

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, August 9, 2022
4:00 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room1
5297 Maureen Lane
Moorpark, California 93021
Adopted 9/13/22

1. CALL TO ORDER AND RECOGNITION OF A QUORUM

Board Vice-President Dettorre called the closed session to order at 4:11 PM and the regular meeting to order at 5:31 PM.

PRESENT: Board Vice-President Scott Dettorre and Board Members Amy Adams, Robert Perez and Nathan Sweet

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Lynn David, Assistant Superintendent for Business Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional; and Areli Hernandez, Executive Assistant to the Superintendent

ABSENT: Board President Ute Van Dam

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board Vice-President Dettorre called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

- a) *Conference with Labor Negotiator - Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA) and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation/Goal Setting – District Superintendent Government Code Section 54957*
- c) *Public Employee Appointment/Employment – Government Code Section 54957*

4. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF QUORUM

Board Vice-President Dettorre reconvened the meeting to open session at 5:31 PM;

recognized the presence of a Board quorum; and indicated no reportable action was taken in closed session.

5. PLEDGE OF ALLEGIANCE

Board Vice-President Dettorre led the Pledge of Allegiance.

6. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 1

On a motion by Nathan Sweet and second by Robert Perez, the Board approved the agenda as presented.

7. APPROVAL OF MINUTES-MOTION NO. 2

On a motion by Robert Perez and second by Amy Adams, the Board approved the minutes of the June 14, 2022 and June 21, 2022 Regular Meetings.

8. PUBLIC COMMENT

Board Vice-President Dettorre called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

9. REPORT FROM SUPERINTENDENT

a) Program Recognition

- Extended Learning Opportunities Program for 3rd Graders and their siblings
- Staff & Program Recognition

Superintendent Hays indicated that the District partnered with the YMCA to offer the ELOP to selected elementary students. The program served nearly 100 students and delivered curriculum and enrichment experiences that were extremely successful. Susie Rossiter, the summer program principal, shared additional details and introduced the entire staff: Megan Glynn, YMCA Director; Teachers: Victoria Lahey, Sarah McKagen, Jade Jordan, Danielle McFadden, Nicole Cameron; Instructional Assistants: Joseph Le, Natali Vancini, Melissa Dennin, Maria Melendez, Sydney Lusche; Camp Counselors: Bethie Gallegly, Cory Ryan, Carter Hays, Fatima Urbina, and Michael Maas.

b) *Above and Beyond* – Scott Dettorre, MUSD School Board Member

The Board and Superintendent Hays recognized Scott Dettorre for *Going Above & Beyond* in conducting lifesaving emergency medical treatment to community member Brian Spencer.

c) Back to School Update

Superintendent Hays reported that MUSD is ready for the 2022-2023 school year, with a mission to connect with every student, every day; she also stated this will be our first year of expanded transitional kindergarten. The District is also expanding our ELOP after-school program to four schools – AW, PH, FL and WC.

10. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Robert Perez reported on the following: Find My Genius Summer Program at Mountain Meadows School; the safety inspection at Campus Canyon School; and wished everyone a successful new school year.

Nathan Sweet reported that it was a great summer, is happy to be back and wished everyone a great upcoming school year.

Amy Adams reported on the following: Peach Hill campus safety inspection; the Find My Genius Summer Program at Mountain Meadows School; and is looking forward to a successful school year.

Scott Dettorre reported on the following: Moorpark High and Peach Hill campus safety inspections; the Find My Genius Summer Program at Mountain Meadows School and wished everyone a successful school year.

11. BOARD ITEMS FOR ACTION/DISCUSSION

There were no items for Board action discussion.

12. CONSENT-ACTION-MOTION NO. 3

On a motion by Robert Perez and second by Amy Adams, the Board approved the following consent action items by a roll call vote:

- 13) Classified Employment Report No. 08-09-22-01
- 14) Certificated Employment Report No. 08-09-22-01
- 15) Resolution No. 2022-2023-01, Workers' Compensation insurance coverage for authorized personnel performing volunteer services, student teachers, and students participating in Exploratory Work Experience.
- 16) Referenced Teacher Assignment Authorization for the 2022-2023 school year
- 17) Payment of referenced stipends
- 18) Amendment to the original contract between the District and Loma Linda University dated September 1, 2017 for Clinical Affiliation and Instructional Programs, to extend from September 1, 2022 to August 31, 2027
- 19) Internship Placement Site Agreements (Paid) between the District and California State University, Channel Islands, beginning August 15, 2022 and ending on August 16, 2022

