a child graduates from secondary school, or may be given to the parent(s).

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5. Each child's official New Jersey Immunization Record, or a certified copy thereof, shall be retained by a secondary school for a minimum of four years after the student has left the school. Each child's official New Jersey Immunization Record, or a copy thereof, shall be retained by an elementary school for a minimum of one year after the child has left the school.
 6. Any computer-generated document or list developed by the school district to record immunization information shall be considered a supplement to, not a replacement of, the official New Jersey School Immunization Record.
- G. Reports to be Sent to the Department of Health and Senior Services (N.J.A.C. 8:57-4.8)
1. A report of the immunization status of the students in each school shall be sent each year to the State Department of Health and Senior Services by the Principal or designee through mail or submitted electronically in accordance with N.J.A.C. 8:57-4.8(a).
 2. The form for the report will be provided by the New Jersey Department of Health and Senior Services.
 3. The report shall be submitted by January 1 of the respective academic year after a review of all appropriate immunization records.
 4. A copy of this report shall be sent to the local Board of Health in whose jurisdiction the school is located.
 5. If the school does not submit the annual report by January 1 it shall be considered delinquent. A delinquency may be referred to the New Jersey Department of Education or the New Jersey Department of Children and Families, as appropriate based on the length of time delinquent, number of times delinquent, and efforts made toward compliance. The local health department will also be notified of the delinquency.
- H. Records Available for Inspection (N.J.A.C. 8:57-4.9)
1. The Principal or designee of each school shall maintain records of their children's immunization status. Upon twenty-four hour notice, these records shall be made available for inspection by authorized representatives of the New Jersey Department of Health and Senior Services or the local Board of Health in whose jurisdiction the school is located.

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I. Immunization Requirements

- The immunization requirements for school age children shall be in accordance with the requirements of N.J.A.C. 8:57-4 – Immunization of Pupils in School as outlined below:

MINIMAL IMMUNIZATION REQUIREMENTS FOR SCHOOL ATTENDANCE IN NEW JERSEY N.J.A.C. 8:57-4: Immunization of Pupils in School		
DISEASE(S)	REQUIREMENTS	COMMENTS
DTaP N.J.A.C. 8:57-4.10	(AGE 1-6 YEARS): 4 doses, with one dose given on or after the 4th birthday, OR any 5 doses. (AGE 7-9 YEARS): 3 doses of Td or any previously administered combination of DTP, DTaP, and DT to equal 3 doses.	Any child entering pre-school, pre-Kindergarten, or Kindergarten needs a minimum of four doses. Students after the seventh birthday should receive adult type Td. DTP/Hib vaccine and DTaP also valid DTP doses. Children 7 years of age and older, who have not been previously vaccinated with the primary DTaP series, should receive 3 doses of Tetanus, diphtheria (Td) Laboratory evidence of immunity is also acceptable.
Tdap N.J.A.C. 8:57-4.10	GRADE 6 (or comparable age level special education program with an unassigned grade): 1 dose	A child does not need a Tdap dose until FIVE years after the last DTP/DTaP or Td dose.
POLIO N.J.A.C. 8:57-4.11	(AGE 1-6 YEARS): 3 doses, with one dose given on or after the 4th birthday, OR any 4 doses. (AGE 7 or OLDER): Any 3 doses.	Either Inactivated Polio Vaccine (IPV) or Oral Polio Vaccine (OPV) separately or in combination is acceptable. Polio vaccine is not required of students 18 years of age or older. Laboratory evidence of immunity is also acceptable.
MEASLES N.J.A.C. 8:57-4.12	If born on or after 1-1-90, 2 doses of a live Measles-containing vaccine.	Any child over 15 months of age entering child care, pre-school, or pre-Kindergarten needs a minimum of 1 dose of measles vaccine. Any child entering Kindergarten needs 2 doses. Intervals between first and second measles/MMR/MR doses cannot be less than 1 month.
RUBELLA and MUMPS N.J.A.C. 8:57-4.13 N.J.A.C. 8:57-4.14	1 dose of live Mumps-containing vaccine on or after 1st birthday. 1 dose of live Rubella-containing vaccine on or after 1st birthday.	Any child over 15 months of age entering child care, pre-school, or pre-Kindergarten needs 1 dose of rubella and mumps vaccine. Laboratory evidence of immunity is also acceptable.
VARICELLA N.J.A.C. 8:57-4.17	1 dose on or after the first birthday.	All children 19 months of age and older enrolled into a child care/pre-school center after 9-1-04 or children born on or after 1-1-98 entering a school for the first time in Kindergarten, Grade 1, or comparable age entry level special education program with an unassigned grade, need 1 dose of varicella vaccine. Laboratory evidence of immunity, physician's statement or a parental

