

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, September 13, 2022
4:00 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room1
5297 Maureen Lane
Moorpark, California 93021
Adopted 10/24/22

1. CALL TO ORDER AND RECOGNITION OF A QUORUM

Board President Van Dam called the closed session to order at 4:12 PM and the regular meeting to order at 5:41 PM.

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Scott Dettorre, Robert Perez and Nathan Sweet

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Lynn David, Assistant Superintendent for Business Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional; and Areli Hernandez, Executive Assistant to the Superintendent

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

- a) *Conference with Labor Negotiator - Government Code Section 54957.6*
- b) *Public Employee Evaluation/Goal Setting: District Superintendent – Government Code Section 54957*
- c) *Conference with Legal Counsel-Anticipated Litigation - Government Code Section 54956.9(b) = Number of Cases: 1*

4. RECONVENE TO OPEN SESSION

Board President Van Dam reconvened the meeting to open session at 5:41 PM; recognized the presence of a Board quorum; and indicated no reportable action was taken in closed session. Board President Van Dam called for a moment of silence in remembrance of September 11, 2001.

5. PLEDGE OF ALLEGIANCE

Rick Ponciano led the Pledge of Allegiance.

6. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 14

On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously approved the agenda as presented.

7. APPROVAL OF MINUTES – MOTION NO.15

On a motion by Amy Adams and second by Nathan Sweet, the Board unanimously approved the minutes of the August 9, 2022 Regular Meeting.

8. PUBLIC COMMENT

Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

9. REPORT FROM SUPERINTENDENT

a) Back to School Update

Superintendent Hays reported on the following: update on student enrollment – we have 5825 students, which is 76 students over what we projected and budgeted; she thanked Dr. Jane Wagmeister for organizing the Reagan Library’s annual Constitution Day conference, that included a presentation session from Katie Eich, CC teacher, and MHS student Maddison Burns singing the National Anthem; lastly she congratulated all staff members at all TK-12 schools for completing and presenting very successful Back to School Nights.

10. REPORT FROM DISTRICT BOARD MEMBERS

Scott Dettorre reported on the following: first day of school site visits and Back to School Night functions at several elementary schools and Moorpark High School; and the first home football game.

Amy Adams reported on the following: first day of school site visits; Back to School Night functions at several elementary schools, Mesa Verde Middle School and Moorpark High School.

Nathan Sweet reported on first day of school site visits; various Back to School Night functions and the recent home football game.

Robert Perez reported on the following: first day of school site visits to all of the campuses; Back to School Night functions; and the recent football games.

Ute Van Dam reported that she attended various Back to School Night functions and congratulated Mr. Dettorre for his recognition at the Moorpark City Council meeting.

11. BOARD ITEMS FOR ACTION/DISCUSSION

There were no items for Board action/discussion.

12. CONSENT AGENDA – MOTION NO. 16

On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 09-13-22-02
- b) Certificated Employment Report No. 09-13-22-02
- c) New Teacher Assignment Authorization for the 2022-2023 school year
- d) Payment of stipends
- e) Memorandum of Understanding - Arizona Board of Regents/Arizona State University
- f) CLU School Counseling Non-Paid Internship Contract
- g) Vision for the Future Program Agreement with the Assistance League of Conejo Valley
- h) Ratification of Minor Revisions/Updates to the 2022-2023 Consolidated Application
- i) Adoption of Revised Standard Annual Resolutions Nos. 2021-2022-19, 22, 25 & 29
- j) Notice of Completion - Early Childhood Center (ECC) Hardscape/Landscape Improvements Project
- k) Notice of Completion - Peach Hill Exterior Painting Project
- l) Agreements for Services for the 2022-2023 school year:
 - i) Ventura USD – Library Support services, \$3,960.00
 - ii) Ventura County CCD: MOU Dual Enrollment/Moorpark College/MHS
 - iii) Ventura COE – Escape Annual Contract, \$75,303
- m) Warrants issued through August 31, 2022
- n) Acceptance of Donations
 - i) CAF America - Walnut Canyon
 - \$100.00 - CATS/Instructional Supplies
 - ii) Dan Wallman - District Office
 - \$40.00 Value - Office Supplies
 - iii) Catholic Charities - District Office for All School Sites
 - Backpacks, crayons, misc. school supplies
 - iv) G. Eden Barrera in memory of Former MMUHS 1969 Alum Mike McClaskey - Moorpark High School Athletics