- 29) The following agreements for services for the 2022-2023 school year:
- a) VCOE-Annual QGIS Hosting Service Level Agreement
 - b) BoardDocs Online Agenda
 - c) CSBA, Annual Gamut Service Agreement
 - d) School Services of California
 - e) P & R Paper Supply – Piggyback Agreement
 - f) VCOE-Courier Service Agreement
 - g) VCSSFA Property Insurance Agreement Premium
 - h) VCSSFA Liability Insurance Agreement Premium
 - i) VCSSFA Workers’ Compensation Agreement Premium
- 30) Referenced warrants issued through July 28, 2022.
- 31) Acceptance of the following donations:
1. Campus Canyon PTSA - Campus Canyon
 - \$600.00 - Award Certificates
 2. Kona Ice - Flory Academy
 - \$71.00 - Principals Discretion
 3. Sage Publishing - Flory Academy
 - \$1000.00 - Library
 4. Conrad N. Hilton Foundation - Peach Hill Academy
 - \$1000.00 - Partnership Account
 5. Robert Pereira - MUFUG Employer Match
 - \$300.00 - Fundraising efforts for Groundhog Day (Mr. Mangers)
 - \$20.00 - Ceramics (Mr. Golan)
- 32) Referenced purchase orders and food service purchase orders in the total amount of \$7,110,786.96: **2021-2022:** B Series: B22-00131, B22-00288-B22-00289; CO Series: CO22-00186-CO22-00201; F Series: F22-00038-F22-00039; P Series: P22-01102-P22-01125; TP Series: TP22-00089; **2022-2023:** B Series: B23-00010-B23-00147; CO Series: CO23-00004-CO23-00011; F Series: F23-00001-F23-00005; FB Series: FB23-00001-FB23-00007; P Series: P23-00016-P23-00096; TB Series: TB23-00001-TB23-00002; TP Series: TP23-00007-TP23-00025

BUILDING PROGRAM

PERSONNEL

20. FIRST READING AND APPROVAL – NEW JOB DESCRIPTION: EDUCATIONAL TECHNICIAN-WORKABILITY-MOTION NO. 4

A First Reading was held on the proposed new classified job description: Educational Technician-Workability. Following the First Reading, and on a motion by Amy Adams and second by Nathan Sweet, the Board waived the Second Reading and adopted the proposed new job description as presented and adjust the increase in salary from \$15/hour to \$16/hour.

21. FIRST READING AND APPROVAL – NEW JOB DESCRIPTION: PUBLIC INFORMATION OFFICER – MOTION NO. 5

A First Reading was held on the proposed new classified management job description:

Public Information Officer. Following the First Reading, and on a motion by Robert Perez and second by Amy Adams, the Board waived the Second Reading and adopted the proposed new job description as presented.

22. ADDITION OF NEW POSITION TO CLASSIFIED MANAGEMENT SALARY SCHEDULE – MOTION NO. 6

On a motion by Robert Perez and second by Amy Adams, the Board approved the addition of Public Information Officer, Range 34, to the Classified Management Salary Schedule as summarized below.

Salary Range	Position	Work Days		COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
34	Public Information Officer	220 workdays, 12 holidays, 28 vacation days = 260 total days	Monthly Annual	94,140.00	97,174.40	100,128.00	103,206.40	105,948.67

23. REVISED CERTIFICATED MANAGEMENT SALARY SCHEDULE-MOTION NO.7

On a motion by Robert Perez and second by Nathan Sweet, the Board approved the revised Certificated Management Salary Schedule as summarized below. The following changes were part of the Districtwide salary adjustments that were presented for Board consideration on June 21, 2022; however, they were inadvertently omitted from the agenda at the time of Board approval.

- Move Range 32 to Range 30
- Range 30 will be changed to Range 32
- Adjustment to Range 32: move all columns to the left, 3% increase to column E (retro to July 1, 2022).

INSTRUCTION

24. WILLIAMS QUARTERLY REPORT

In accordance with Education Code Section 35186, school districts must provide quarterly reports to disclose any Williams Uniform Complaints filed for the period of April 2022 through June 2022. Attached is the Moorpark Unified School District’s July 2022 Quarterly Report on Williams Uniform Complaints, indicating that no complaints were filed with any school in the District during this quarter. This information is for public reporting purposes only; no Board action is required.

BUSINESS

25. CHANGE ORDERS 1-3 FOR ECC PLAYGROUND IMPROVEMENT PROJECT -- MOTION NO. 8

In April 2020, the Board approved the District to proceed with playground improvements at the Early Childhood Education Center (ECC). The improvements consist of new playground equipment, fall zone protection, shade structure and hardscape/landscape to create an outdoor learning environment area that is developmentally age appropriate, appealing to children, and conducive to hands-on learning.

On January 14, 2022, staff issued a Notice Inviting Bids (NIB) to solicit bids from qualified painting contractors. On January 21, 2022, a mandatory job walk was held visiting the project. On January 31, 2022, a bid opening was conducted in which bids were received and reviewed. Upon review of the bids, staff selected the lowest, responsible bid provided by Ardalan Construction Company, Inc. The contract with Ardalan Construction, Inc. was board approved May 10, 2022.

- a) Change Order 1: \$13,057.66
 - Install synthetic turf on both sides of the new walkway near entrance of school
- b) Change Order 2: \$4,151.00
 - Install water line to water table
- c) Change Order 3: \$16,024.35
 - Demolition of existing concrete path; pour new pathway making ADA compliant

To keep project on track and completed prior to students returning; change orders were field approved by the Director of Maintenance, Operations and Transportation. On a motion by Amy Adams and second by Robert Perez, the Board approved Change Orders 1-3 for the Early Childhood Center hardscape/landscape improvements project as explained above. The original contract cost was \$122,968; total revised contract including change orders is \$156,201.01. Total project cost will be funded by the Maintenance and Operations budget.

