

INTERDISTRICT TRANSFERS FROM MOORPARK

Timelines:

- Applications for the current school year will be processed on a case by case basis and parents/guardians will be notified within 30 calendar days from the date of receipt of the request.
- Applications for the next school year will be accepted starting in January of the new school year and continue throughout the school year on a case by case basis. Parents/guardians will be notified no later than 14 calendar days following the beginning of the school year for which enrollment is sought.

For students who live in Moorpark but wish to attend a school outside of Moorpark, parents/guardians must:

1. Complete an Interdistrict Transfer Agreement Form. Review required documentation and terms/conditions on the back of the form. Submit your completed application and supporting documentation in person at 5297 Maureen Lane, Moorpark, CA or email Sabrina Johnson at sjohnson@mrpk.org. Please be sure to include an email address on your application. Processing time takes approximately two weeks from the date your completed application is received. Incomplete applications may be denied or delayed.
2. Once a decision has been made, your interdistrict transfer application will be forwarded to the receiving school district via email for their review. Parents/ Guardians will be copied on this email so they may follow up with the receiving school district if they don't receive a timely response regarding final approval or denial.
3. Parents/Guardians will be notified by the receiving school district when their transfer has been approved or denied.
4. Once approved, a student may remain at the requested school through the highest grade level at that school. Parents DO need to submit another Interdistrict Transfer Agreement form when their child promotes from elementary school to middle school or from middle school to high school.
5. If either the selected district or the home district denies the transfer request, the parent/guardian may appeal the decision to the Ventura County Board of Education.