



The High School @ Moorpark College

Application Checklist

- Read the first two pages of the application to understand the expectations of HS@MC
- Complete the Application & Student Questions
- Complete the Parent/Guardian Questions
- 1st Recommendation Form *(School Official Only)*
- 2nd Recommendation Form *(Adult from outside of academic setting – supervisor, music teacher, community)*
- Current Transcripts *(may be unofficial)*
- Attendance Report
- Behavior Report
- Discipline Report
- Standardize Test Scores *(CAASPP, Private School, Out of State, if applicable)*
- GATE, 504 Plan or Individualized Education Plan (IEP) documentation *(if applicable)*

Your application can be delivered or mailed to:

**The High School at Moorpark College
Attention: Principal/Counselor
7075 Campus Road
Moorpark, CA 93021
(805) 378-1444**

Incomplete applications will not be considered



The High School @ Moorpark College

A Collaborative Partnership between Moorpark College and Moorpark Unified School

History

The High School @ Moorpark College (HS@MC) is one of the original Middle College high schools founded in the State of California. It was initially founded in February 2000 with an advisory council of school administrators from school districts including Conejo, Simi Valley, Oak Park, and Las Virgenes and a grant received from the California Community College Chancellor's Office. The High School @ Moorpark College is a partnership between Moorpark Unified School District and Moorpark College.

Mission Statement

"The High School @ Moorpark College is committed to providing a safe, nurturing, and innovative educational experience through interdisciplinary learning communities and high academic standards that produce responsible citizens, effective communicators, and creative problem solvers who have a passion for learning and are capable of achieving their full potential with the skills to successfully compete in an ever-changing global environment."

About The High School

The High School @ Moorpark College is an innovative Middle College High School for highly capable 9th, 10th, 11th and 12th grade students who are interested in achieving their full potential. Students are truly getting a head start on their future plans by earning dual credit from college coursework. The advantages of attending the High School @ Moorpark College are unlimited. Students start their college transcripts early as they are accumulating college credits that are transferable to the California State University (CSU) and University of California (UC) systems. The most immediate incentive is earning additional grade points on their high school transcripts for each college course completed with a grade 'C' or higher. College classes are tuition-free, and students are able to access the full spectrum of classes and academic supports that are offered. Located on the campus of Moorpark College and integrated into the college environment, The High School @ Moorpark College offers a specialized learning environment that is both positive and rewarding. Students do not graduate early and are expected to attend through their senior year.

We are seeking students who are:

- | | | |
|-------------------------|------------------------------------|-----------------------------------|
| *Bright and intelligent | *Motivated to achieve personally | *Capable of leadership |
| *Artistic and creative | *Interested in more academic rigor | *Mature and considerate of others |

What We Offer

The High School @ Moorpark College is a challenging and stimulating collaborative program that enables students to obtain a quality high school education while concurrently receiving direct and invaluable access to college courses and services. Our students come from public and private schools throughout Ventura County and Los Angeles County, as well as various independent study, virtual and homeschool programs. We have created a friendly, close-knit, dynamic learning community that strengthens the group as well as the individual. Students enter the classroom every day feeling valued and respected for their opinions, skills, and talents.

GRADES 9 and 10: These students take English, Social Studies, Math and Physical Education from our high school teachers, and complete Science, Foreign Language, and Health with college instructors. The college courses are integrated into the high school's daily schedule. The daily schedule is from 8:15 a.m. to 2:45 p.m. Monday through Friday. Students earn a minimum of nine college credits each semester. This dual enrollment process allows students to graduate high school with two or more years of college credits already completed. Students who start as a freshman at The High School @ Moorpark College can graduate with their high school diploma and possibly earn an Associates of Arts (AA) Degree by the end of 12th grade. The college units are CSU/UC transferable.

GRADES 11 and 12: These students take English, Social Studies and elective classes from our high school teachers, and complete Math, Science, additional graduation requirements and other subject areas they may have an interest in with college instructors. The daily class schedule is Monday through Thursday from 1:00 p.m. to 5:30 p.m., with a half-hour nutrition break and Fridays from 9:00 a.m. to 12 noon. Students take their college courses in the morning or evening.

Students attending The High School @ Moorpark College starting in the 11th or 12th grades can graduate with their high school diploma and at least one year of college units already completed. The college units are CSU/UC transferable and applied toward the Associates of Arts (AA) Degree.