26. RESOLUTION TO PARTICIPATE IN THE HVIP PUBLIC SCHOOL BUS SET ASIDE PROGRAM – MOTION NO. 9

In Fiscal Year 2021-2022, \$130 million was made available for purchases of qualifying school buses made by public school districts and other qualifying entities located in small and medium sized air districts. The Public School Bus Set-Aside for Small and Medium Air Districts offers higher voucher amounts which cover most (if not all) the cost of new electric buses, and prioritizes fleet owners in rural and underserved communities. Application period opened on March 30th and closed on June 28th.

Agencies that submitted an Application Part A were notified of their funding status in July and will move on to Application Part B. On August 3, 2022, Moorpark Unified School

District received approval of Application part A. The District has 30 calendar days to select a vendor for the new school buses, and submit all required documentation in Application Part B. Once the Application Part B Terms and Conditions are issued to the applicant, the District will have 10 days to complete the purchase order for the new buses.

The District applied for and has been awarded 10 bus vouchers (worth \$3,750,000). The buses the District is requesting will be fully covered by the vouchers. Part of the approval process requires Board approval to participate in the program. On a motion by Robert Perez and second by Amy Adams, the Board approved Resolution No. 2022-2023-02, authorizing participation in the HVIP Public School Bus Set Aside Program. The Board and administration thanked Denise Berrington for her work in writing and submitting the application and appropriate documentation.

27. APPROVAL TO PURCHASE TWO ELECTRIC SCHOOL BUSES USING GRANTS TO COVER COMPLETE PURCHASE COST – MOTION NO. 10

A grant opportunity became available through the North Coast Unified Air Quality Management District (NCUAQMD) Rural School Bus Pilot Program. The grant provides funding for the purchase of a new electric school bus for each grant awarded. When a school district is awarded the grant, the grantee will be required to destroy (scrap) one bus for each grant received.

In February 2022, MUSD was awarded two (2) grants. Each grant provides maximum funding of \$405,0000 towards the purchase of electric buses. Replacement buses selected are the 2022 IC Bus Model CE EV with 210kw Battery package. Bus Model CE EV has capacity for (72) passengers.

Staff proposes to purchase the buses from Creative Bus Sales utilizing the South County Support Services Agency Piggyback Bid #2122-SC11-01-C.

NCUAQMD has selected Bus #1 and Bus #13 (1986 Crown Supercoach) to be destroyed. These buses are classified as heavy smog polluters by NCUAQMD.

School buses will be purchased using the South County Support Services Agency Piggyback Bid #2122-SC11-01-C. Total cost for (2) buses is \$799,767.50, with the grant covering the complete purchase cost. The yearly fiscal impact for charging one bus is anticipated to be \$4,956, resulting in a savings of \$3,444 compared to the yearly fiscal impact of diesel \$8,400. On a motion by Robert Perez and second by Amy Adams, the Board approved the purchase of two electric school buses through Piggyback Bid #2122-SC11-01-C, using two grants awarded by the North Coast Unified Air Quality Management District.

28. 2022-2023 BUDGET ACT 45-DAY REVISION DISCLOSURE

On June 30, 2022, Governor Newsom signed the Annual State Budget Act. In accordance with Education Code Section 42127 (h), a school district shall make available for public review any revisions in revenues and expenditures made to its budget reflecting the funding made available by the Budget Act. This 45-day revision period for the 2022-2023 will end on Monday, August 15, 2022. The District's 45-day budget revision summary and 45-day budget revision form are referenced. This information is

for public reporting purposes only; no Board action is required. Lynn David reviewed the Budget Act revisions.

DISTRICT POLICIES

33. UPDATES/REVISIONS TO BOARD POLICIES SERIES: 0000, 3000, 4000, 6000 – MOTION NO. 11

District staff has completed its review of the most recent recommendations from CSBA regarding updates and minor changes to the District Board Policies and Administrative Regulations. The referenced staff reports summarize the proposed changes and updates regarding the 0000, 3000, 4000 and 6000 Series. On a motion by Nathan Sweet and second by Robert Perez, the Board approved the updates and changes referenced in the attached staff report as they apply to the 0000, 3000, 4000 and 6000 Series of the District’s Board Policies.

34. REVISIONS – BP 4026, RATES OF PAY FOR NON-REPRESENTED EMPLOYEES – MOTION NO. 12

On a motion by Amy Adams and second by Robert Perez, the Board approved the proposed revisions to BP 4026, Rates of Pay for Non-Represented Employees.

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, September 13, 2022 at 5:30 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT – MOTION NO. 13

On a motion by Nathan Sweet and second by Robert Perez, the Board adjourned the regular meeting at 6:28 PM.

UTE VAN DAM
BOARD PRESIDENT

AMY ADAMS
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

8/09/22