

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, October 24, 2022
4:00 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room1
5297 Maureen Lane
Moorpark, California 93021
Adopted 11/15/22

1. CALL TO ORDER AND RECOGNITION OF A QUORUM

Board President Van Dam called the closed session to order at 4:21 PM and the regular meeting to order at 5:33 PM.

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Scott Dettorre, Robert Perez and Nathan Sweet

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Lynn David, Assistant Superintendent for Business Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional; and Areli Hernandez, Executive Assistant to the Superintendent

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

- a) *Conference with Labor Negotiator - Government Code Section 54957.6*
- b) *Public Employee Evaluation/Goal Setting: District Superintendent – Government Code Section 54957*

4. RECONVENE TO OPEN SESSION

Board President Van Dam reconvened the meeting to open session at 5:33 PM; recognized the presence of a Board quorum; and indicated no reportable action was taken in closed session.

5. PLEDGE OF ALLEGIANCE

Mike Winters led the Pledge of Allegiance.

6. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 28

On a motion by Nathan Sweet and second by Amy Adams, the Board unanimously approved the agenda as presented.

7. APPROVAL OF MINUTES – MOTION NO. 29

On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously approved the minutes of the September 13, 2022 Regular Meeting.

8. REPORT FROM STUDENT REPRESENTATIVES

- a) Aileen Sosa, THS@MC Student Representative, reported on the following: ADL training; recent earthquake drill; enrollment drives/campaigns at the middle schools; October 13th Information Night; upcoming fundraisers; spirit week activities; social media outreach; senior portraits; and senior/graduation requirements.

9. PUBLIC COMMENT

Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

10. REPORT FROM SUPERINTENDENT

- a) Employee Recognition “*Going Above & Beyond*”

Superintendent Hays and the Board recognized Nathan Inouye for his work and dedication to the MUSD students, families and staff.

- b) Moorpark Council PTA Presentation

Ruby Cowie, Council President, shared a PowerPoint with information regarding the PTA/PTSA groups in the District that included: mission statement; non-profit status; Council Board members; PTA Boards for the 8 units; and each school PTA board members, program budgets and fundraising goals.

- c) MUSD Data Presentation (CAASPP, SBAC)

Dr. Jane Wagmeister and Mike Winters reviewed the District’s 2021-2022 CAASPP and SBAC Data that included: measures of data; attendance rates;

activities, connections and communication; school environment and access to internet; smarter balanced summative assessments (grades 3-8 and 11): 2022 ELA math data; ELA 2021 & 2022 data by grade level and student populations; math 2021 & 2022 data by grade level and student populations; ELA grade level & student population comparative data (state, county & district); math grade level and student population comparative data (state, county & district). Dr. Wagmeister indicated that nationwide, student academic achievement has suffered due to the pandemic; fortunately, Moorpark is prepared to address the areas of need to ensure all students receive the proper support and guidance and work toward recovering the loss of learning.

d) Wellness Center Presentation

Dr. Jane Wagmeister reviewed information regarding the District's Wellness centers that included: MHS data & demographic information and a proposal for opening wellness centers at the middle schools.

11. REPORT FROM DISTRICT BOARD MEMBERS

Scott Dettorre reported on the following: Country Days; and the recent football games.

Amy Adams reported on the following: Country Days; MHS track competitions; and recent football games.

Nathan Sweet reported on Country Days and the recent home football game.

Robert Perez reported on the following: Country Days; recent football games; and upcoming Haunted High Street event.

Ute Van Dam reported that she attended Country Days and the recent home football games.

12. BOARD ITEMS FOR ACTION/DISCUSSION

There were no items for Board action/discussion.

13. CONSENT AGENDA – MOTION NO. 30

On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 10-24-22-03
- b) Certificated Employment Report No. 10-24-22-03
- c) Payment of stipends
- d) Moorpark USD 2022-2023 Certificated Negotiations Team: Dr. Cathy Lasure, Lilia Magana, Melissa LaBelle, Zaid Bakoo, and Rosalinda Silva

- e) Vision for the Future Program Agreement with the Assistance League of Conejo Valley – Adult Education Program
- f) Warrants issued through September 30, 2022
- g) Acceptance of Donations
 - i) Frontstream SPV LLC- Campus Canyon
 - \$78 – Caught Being Good
 - ii) Sage Publishing – Campus Canyon
 - \$1000 - Library
 - iii) Grocery Outlet – Flory School
 - \$38.02 – Principal’s discretion
 - iv) Kona Ice – Flory School
 - \$40.00 – Principal’s discretion
 - v) Kroger (Ralph’s) – Flory School
 - \$74.76 – Principal’s discretion
 - vi) Yan N. Linn – Flory School
 - \$200.00 – Library
 - vii) Nancy & Tom Bradstock – Walnut Canyon
 - \$50.00 = Room 15 – Instructional Supplies
 - viii) Walnut Canyon PTA
 - \$580.44 – Instructional Supplies/Agenda Books
 - ix) Peter Lars, Inc. – Cornerstone – Moorpark High School
 - \$1748.09 – Teacher Supplies
- h) Ratification of purchase orders in the total amount of \$3,396,728.66: 2021-2022: P Series: P22-01111; 2022-2023: B Series: B23-00177-B23-00215; CO Series: CO23-00040-CO23-00077; F Series: F23-00018-F23-00024; P Series: P23-00068-P23-00374; TP Series: TP23-00039-TP23-00043