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		statement of previous varicella disease is also acceptable.
HAEMOPHILUS INFLUENZAE B (Hib) N.J.A.C. 8:57-4.15	(AGE 2-11 MONTHS)(1): 2 doses (AGE 12-59 MONTHS)(2): 1 dose	Mandated only for children enrolled in child care, pre-school, or pre-Kindergarten. (1) Minimum of 2 doses of Hib vaccine is needed if between the ages of 2-11 months. (2) Minimum of 1 dose of Hib vaccine is needed after the first birthday. DTP/Hib and Hib/Hep B also valid Hib doses.
HEPATITIS B N.J.A.C. 8:57-4.16	(K-GRADE 12): 3 doses or 2 doses (1)	(1) If a child is between 11-15 years of age and has not received 3 prior doses of Hepatitis B then the child is eligible to receive 2-dose Hepatitis B Adolescent formulation. Laboratory evidence of immunity is also acceptable.
PNEUMOCOCCAL N.J.A.C. 8:57-4.18	(AGE 2-11 MONTHS)(1): 2 doses (AGE 12-59 MONTHS)(2): 1 dose	Children enrolled in child care or pre-school on or after 9-1-08. (1) Minimum of 2 doses of Pneumococcal vaccine is needed if between the ages of 2-11 months. (2) Minimum of 1 dose of Pneumococcal vaccine is needed on or after the first birthday.
MENINGOCOCCAL N.J.A.C. 8:57-4.20	(Entering GRADE 6 (or comparable age level Special Ed program with an unassigned grade): 1 dose (1) (Entering a four-year college or university, previously unvaccinated and residing in a campus dormitory): 1 dose (2)	(1) For students entering Grade 6 on or after 9-1-08 and born on or after 1-1-97. (2) Previously unvaccinated students entering a four-year college or university after 9-1-04 and who reside in a campus dormitory, need 1 dose of meningococcal vaccine. Documentation of one prior dose is acceptable.
INFLUENZA N.J.A.C. 8:57-4.19	(AGES 6-59 MONTHS): 1 dose ANNUALLY	For children enrolled in child care, pre-school or pre-Kindergarten on or after 9-1-08. 1 dose to be given between September 1 and December 31 of each year.

AGE APPROPRIATE VACCINATIONS (FOR LICENSED CHILD CARE CENTERS/PRE-SCHOOLS)	
CHILD'S AGE	NUMBER OF DOSES CHILD SHOULD HAVE (BY AGE):
2-3 Months	1 dose DTaP, 1 dose Polio, 1 dose Hib, 1 dose PCV7
4-5 Months	2 doses DTaP, 2 doses Polio, 2 doses Hib, 2 doses PCV7
6-7 Months	3 doses DTaP, 2 doses Polio, 2-3 doses Hib, 2-3 doses PCV7, 1 dose Influenza
8-11 Months	3 doses DTaP, 2 doses Polio, 2-3 doses Hib, 2-3 doses PCV7, 1 dose Influenza
12-14 Months	3 doses DTaP, 2 doses Polio, 1 dose Hib, 2-3 doses PCV7, 1 dose Influenza
15-17 Months	3 doses DTaP, 2 doses Polio, 1 dose MMR, 1 dose Hib, 1 dose PCV7, 1 dose Influenza
18 Months – 4 Years	4 doses DTaP, 3 doses Polio, 1 dose MMR, 1 dose Hib, 1 dose Varicella, 1 dose PCV7, 1 dose Influenza

PROVISIONAL ADMISSION:

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Provisional admission allows a child to enter/attend school but must have a minimum of one dose of each of the required vaccines. Students must be actively in the process of completing the series. If a student is less than 5 years of age, they have 17 months to complete the immunization requirements.
If a student is 5 years of age and older, they have 12 months to complete the immunization requirements.

