

Request for Information (RFI) #002
Managed Print Services
RFP No. #2023-0201

Considering the due date of 2/17 and it being a sealed bid which would require us to ship it ahead of time, would you all consider extending the due date to the middle or end of the following week depending on when you publish answers to our previous questions?

The proposal due date is in place to give the District time to review all proposals, and have the winning bid placed on the February 28th Board Agenda. If the District is unable to meet that date the next board meeting would not be until March 14th. To ensure the winning vendor has an ample amount of time to meet the District's **Delivery and Installation Requirements** "Installation may begin June 12th, 2023, and **must** be completed by August 1st, 2023." The District will be holding to the February 17th Due date.

*Under "1. Notice Calling for Requests for Proposals" Instructions are for (1) hardcopy submission & (1) Flash drive submission; however, Section 2.3 states "**Submissions should be emailed to: David Roberts, Director of Technology, at RFP@mrpk.org**"*

Changes to RFP:

2.3 RFP Contact Information

Submissions should be emailed to:

David Roberts, Director of Technology, at RFP@mrpk.org

For any questions regarding the RFP, please email the contact above, clearly reference the relevant sections in the RFP, and identify the page and language requiring further clarification.

Should now Read as:

2.3 RFP Contact Information

Any questions regarding the RFP should be emailed to:

David Roberts, Director of Technology, at RFP@mrpk.org

For any questions regarding the RFP ~~please email the contact above~~, clearly reference the relevant sections in the RFP, and identify the page and language requiring further clarification.

How are submissions to be received? Hardcopy or Email?

This is a sealed bid process, to ensure the confidentiality of all bids, we will require a physical sealed copy of the proposal. To address the concerns regarding not having all of the required information when the RFP was submitted, we worked to get that information posted as soon as possible. The District apologizes for any delay this may have caused and for any confusion regarding how the proposals should be submitted. The District hopes this doesn't prevent you from being able to submit your proposal on time.

How many print servers does the district have?

The District uses a VMware virtual environment for all servers with plenty of additional resources. The District is willing to spin up as many as 3 new virtual servers that leverage Windows Server 2022 to meet any printing, management, or auditing needs.

Are they connected via WAN?

Yes, all school site switches are centrally connected to the District Office's Data Center via 10gb fiber.