PERSONNEL

14. AB 1200 DISCLOSURE

In accordance with AB 1200, school districts are required to disclose the provisions of collective bargaining unit agreements, including increases in compensation and future costs, prior to ratification by the Board of Education. The referenced Disclosure of Collective Bargaining Agreement outlines the costs of the one-time salary payment for Moorpark Educators Association (MEA), California School Employees Association (CSEA), Chapter No. 498; confidential employees, management employees and the Assistant Superintendents and Superintendent along with the sources of funding for the proposed payments. The Disclosure of Collective Bargaining Unit Agreement has been submitted to the Ventura County Office of Education for the required ten-day review and has been accepted.

15. NEW MANAGEMENT RANGE PLACEMENT-DIRECTOR OF FISCAL SERVICES – MOTION NO. 31

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the proposed new management range placement for the Director of Fiscal Services as noted below:

Range		220 workdays, 12 Holidays, 28 Vacation days =260 total days						
38	Director of Fiscal Services		Monthly	10,988.82	11,262.73	11,544.47	11,832.91	12,188.44
			Annual	131,865.86	135,152.78	138,533.62	141,994.94	146,261.23

16. TENTATIVE AGREEMENT BETWEEN THE DISTRICT AND THE MOORPARK EDUCATORS ASSOCIATION – MOTION NO. 32

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the Tentative Agreement between the District and the Moorpark Educators Association for the following:

- Increase of 4% to the base salary for steps 1 through 30 of the certificated salary schedule, excluding stipends, beginning on July 1, 2022;
- An increase of 4% to the base salary earnings for steps 1 through 5 of the counselor salary schedule, beginning on July 1, 2022;
- An increase of 4% to the counselor longevity stipends;
- The addition of two professional development days to be added to the 2023-2024, 2024-2025 and 2025-2026 school year calendars, making the certificated salary schedule a 187-day schedule for those years; beginning with the 2026-2027 school year, the 185-day work calendar shall be reinstated while maintaining the on-going certificated salary schedule negotiated under this tentative agreement;
- In a joint effort to support and increase student attendance rates, teachers will provide short-term independent study to eligible students as part of their professional workday; counselors shall actively reach out to families who have poor attendance rates to educate them about the importance of student attendance; and
- The parties agree to come together during the 2022-2023 school year to evaluate the impacts of health care benefits costs, and to identify and discuss reasonable solutions to rising costs of health care benefits.

17. MEMORANDUM OF UNDERSTANDING BETWEEN THE DISTRICT AND CALIFORNIA SCHOOL EMPLOYEESS ASSOCIATION CHAPTER 498 – MOTION NO. 33

On a motion by Scott Dettorre and second by Amy Adams, the Board unanimously approved the Memorandum of Understanding between the District and the California School Employees Association Chapter 498 for the following:

- An increase of 4% to the base salary earnings for the classified salary schedule, retroactive to the July 2022 pay warrant;
- An increase of 4% to longevity stipends, retroactive to July 2022;
- An increase to the Health Care stipend from \$.88 per hour to \$2.00 per hour, retroactive to July 2022;
- Establish a Bus Driver Instructor License stipend of \$500 per month to bus drivers holding a state bus driver instructor license utilizing it for District business

18. SALARY INCREASE – CONFIDENTIAL EMPLOYEES – MOTION NO. 34

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the proposed salary increase for all confidential employees as noted below:

- An increase of 4% to the base salary earnings for the confidential salary schedule, retroactive to July 1, 2022;
- An increase of 4% to longevity stipends, retroactive to July 1, 2022

19. SALARY INCREASE – CLASSIFIED & CERTIFICATED MANAGEMENT EMPLOYEES – MOTION NO. 35

On a motion by Scott Dettorre and second by Amy Adams, the Board unanimously approved the proposed salary increase for all classified and certificated management employees as follows:

- An increase of 4% to the base salary earnings for the classified and certificated management salary schedules, retroactive to July 1, 2022;
- An increase of 4% to longevity stipends, retroactive to July 1, 2022