GRACE PERIODS:

- 4-day grace period: All vaccines doses administered less than or equal to four days before either the specified minimum age or dose spacing interval shall be counted as valid and shall not require revaccination in order to enter or remain in a school, pre-school or child care facility.
- 30-day grace period: Those children transferring into a New Jersey school, pre-school, or child care center from out of State/out of country may be allowed a 30-day grace period in order to obtain past immunization documentation before provisional status shall begin.

2. The immunization requirements outlined in I.1. above may be revised by Statute, administrative code, and/or the Commission of Health and Senior Services.

J. Emergency Powers of the Commissioner of Health and Senior Services

1. If an outbreak or threatened outbreak of disease or other public health immunization emergency exists, as determined by the State Commissioner of Health and Senior Services or designee, the State Commissioner or designee may issue either additional immunization requirements to control the outbreak or threat of an outbreak or modify immunization requirements to meet the emergency.
2. All children failing to meet the additional immunization requirements of N.J.A.C. 8:57-4.22 shall be excluded from school until the outbreak or threatened outbreak is over. These requirements shall remain in effect as outlined in J.3. below and N.J.A.C. 8:57-4.22(c).
3. These requirements or amendments shall remain in effect until such time as the Commissioner, Department of Health and Senior Services or designee determines that an outbreak or a threatened outbreak no longer exists or the emergency is declared over, or for three months after the declaration of the emergency whichever one comes first. The Commissioner, Department of Health and Senior Services or designee may declare a state of emergency if the emergency has not ended.
4. The Commissioner of Health and Senior Services or designee may temporarily suspend an immunization requirement for the particular immunization in accordance with the reasons outlined in N.J.A.C. 8:57-4.22(d).

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R 5330 ADMINISTRATION OF MEDICATION

A. Definitions

1. “Medication” means any prescription drug or over-the-counter medicine or nutritional supplement and includes, but is not limited to, aspirin and cough drops.
2. “Administration” means the taking of any medication by ingestion, injection, or application to any part of the body or the giving of direct physical assistance to the person who is ingesting, injecting, or applying medication.
3. “Self-administration” means carrying and taking medication without the intervention of the school nurse, approved through the school district policy and restricted to students with asthma, other potentially life-threatening illnesses, life-threatening allergic reaction, or adrenal insufficiency.
4. “Life-threatening illness” means an illness or condition that requires an immediate response to specific symptoms or sequelae (an after effect of disease or injury) that if left untreated may lead to potential loss of life.
5. “A pre-filled auto-injector mechanism containing epinephrine” is a medical device used for the emergency administration of epinephrine to a student for anaphylaxis.
6. “Noncertified nurse” means a person who holds a current license as a registered professional nurse from the State Board of Nursing and is employed by the district, and who is not certified as a school nurse by the New Jersey Department of Education (NJDOE).
7. “Substitute school nurse” means a person who holds a current license as a registered professional nurse from the State Board of Nursing and who has been issued a county substitute certificate to serve as a substitute for a certified school nurse in accordance with N.J.A.C. 6A:9B-7.6.
8. “School physician” means a physician with a current license to practice medicine or osteopathy from the New Jersey Board of Medical Examiners who works under contract or as an employee of the district. This physician is referred to as the medical inspector in N.J.S.A. 18A:40-4.1.
9. “Advanced practice nurse” means a person who holds a current license as nurse practitioner/clinical nurse specialist from the State Board of Nursing.
10. “Certified school nurse” means a person who holds a current license as a registered professional nurse from the State Board of Nursing and an Educational

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Services Certificate with a school nurse endorsement or school nurse/non-instructional from the Department of Education pursuant to N.J.A.C. 6A:9B-14.3 and 14.4.

B. Permission for Administration by a School Nurse or Registered Nurse

1. Permission for the administration of medication in school or at school-sponsored functions will be given only when it is necessary for the health and safety of the student.
2. Medication will not be administered to a student who is physically unfit to attend school or has a contagious disease. Any such student should not be permitted to attend school and may be excluded in accordance with Policy 8451.
3. Parent requests for the administration of medication in school must be made in writing and signed by the parent.
4. The parent must submit a certified statement written and signed by the student's physician. The statement must include:
 - a. The student's name;
 - b. The name of the medication;
 - c. The purpose of its administration to the student for whom the medication is intended;
 - d. The proper timing and dosage of medication;
 - e. Any possible side effects of the medication;
 - f. The time when the medication will be discontinued;
 - g. A statement that the student is physically fit to attend school and is free of contagious disease; and
 - h. A statement that the student would not be able to attend school if the medication is not administered during school hours.
5. The request for the administration of medication must be made to the Superintendent or designee prior to any administration of medication or delivery of the medication to the school. The Superintendent or designee may consult with the school nurse and the school physician in making his/her final determination to allow or deny the request.