- 1969 Moorpark High Booster Jacket
- v) Costco - Simi Valley
- 384 Backpacks with a retail value of \$5760.00 - To be handed out at Principals Discretion.
- o) Ratification of purchase orders in the total amount of \$773,104.38: B Series: B23-00010-B23-00175; CO Series: CO22-00202-CO00213; CO23-00012-CO23-00036; F Series: F23-00006-F2300017; FB Series: FB23-00010-FB23-00012; P Series: P23-00098-P23-00191; TB Series: TP Series: TP23-00026-TP23-00038

PERSONNEL

13. MEMORANDUM OF UNDERSTANDING-MOORPARK EDUCATORS ASSOCIATION – MOTION NO. 17

On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously approved the Memorandum of Understanding between the District and the Moorpark Educators Association for stipends for new teacher induction coaches, speech & language supervisor, and intern support provider.

14. MEMORANDUM OF UNDERSTANDING-MOORPARK EDUCATORS ASSOCIATION: STIPENDS FOR SPECIAL EDUCATION TEACHERS-STUDENTS WITH HEALTH CARE NEEDS – MOTION NO. 18

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the Memorandum of Understanding between the District and the Moorpark Educators Association to establish stipends for special education teachers who assist students with health care needs.

INSTRUCTION

15. PUBLIC HEARING AND APPROVAL OF RESOLUTION – SUFFICIENCY OF INSTRUCTIONAL MATERIALS – MOTION NO. 19

A Public Hearing was held to allow public input regarding the sufficiency of instructional materials in the school district in compliance with Education Code section 60119 and to make a determination through a resolution as to whether each pupil in each school in the district has, or will have within two months of the start of the 2022-2023 school year, sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the State Board in Mathematics, Science, and History/Social Science, English/Language Arts, Foreign Language and Health. Board President Van Dam called for comments from the public regarding this item; there were no comments.

Hearing Open: 5:55 PM

Hearing Closed: 5:56 PM

Subsequent to the public hearing, and on a motion by Robert Perez and second by Amy Adams, the Board unanimously adopted Resolution No. 2022-2023-03, Textbook and Instructional Materials Compliance. The Board further certified that as of this date, each pupil in the District, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- English/language arts, including the English language development component of an adopted program
- Science

For students in TK-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by CCR, Title 5, Section 9531. For students in grades 9-12, the instructional materials were adopted by the local governing board following District review of the materials and their alignment with state content standards as required by CCR, Title 5, Section 9531.

Lastly, the Board certified that each pupil enrolled in a foreign language or health course has been provided with a textbook or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the State board for those subjects, and that laboratory science equipment as applicable to science laboratory courses offered in grades 9-12 is available to pupils in those grades.

16. PURCHASE OF CONTRACT FOR ELLEVATION ENGLISH LEARNERS/MULTILINGUAL LEARNERS STRATEGIES AND PLATFORM – MOTION NO. 20

On a motion by Ute Van Dam and second by Amy Adams, the Board unanimously approved the purchase contract for ELLEVATION English Learners (EL)/Multilingual Learners Strategies and Platform. Dr. Wagmeister reported that this program will provide staff data to support EL/Multilingual Learners and digital workflow tools to enhance program management. Grant funds will be used to purchase this program and training will be provided to teachers and administrators.

17. APPROVAL OF UNAUDITED ACTUALS-2021-2022-MOTION NO. 21

On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously approved the unaudited actuals for the 2021-2022 District budget.

Lynn David reviewed a PowerPoint presentation that included: the annual budget cycle; definition of the unaudited actuals; 21-22 general fund revenue and percentages of revenue; 21-22 general fund expenditures and percentages of expenses; 21-22 revenue to expenditures; summary of other 21-22 funds; next steps and the recommendation for approval to file the 21-22 unaudited actuals with the County Superintendent of Schools.

Nathan Sweet noted that the percentage of budget that is supplied by federal funds is extremely low and inquired if it was higher in prior years. Lynn David responded that the federal funding has not been kept up and for the 21-22 year, federal funding decreased because of declining enrollment.

18. ADOPTION OF RESOLUTION NO. 2022-2023-02, GANN LIMIT DECLARATION – MOTION NO. 22

In November 1979, California voters approved the late Paul Gann's Proposition 4, which places limits on government spending. This became known as The Gann Appropriation Limits or simply Gann Limits, and applies not only to the State of California, but also to cities, counties, and special districts, as well as to school districts and county offices of education.

The Gann Limit is a limit on the amount of tax money that state and local governments, including school districts, can legally spend. The Gann Limit does not require cuts in government spending, but rather limits the growth in government spending to be no faster than the growth in population and inflation.