While attending The High School @ Moorpark College all students will:

- | | |
|---|--|
| *Participate in class discussions, presentations and seminars | *Develop critical thinking skills |
| *Apply classroom knowledge to the "real world" | *Demonstrate a respect for themselves and others |
| *Learn to integrate knowledge from multiple resources | *Become effective communicators |

The Admissions Process

The admissions process is divided into three phases. **Phase One:** Attend an Admissions Information Night and submit a complete application including supporting documents (see below). Our Principal/Counselor and teachers evaluate each application to determine whether the program will be a good fit for the student. In cases where a student's academic record falls short, an interview will be requested. Once accepted, students move to **Phase Two:** Apply to Moorpark College, complete and return the enrollment forms required by Moorpark Unified School District (including vaccination/shot records) and attend a mandatory New Student Orientation meeting in late March and early April with the Principal. **Phase Three:** Register online for Moorpark College courses.

Supporting Documents

The application contains separate sections to be filled out and signed by the student, parent/guardian and recommenders. Several documents must accompany the application:

- **Letters of Recommendations:** Students must submit **TWO LETTERS** of recommendations.
 - ✓ **Recommendation Letter #1:** *A School Official - Counselor, Teacher, Dean, Assistant Principal or Principal at the student's current school.*
 - ✓ **Recommendation Letter #2:** *A Character Reference - Community, religious or scout leader, teacher outside of academic setting (music, sports, theatre, etc...) or supervisor.*
- **Transcript, Attendance, Behavior and Discipline reports:** Student should make arrangements with the school's Assistant Principal, Registrar and/or Attendance Technician to obtain copies of these reports. For evaluation purposes, an unofficial transcript with first semester or second quarter grades will be accepted.
- **Recent Standardized Test Scores:** Students must submit their most recent standardized test scores (assessments can be from California, out-of-state, private school, etc...). This request may not be applicable for some students.
- **GATE, 504 PLAN or Individualized Education Plan documentation (if applicable)**

Your application and supporting documents can be delivered or mailed to:

**The High School at Moorpark College
Attention: Principal/Counselor
7075 Campus Road
Moorpark, CA 93021
(805) 378-1444**



The High School @ Moorpark College

APPLICATION

Completed applications must be delivered or mailed to The High School @ Moorpark College, 7075 Campus Rd, Moorpark, CA 93021. The High School @ Moorpark College office is located on the campus of Moorpark College. (Recommendation forms or transcripts may arrive separately if mailed by the student's current school.) **If you have any questions, please call (805) 378-1444 or go to www.hsmc.mrpk.org**

Please print or type:

GRADE APPLYING FOR: 9 10 11 12

Student's Last Name _____ Student's First Name _____ Male Female

Current School _____ Cumulative GPA _____

Home Address _____ City _____ Zip _____

Age _____ Date of Birth _____ Social Security Number (SSN) _____

Student's Email Address _____ Home Phone _____ Cell Phone _____

May we give your SSN to Moorpark College for their files? Yes No

Do you have an IEP? Yes No Do you have a 504? No Yes (please attach)

Have you been identified as GATE? Yes No What grade? _____

PARENT/ GUARDIAN INFORMATION:

Primary Language: English Other: _____

First and Last Name _____ Relationship to Student _____

Cell Phone Number _____ Alt Phone/home or work _____ Email Address _____

First and Last Name _____ Relationship to Student _____

Cell Phone Number _____ Alt Phone/home or work _____ Email Address _____

How did you hear about The High School @ Moorpark College?

Friend/Neighbo Website/Social Media \ _____



STUDENT QUESTIONS

1. Based on what you know about The High School @ Moorpark College, what makes you a good candidate and why do you wish to enroll?

2. Pick three words that best describe you, and briefly explain each.

3. Is there anything else we should know about you? Do you have a special talent or interest? What makes you a unique individual?

4. The High School @ Moorpark College has certain expectations of its students. Initial each line below to indicate your agreement with the following:

- Attend college, vocational school, military or be on some type of educational pathway after graduation
- Devote required hours to homework and studying
- Arrive to all high school and college classes on time
- Attend school regularly and have a parent/guardian call in all absences
- Keep parent/guardians informed of your academic progress
- Follow all rules and guidelines set forth by The High School @ Moorpark College and Moorpark College
- At the minimum, enroll in one 3-unit college course per semester
- Make every effort to demonstrate integrity, interest, initiative, and intellect by participating in class discussions, presentations, coming to class prepared, and completing assignments on time
- Participate in field trips when offered
- Allow college instructors to release information about your grades, attendance, and performance to high school staff and to your parent/guardian
- Participate in surveys and data collection for research purposes

Student Signature: _____ Date: _____



PARENT/GUARDIAN QUESTIONS

1. Based on what you know about The High School @ Moorpark College, how will your student benefit from his or her experiences in this Middle College program?

