

## Agenda

### Safety Steering Team Meeting

May 2, 2018

1. Review of Heat Illness Prevention Program (HIPP) (40 Minutes)
  - a. Review the program
2. Review of JPA Risk Management Committee Topics (10 Minutes)
3. Roll out of Injury and Illness Prevention Program (IIPP) (25 Minutes)
  - a. Training for Management/Supervisors
  - b. Training for Staff
  - c. Implementation of Program including:
    - i. Self Inspection - Review of sample Self Inspection Report
    - ii. Review Peach Hill Inspection – responding to outside inspections
    - iii. Required Training expectations
    - iv. Housing, Recordkeeping, Staff Knowledge
4. Placement of RM/Safety Programs on Website
5. Review of Upcoming Topics (15 minutes)
  - a. Training Matrix
    - i. Cal-OSHA Required Trainings
    - ii. Ed Code required Trainings
    - iii. Departments Covered (M&O, Transportation, Food Service, Management)
    - iv. Scheduling training for the new year
  - b. Ergonomics
    - i. Upcoming Ergo Training VCSSFA 5/17/18
    - ii. Ergonomic Program
    - iii. Ergonomic Assessments
    - iv. Ergonomic Purchases/ establishing standards (Purchasing)
    - v. Cross Over to student “alternate” seating
  - c. List of Plans/Programs to update
    - i. CSSP
    - ii. IIPP
    - iii. HIPP
    - iv. BPP
    - v. IPM
    - vi. Haz Com
    - vii. Hearing Conservation Plan
    - viii. Respiratory Protection Plan
    - ix. Ergonomics Program
    - x. Emergency/Disaster Program- D.O. and District wide (and implementation)
  - d. Contracts/Agreements/Facilities Use

Next Meeting May 15, 2018