A calculation is made to determine those revenues that are subject to the limit to ensure that a school agency is not over its limit. It is important to note that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and so federal aid is excluded, as well as non-tax income, such as revenues from cafeteria sales or adult education fees.

Education Code Section 42132 and G.C. Section 1629 specify that by September 30th each year, the governing board of each school district must adopt a resolution identifying their estimated appropriations limit for the current fiscal year and their actual appropriations limit for the preceding fiscal year.

The Gann Limit report is done in accordance with Government Code (G.C.) Section 7906(f): “Each school district shall report to the Superintendent of Public Instruction and to the Director of Finance, at least annually, its appropriation limit, its appropriations subject to limitation, the amount of its state aid apportionments and subventions included within the proceeds of taxes of the school district, and amounts excluded from its appropriations limit, at a time and in a manner prescribed by the Superintendent of Public Instruction and approved by the Director of Finance.”

On a motion by Amy Adams and second by Robert Perez, the Board unanimously adopted resolution No. 2022-2023-02, Gann limit, declaring that the appropriations in the District’s budget for the 2021-2022 and 2022-2023 fiscal years do not exceed the limitations imposed by Proposition 4.

19. APPROVAL TO PURCHASE OF SECURITY CAMERA EQUIPMENT – MOTION NO. 23

To promote and foster safe and secure schools and diminish the potential for personal and district loss or destruction of property, the District is looking to implement cameras at each school site. Cameras will be placed only in public areas such as hallways transporting students, parking lots, entrances, and other areas where individuals have no expectation of privacy. On a motion by Nathan Sweet and second by Scott Dettorre, the Board unanimously approved the purchase of security camera equipment in the total amount of \$198,494.57 using CMAS Contract No. 3-17-84-0052B.

Dr. Hays stated that this project is consistent with proposed safety modifications to the school sites. The plan will include 3 cameras at each elementary site; 5 cameras at each middle school and 7 cameras at Moorpark High School. Staff has been working with the Ventura County Sheriff's Department regarding this project and placement for optimal utilization. Robert Perez inquired if any cameras are placed at the District Office; staff indicated that there a few but additional cameras will be installed. Ute Van Dam inquired if Moorpark is one of the first districts in the County to do this; Dr. Hays indicated that Moorpark is the first to install this type of camera that provides better quality.

20. APPROVAL INSTALLATION OF SECURITY CAMERA CABLING – MOTION NO. 24

The District will be installing a security camera system at all District sites. PacifiCom is qualified to provide the materials and labor for the installation of the cabling needed to connect the security cameras and can complete the work according to the District's desired scheduled. PacifiCom's proposal will provide and install the conduit, boxes and hardware. On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously approved the proposal for the installation of cabling for the security cameras by PacifiCom in the total amount of \$26,060.00.

21. MANDATE BLOCK GRANT APPLICATION - FISCAL YEAR 2022-23

The Moorpark Unified School District has submitted an application for funding for the 2022-2023 Mandated Block Grant (MBG) program, pursuant to Government Code Section 17581.6. Funding apportioned for the 2022-2023 MBG is specifically intended to fund the costs of the programs and activities identified in the GD Section 17581.6(f). A school district or county office of education that receives MBG funding shall not be eligible to submit claims to the State Controller for reimbursement pursuant to GC Section 17560 for any costs of any state mandates identified in GC Section 17581.6 (f) incurred in the same fiscal year that MBG funding is received. This item is for informational purposes only; no Board action is required.

DISTRICT POLICIES

22. REVISIONS TO BOARD POLICY SERIES 3000 – MOTION NO. 25

A First Reading was held on the proposed revisions to the board policy and proposed new Administrative Regular 3515, Campus Security. Following the First Reading and on a motion by Amy Adams and second by Scott Dettorre, the Board unanimously waived the Second Reading and adopted the recommended revisions and new regulation as presented. Dr. Hays indicated that the proposed revisions to this Board Policy and adoption of the new Administrative Regulation are necessary to disclose the installation of the security cameras.

23. APPROVAL OF REVISIONS TO BP 4026, RATES OF PAY FOR NON-REPRESENTED EMPLOYEES – MOTION NO. 26

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the proposed revisions to BP 4026, Rates of Pay for Non-Represented Employees.

PENDING AGENDA ITEMS FOR FUTURE BOARD MEETINGS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, October 11, 2022 at 5:30 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT – MOTION NO. 27

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously adjourned the regular meeting at 6:19 PM.

UTE VAN DAM
BOARD PRESIDENT

AMY ADAMS
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY OF THE BOARD