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- a. An approved request will be signed by the Superintendent or designee and given to the school nurse and the student's parent.
- b. The parent will be informed of a reason for a denied request.

C. Administration of Epinephrine to Students

1. In accordance with N.J.S.A. 18A:40-12.5, the parent may provide the Superintendent or designee authorization for the emergency administration of epinephrine via a pre-filled auto-injector mechanism containing epinephrine to a student for anaphylaxis provided:
 - a. The parent provides the Superintendent or designee a written authorization for the administration of epinephrine;
 - b. The parent of the student provides the Superintendent or designee with written orders from the physician or an advanced practice nurse that the student requires the administration of epinephrine for anaphylaxis;
 - c. The parent is informed in writing by the Board of Education or Superintendent or designee that the school district and its employees or agents shall have no liability as a result of any injury to a student arising from the administration of epinephrine via a pre-filled auto-injector mechanism;
 - d. The parent signs a statement acknowledging their understanding the district shall incur no liability as a result of any injury arising from the administration of epinephrine via a pre-filled auto-injector mechanism to the student and the parent shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of epinephrine via a pre-filled auto-injector mechanism to the student;
 - e. The permission for the emergency administration of epinephrine via a pre-filled auto-injector mechanism is effective for the school year it is granted and must be renewed for each subsequent school year upon the fulfillment of the requirements as outlined in a. through d. above;
 - f. The Superintendent or designee requires:
 - (1) The placement of the student's prescribed epinephrine to be in a secure but unlocked location easily accessible by the school nurse and trained designees to ensure prompt availability in the event of an allergic emergency at school or at a school-sponsored function. The location of the epinephrine shall be indicated on the student's

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emergency care plan. Back-up epinephrine shall also be available at the school if needed;

- (2) The school nurse or trained designee to be promptly available on site at the school and school-sponsored functions in the event of an allergic reaction; and
- (3) The transportation of the student to a hospital emergency room by emergency services personnel after the administration of epinephrine, even if the student's symptoms appear to have resolved.

g. The Superintendent or designee shall also:

- (1) Permit the school nurse or trained designee to administer epinephrine via a pre-filled auto-injector mechanism to any student without a known history of anaphylaxis or to any student whose parent has not met the requirements outlined in Regulation 5330 – Section C.1.a., b., and d. and has not received the notice required in Regulation 5330 – Section C.1.c. when the school nurse or trained designee in good faith believes the student is having an anaphylactic reaction; and
- (2) Require each school in the district to maintain in a secure, but unlocked and easily accessible location, a supply of epinephrine auto-injectors prescribed under a standing order from a licensed physician or advanced practice nurse, and is accessible to the school nurse and trained designees for administration to a student having an anaphylactic reaction.

2. In accordance with N.J.S.A. 18A:40-12.6, the school nurse shall have the primary responsibility for the administration of the epinephrine. The school nurse shall designate, in consultation with the Board of Education, additional employees of the school district who volunteer to administer epinephrine via a pre-filled auto-injector mechanism to a student for anaphylaxis when the nurse is not physically present at the scene. In the event that a licensed athletic trainer volunteers to administer epinephrine, it shall not constitute a violation of the “Athletic Training Licensure Act,” P.L.1984, c.203 (C.45:9-37.35 et seq.).

a. The school nurse shall determine that:

- (1) The designees have been properly trained in the administration of the epinephrine via a pre-filled auto-injector mechanism using standardized training protocols established by the NJDOE in consultation with the Department of Health;