2. Students are most successful when the school staff, parent/guardians, and the student work together. Do you agree to the following expectations of The High School @ Moorpark College? Please initial each line below to indicate your contract agreement with the following:

- Provide a time and place each day for your student to study and do homework
- Ensure that your student has reliable transportation to school and school functions
- Support regular attendance and call in any excuse on the day of an absence
- Keep up on high school activities by reading all material emailed and sent home
- Encourage and expect your student to attend college, vocational school, military or be on some type of educational pathway after graduation
- Monitor your student's progress in high school using ParentConnect or contacting teachers
- Ensure that your student enrolls in one 3-unit college course per semester at the minimum
- Have open discussions with your student about their progress in their college courses
- Attend any meetings or conferences arranged by the HSMC faculty or staff
- Be actively involved as a parent: join Parent Staff Student Association (PSSA), volunteer, donate your time and talents to support all students of HS@MC
- Serve as a partner with the high school and the college to support the best interest of your student
- Enrich The High School @ Moorpark College by sharing your career or professional connections

3. Is there anything else we should know about your student? You may use this space to comment upon the student's academic performance, living situation, personal history, etc.

Parent / Guardian Signature: _____

Student's Name: _____ Grade applying for: _____

Based on what is expected of students selected to attend HS@MC (take high school and college classes, attend school regularly, act in a mature manner, be responsible, self-motivated, etc...), briefly comment on this student's potential for advancement and motivation to succeed.

Does this student have a Section 504 Plan? No Yes (attach documentation)

Does this student have an IEP? No Yes (attach documentation)

Has this student ever been SARB'ed for attendance issues? No Yes
If yes, when and why? _____

Does this student have a history of discipline issues? No Yes
If so, please explain. _____

Has this student ever been suspended from your school or a previous high school?
If so, when and why? _____

Has this student ever been expelled from school? No Yes
If yes, when and why? _____

RECOMMENDER'S INFORMATION:

Would you recommend this student?

YES, I would recommend this student

NO, I would not recommended this student

Your First and Last Name: _____
Please Print

Title/Position: _____ Email Address: _____

Best Contact Number: _____ Official Signature: _____

Date: _____

TO RETURN THIS FORM:

- Give recommendation to the student in a sealed envelope
- Email the recommendation to: cfennell@mrpk.org
- Mail recommendation to: **The High School @ Moorpark College**
Attention: Principal/Counselor
7075 Campus Road
Moorpark, CA 93021
- For more information, please call (805) 378-1444

Thank you for your time



The High School @ Moorpark College

Moorpark College and Moorpark Unified School District

A Collaborative Alternative Learning Community

2ND RECOMMENDATION (CHARACTER REFERENCE)

This student is applying for admission to The High School @ Moorpark College. The High School @ Moorpark College is a Middle College High School located on the campus of Moorpark College. It is a dual enrollment program in which students take classes at the high school and college levels to fulfill the requirements for graduation and the Associates of Arts (AA) degree. The expectation is that students accepted into our program will perform well academically and behave in a mature manner. Your feedback is invaluable. Thank you for completing this recommendation.

Please print neatly

GRADE APPLYING FOR: 9 10 11 12

Student's Name: _____

Name of Student's Current School: _____

How long have you known the student? _____ In what capacity? _____

Please evaluate the student's current performance:

	<u>Excellent</u>	<u>Good</u>	<u>Fair</u>	<u>Poor</u>	<u>Fluctuates Considerably</u>	<u>Not certain</u>
Attendance:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Attitude:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Habits:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for success in college environment (with support):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please check any characteristics you recognize in this student:

- | | |
|--|---|
| <input type="checkbox"/> Shows leadership capabilities | <input type="checkbox"/> Contributes intelligent solutions and ideas |
| <input type="checkbox"/> Demonstrates artistic/creative abilities | <input type="checkbox"/> May be capable of performing at a higher level |
| <input type="checkbox"/> Seeks academic challenges | <input type="checkbox"/> Not tolerant of others |
| <input type="checkbox"/> Ability to build strong relationships | <input type="checkbox"/> Needs personal attention and encouragement |
| <input type="checkbox"/> Shows inconsistency in behavior | <input type="checkbox"/> Experiencing the struggles common to today's teens |
| <input type="checkbox"/> Not performing up to perceived capability | <input type="checkbox"/> Lacks organizational or time management skills |
| <input type="checkbox"/> Frequent discipline referrals | <input type="checkbox"/> Other: _____ |

Based on what is expected of students selected to attend HS@MC (take high school and college classes, attend school regularly, act in a mature manner, be responsible, self-motivated, etc...), briefly comment on this student's dependability, potential for advancement and motivation to succeed.

Student's Name: _____ Grade applying for: _____

Additional Information:

RECOMMENDER'S INFORMATION:

Would you recommend this student?

YES, I would recommend this student

NO, I would not recommended this student

Your First and Last Name: _____
Please Print

Title/Position: _____ Email Address: _____

Best Contact Number: _____ Official Signature: _____

Date: _____

TO RETURN THIS FORM:

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- Email the recommendation to: cfennell@mrpk.org
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Thank you for your time