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- (2) The parent of the student consented in writing to the administration of the epinephrine via a pre-filled auto-injector mechanism by the designees;
 - (3) The Board or Superintendent or designee has informed the parent of the student in writing that the district and its employees or agents shall have no liability as a result of any injury arising from the administration of the epinephrine to the student;
 - (4) The parent of the student signed a statement acknowledging their understanding the district shall have no liability as a result of any injury arising from the administration of the epinephrine via a pre-filled auto-injector mechanism to the student and the parent shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of the epinephrine via a pre-filled auto-injector mechanism to the student; and
 - (5) The permission is effective for the school year for which it is granted and is renewed for each subsequent school year upon fulfillment of the requirements in subsections 2.a.(1) through 2.a.(4) above.
3. The NJDOE, in consultation with the Department of Health, shall require trained designees for students enrolled in a school who may require the emergency administration of epinephrine for anaphylaxis when the school nurse is not available.
4. Nothing in N.J.S.A. 18A:40-12.6 and Regulation 5330 – Section C. shall be construed to prohibit the emergency administration of epinephrine via a pre-filled auto-injector mechanism to a student for anaphylaxis by the school nurse or other employees designated pursuant to N.J.S.A. 18A:40-12.3(a)(1) when the student is authorized to self-administer epinephrine pursuant to N.J.S.A. 18A:40-12.3, or when there is a coexisting diagnosis of asthma, or when a prescription is received from a licensed health care professional for epinephrine coupled with another form of medication, or when the epinephrine is administered pursuant to N.J.S.A. 18A:40-12.5.f.
5. The certified school nurse, in consultation with the Superintendent or designee, shall recruit and train volunteer designees who are determined acceptable candidates by the school nurse within each school building as deemed necessary by the nursing services plan, in accordance with N.J.S.A. 18A:40-12.6c(b).
6. No school employee, including a school nurse, or any other officer or agent of a Board of Education, or a physician or an advanced practice nurse providing a prescription under a standing protocol for school epinephrine pursuant to N.J.S.A.

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18A:40-12.5.f and Regulation 5330 – Section C.1.g., shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.5 et seq., nor shall an action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person designated in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.6. Good faith shall not include willful misconduct, gross negligence, or recklessness.

D. Administration of Hydrocortisone Sodium Succinate to Students

1. In accordance with the provisions of N.J.S.A. 18A:40-12.29, the Board will permit the emergency administration of hydrocortisone sodium succinate through appropriate delivery devices and equipment to a student for adrenal insufficiency provided that:
 - a. The parent of the student provides the Superintendent or designee a written authorization for the administration of hydrocortisone sodium succinate;
 - b. The parent of the student provides the Superintendent or designee written orders from the physician or an advanced practice nurse that the student requires the administration of hydrocortisone sodium succinate for adrenal insufficiency;
 - c. The Superintendent or designee informs the parent of the student in writing that the school district and its employees or agents shall have no liability as a result of any injury arising from the administration of hydrocortisone sodium succinate;
 - d. The parent of the student signs a statement acknowledging their understanding that the district shall have no liability as a result of any injury arising from the administration of hydrocortisone sodium succinate to the student and that the parent shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of hydrocortisone sodium succinate to the student; and
 - e. The permission for the administration of hydrocortisone sodium succinate is effective for the school year for which it is granted and must be renewed for each subsequent school year upon the fulfillment of the requirements as outlined in a. through d. above.
2. In accordance with the provisions of N.J.S.A. 18A:40-12.29.b:
 - a. The placement of the student's prescribed hydrocortisone sodium succinate shall be in a secure, but unlocked location easily accessible by the school nurse and trained designees to ensure prompt availability in the event of emergency situations at school or at a school-sponsored function.

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The location of the prescribed hydrocortisone sodium succinate shall be indicated on the student's emergency care plan. Back-up hydrocortisone sodium succinate, provided by the student's parent, shall also be available at the school if needed;

- b. The school nurse or trained designee shall be promptly available on site at the school and school-sponsored functions in the event of an emergency; and
 - c. The student shall be transported to a hospital emergency room by emergency services personnel after the administration of hydrocortisone sodium succinate, even if the student's symptoms appear to have resolved.
3. In accordance with N.J.S.A. 18A:40-12.30, the school nurse has the primary responsibility for the administration of hydrocortisone sodium succinate.

The school nurse shall designate, in consultation with the Superintendent or designee, additional employees of the school district who volunteer to administer hydrocortisone sodium succinate to a student when the school nurse is not physically present at the scene.

In the event that a licensed athletic trainer volunteers to administer hydrocortisone sodium succinate, it shall not constitute a violation of the "Athletic Training Licensure Act" - N.J.S.A. 45:9-37.35 et seq.

The school nurse shall determine that:

- a. The designees have been properly trained in the administration of hydrocortisone sodium succinate using standardized training protocols established by the NJDOE in consultation with the Department of Health;
- b. The parent of the student consented in writing to the administration of hydrocortisone sodium succinate by the designee(s);
- c. The Superintendent or designee has informed the parent of the student in writing that the district and its employees or agents shall have no liability as a result of any injury arising from the administration of hydrocortisone sodium succinate to the student;
- d. The parent of the student signed a statement acknowledging their understanding that the district shall have no liability as a result of any injury arising from the administration of hydrocortisone sodium succinate to the student and that the parent shall indemnify and hold harmless the district and its employees or agents against any claims arising out of the administration of hydrocortisone sodium succinate to the student; and

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- e. The permission is effective for the school year for which it is granted and is renewed for each subsequent school year upon fulfillment of the requirements in N.J.S.A. 18A:40-12.30 and D.3.a through d above.
4. Nothing in N.J.S.A. 18A:40-12.30 and D.3. above shall be construed to prohibit the emergency administration of hydrocortisone sodium succinate to a student for adrenal insufficiency by the school nurse or other employees designated pursuant to N.J.S.A. 18A:40-12.30 and D.3. above when the student is authorized to self-administer hydrocortisone sodium succinate pursuant to N.J.S.A. 18A:40-12.3.
5. The certified school nurse, in consultation with the Superintendent or designee, shall recruit and train volunteer designees who are determined acceptable candidates by the school nurse within each school building as deemed necessary by the nursing services plan, in accordance with N.J.S.A. 18A:40-12.32(b).
6. No school employee, including a school nurse, or any other officer or agent of a Board of Education shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.29 et al., nor shall an action before the New Jersey State Board of Nursing lie against a school nurse for any action taken by a person designated in good faith by the school nurse pursuant to N.J.S.A. 18A:40-12.30. Good faith shall not include willful misconduct, gross negligence, or recklessness, in accordance with N.J.S.A. 18A:40-12.33.

E. Permission for Self-Administration of Medication

In accordance with N.J.S.A. 18A:40-12.3, the Board shall permit the self-administration of medication by a student for asthma, or other potentially life-threatening illnesses, a life-threatening allergic reaction, or adrenal insufficiency provided that:

1. The parent of the student provides the Board or Superintendent or designee written authorization for the self-administration of medication;
2. The parent of the student provides the Board or Superintendent or designee a signed written certification from the physician of the student that the student has asthma or another potentially life threatening illness, is subject to a life-threatening allergic reaction, or has adrenal insufficiency and is capable of, and has been instructed in, the proper method of self-administration of medication. The written certification must include:
 - a. The student's name;
 - b. The name of the medication;
 - c. The purpose of its administration to the student for whom the medication is intended;

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- d. The proper timing and dosage of medication;
 - e. Any possible side effects of the medication;
 - f. The time when the medication will be discontinued, if applicable;
 - g. A statement that the student is physically fit to attend school and is free of contagious disease; and
 - h. A statement the medication must be administered during the school day or the student would not be able to attend school.
3. The Board or the Superintendent or designee informs the parent of the student in writing that the district and its employees or agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student;
 4. The parent of the student signs a statement acknowledging that the school district shall incur no liability as a result of any injury arising from the self-administration of medication by the student and that the parent shall indemnify and hold harmless the school district, the Board, and its employees or agents against any claims arising out of the self-administration of medication by the student;
 5. The parent's written authorization and the physician's written certification is reviewed by the Principal or designee with the school nurse and the school physician. The school nurse and the school physician must agree the student is capable of self-administration of the medication. If it is determined the student may self-administer medication in accordance with the request:
 - a. The request will be signed by the Principal and given to the school nurse and the student's parent;
 - b. The parent will be informed of a reason for a denied request.
 6. Permission to self-administer one medication shall not be construed as permission to self-administer other medication; and
 7. Permission shall be effective on the school year for which it is granted and shall be renewed for each subsequent school year upon fulfillment of the requirements in E.1. through E.6. above.
- F. Custodianship of Medication
1. Medications to be administered by the school nurse or a registered nurse:

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- a. All medications must be delivered to the school by the parent.
 - b. All medications must be in the original container, with the prescription information affixed.
 - c. The school nurse shall be custodian of students' medication, which will be properly secured.
 - d. Any unused medication must be picked up by the student's parent.
 - e. After reasonable efforts to have the parent retrieve the medication have failed, any unused medication that remains in the school at the end of the school year or two school weeks after the student stops taking the medication, whichever first occurs, must be destroyed or discarded by the school nurse, in accordance with proper medical controls.
2. Medications to be self-administered by a student:
- a. Time being of the essence in cases of asthma or other potentially life threatening illnesses, or a life-threatening allergic reaction, or adrenal insufficiency, all medications to be self-administered by a student must be kept in the student's possession.
 - b. No student may possess medication for self-administration unless the proper permission has been granted by the Principal or designee and a record of the medication is on file in the office of the school nurse.
 - c. Students who are permitted to self-administer medications must secure their medication in such a manner that the medication will not be available to other students. The medication must be in a sealed container and clearly labeled with the medication name, dosage, and ordering physician. The medication, if ingested by someone other than the student, shall not cause severe illness or death.
 - d. Students who are permitted to self-administer medications shall only have in their possession the quantity of medication necessary for the time period of the student's school day.
 - e. Notwithstanding any other law or regulation, a student who is permitted to self-administer medication in accordance with the provisions of N.J.S.A. 18A:40-12.3 shall be permitted to carry an inhaler or prescribed medication for allergic reactions, including a pre-filled auto-injector mechanism, or prescribed medication for adrenal insufficiency, at all times, provided the student does not endanger himself/herself or other persons through misuse.

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G. Administration of Medication

1. No medication shall be administered to or taken by a student in school or at a school-sponsored function except as permitted by Board Policy 5330 and this Regulation.
2. Medication will only be administered to students in school by the school physician, a certified or noncertified school nurse, a substitute school nurse employed by the district, a student who is approved to self-administer in accordance with N.J.S.A. 18A:40-12.3 and school employees who have been trained and designated by the certified school nurse to administer epinephrine in an emergency pursuant to N.J.S.A. 18A:40-12.5 and 12.6 and to administer hydrocortisone sodium succinate in an emergency pursuant to N.J.S.A. 18A:40-12.29 and 12.30.
3. When practicable, self-administration of medication should be observed by the school nurse.
4. Students self-administering medication shall report each administration of medication and any side effects to a teacher, coach, or the individual in charge of the student during school activities. Such individuals shall report all administrations and any side effects reported or observed to the school nurse within twenty-four hours.
5. When a student attends a school-sponsored function at which medication may be required (such as an outdoor field trip or athletic competition) and the school nurse cannot be in attendance, the student's parent will be invited to attend. If neither the school nurse nor the parent can attend and the student does not have permission to self-administer medication and there is a risk that the student may suffer injury from lack of medication, the student may be excused from the function.

H. Emergencies

1. Any medical emergency requiring medication of students will be handled in accordance with Policy 8441 and implementing regulations on first aid and, as appropriate, the school physician's standing orders for school nurses. Arrangements will be made to transport a student to a hospital emergency room after the administration of epinephrine in accordance with N.J.S.A. 18A:40-12.5.e.(3) and after the administration of hydrocortisone sodium succinate in accordance with N.J.S.A. 18A:40-12.29.b.(3).

I. Records

The school nurse shall include the following in a student's health record:

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1. The approved written request for the administration or self-administration of medication;
 2. A record of each instance of the administration of the medication by the school nurse or a registered nurse or trained designee;
 3. A record of reports by teachers, coaches, and other individuals in charge of school activities who report student self-administration of medication;
 4. Any side effects that resulted from the administration of medication; and
 5. Whether the supply of medication provided in cases where the medication is to be administered by the school nurse or a registered nurse was exhausted or the parent removed the medication or, if the parent failed to remove the medication, the medication was destroyed and the date on which that occurred.
- J. Notification
1. The school nurse may provide the Principal and other teaching staff members concerned with the student's educational progress with information about the medication and administration when such release of information is in the student's best educational interest.
 2. The school nurse will provide teachers, coaches, and other individuals in charge of school activities with a list of students who have been given permission to self-administer medication.
 3. The school nurse will inform the student's parent of any difficulty in the administration of medication or any side effects.
 4. The school nurse will report to the school physician any student who appears to be adversely affected by the medication.

Adopted: 18 March 2019
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R 5330.05 SEIZURE ACTION PLAN (M)

A. Definitions (N.J.S.A. 18A:40-12.34)

1. “Individualized emergency health care plan” means a document developed by the school nurse, in consultation with the parent of a student with epilepsy or a seizure disorder and other appropriate medical professionals, which is consistent with the recommendations of the student’s health care providers and which provides specific actions for non-medical school staff to do in a particular emergency situation and is signed by the parent or guardian and the school nurse.
2. “Individualized health care plan” means a document developed by the school nurse, in consultation with the parent of a student with epilepsy or a seizure disorder and other appropriate medical professionals who may be providing epilepsy or seizure disorder care to the student, which is consistent with the recommendations of the student’s health care providers and which sets out the health services needed by the student at school and is signed by the parent or guardian and the school nurse.
3. “School” means an elementary or secondary public school located within this State.
4. “School employee” means a person employed by a school district.
5. “Seizure action plan” means a comprehensive document provided by the student’s physician, advanced practice nurse, or physician’s assistant which includes, but is not limited to, information regarding presentation of seizures, seizure triggers, daily seizure medications, seizure first aid, and additional treatments.

B. Annual Submission of Student’s Seizure Action Plan (N.J.S.A.18A:40-12.35)

1. The parent of a student with epilepsy or a seizure disorder who seeks epilepsy or seizure disorder care while at school shall annually submit to the school nurse the student’s seizure action plan.
2. The school nurse shall develop an individualized health care plan and an individualized emergency health care plan for the student, provided that the parents of the student annually provide to the Board of Education written authorization for the provision of epilepsy or seizure disorder care.
3. The individualized health care plan and individualized emergency health care plan, developed in accordance with N.J.S.A. 18A:40-12.35, shall be annually updated by the school nurse and as necessary in the event there is a change in the health status of the student.

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4. Each individualized health care plan shall include, and each individualized emergency health care plan may include, the following information:
 - a. Written orders from the student's physician or advanced practice nurse outlining the epilepsy or seizure disorder care;
 - b. The symptoms of the epilepsy or seizure disorder for that particular student and recommended care;
 - c. Full participation in exercise and sports, and any contraindications to exercise, or accommodations that must be made for that particular student;
 - d. Accommodations for school trips, after-school activities, class parties, and other school-related activities;
 - e. Education of all school personnel about epilepsy and seizure disorders, how to recognize and provide care for epilepsy and seizure disorders, and when to call for assistance;
 - f. Medical and treatment issues that may affect the educational process of the student with epilepsy or the seizure disorder;
 - g. The student's ability to manage, and the student's level of understanding of, the student's epilepsy or seizure disorder; and
 - h. How to maintain communication with the student, the student's parent and health care team, the school nurse, and the educational staff.
 5. The Superintendent or designee shall coordinate the provision of epilepsy and seizure disorder care at the school and ensure that all staff are trained in the care of students with epilepsy and seizure disorders, including staff working with school-sponsored programs outside of the regular school day.
 6. The training required pursuant to B.5. above shall include a Department of Health approved on-line or in-person course of instruction provided by a nonprofit national organization that supports the welfare of individuals with epilepsy and seizure disorders.
- C. Information Provided to Bus Driver (N.J.S.A. 18A:40-12.36)
1. In the event a school bus driver transports a student with epilepsy or a seizure disorder, the School Business Administrator/Board Secretary or designee shall provide the driver with:
 - a. A notice of the student's condition;

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- b. Information on how to provide care for epilepsy or the seizure disorder;
 - c. Emergency contact information;
 - d. Epilepsy and seizure disorder first aid training; and
 - e. Parent contact information.
- D. Release to Share Medical Information (N.J.S.A. 18A:40-12.37)
- 1. The school nurse shall obtain a release from the parent of a student with epilepsy or a seizure disorder to authorize the sharing of medical information between the student's physician or advanced practice nurse and other health care providers.
 - 2. The release shall also authorize the school nurse to share medical information with other staff members of the school district as necessary.

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