20. SALARY INCREASE – ASSISTANT SUPERINTENDENTS – MOTION NO. 36

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the proposed salary increase for the Assistant Superintendents as noted below:

- An increase of 4% to the base salary earnings (in alignment with the proposed increases for all employees), retroactive to July 1, 2022;
- An increase of 4% to longevity stipends, retroactive to July 1, 2022

21. APPROVAL OF FOURTH AMENDMENT TO EMPLOYMENT AGREEMENT WITH KELLI HAYS – MOTION NO. 37

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the Fourth Amendment to the Employment Agreement with Kelli J. Hays, Ed.D, including the 4% increase to the base salary earnings (in alignment with the proposed increases for all employees), retroactive to July 1, 2022.

22. REVISED DELCARATION OF NEED – MOTION NO. 38

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the referenced revised Declaration of Need for Fully Qualified Educators for the 2022-2023 school year.

INSTRUCTION

23. WILLIAMS QUARTERLY REPORT DISCLOSURE

In accordance with Education Code Section 35186, school districts must provide quarterly reports to disclose any Uniform Complaints filed for the period of July 2022 through September 2022. Attached is the Moorpark Unified School District's October Quarterly Report on Williams Uniform Complaints, indicating that no complaints were filed with any school in the District during this quarter. This information is for public reporting purposes only; no Board action is required.

BUSINESS

24. PUBLIC HEARING – WAIVER OF CERTAIN STATUTORY SURPLUS PROPERTY REQUIREMENTS

The Board held a public hearing to obtain public comment related to the submission of a General Waiver Request to the State Board of Education regarding the disposition of the District's Property located at 5700 Condor Drive, Moorpark, CA 93021. The waiver would remove certain procedural restrictions regarding how the District disposes of the Property, specifically the restrictive bidding requirements. This would allow the District to consider a number of factors including, but not limited to, offer price when reviewing offers and select a purchaser that is in the District's best interest. Board President Van Dam called for public comments on this matter; there were no comments.

Hearing Open: 6:55 PM Hearing Closed: 6:56 PM

25. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 2022-2023-04, AUTHORIZING SUBMISSION OF WAIVER FOR THE CONDOR PROPERTY – MOTION NO. 39

On a motion by Nathan Sweet and second by Scott Dettorre, the Board unanimously adopted Resolution No. 2022-2023-04, authorizing staff to request a waiver of certain portions of the surplus process for the Condor Property.

Background Information: The Moorpark Unified School District's ("District") Board of Education ("Board") held a public hearing to receive public input on requesting a waiver of certain portions of the statutory surplus property disposition process for the sale of 5700 Condor Drive, Moorpark, CA 93021, identified by APNs Numbers 513-0-060-135, 513-0-060-145, & 513-0-060-155 and commonly known as the former Community High School ("Condor"). The Board will now review and consider a Resolution authorizing

staff to move forward with submitting the waiver request to the State Board of Education in accordance with Education Code sections 33050 et seq.

Analysis: The District has been in the process of disposing of Condor for a number of years. In accordance with Education Code sections 17455 et seq., the Board has previously declared Condor surplus and is offering it for sale to certain public entities. The next step in the statutory process would typically be to conduct a bid/auction process and award the sale to the highest bidder.

Pursuant to Education Code sections 33050 et seq., the District may submit a request to the State Board of Education to waive certain portions of the Education Code requiring the bid/auction process, provided that the District comply with the other procedural requirements of those sections. If the waiver request is granted, the District would be permitted to publicly evaluate a competitive offer or offers and select the offer that is in the District's best interest after consideration of a number of factors including, but not limited to, offer price.

The District, in consultation with its legal counsel, has determined that this process is preferable for the sale of the Condor Property. Accordingly, the District is asking the Board to consider Resolution No. 2022-2023-04, which authorizes the District to move forward in requesting a waiver. Any resulting purchase and sale agreement would be brought back to this Board for review and approval.

Funding: No cost to the District.

26. SAFETY UPGRADES – GATE MODIFICATIONS – MOTION NO. 40

The district conducted safety walks with safety experts in August 2022. It was determined that modifying the gate hardware on some existing gates could improve safety and emergency preparedness. Quotes were obtained from qualified contractors. On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously approved the proposal from Fence Factory in the amount of \$51,947 to complete gate hardware modifications. Unrestricted General Funds committed by the Board of Trustees for safety improvements will be used for the project.

27. VCOE APPROVAL OF 2021-2022 UNAUDITED ACTUALS – INFORMATIONAL ITEM

The Moorpark Unified School District's 2021-2022 Unaudited Actuals have been reviewed and approved by the Ventura County Office of Education, as noted on the attached correspondence. This is an informational item only; no Board action is required.

DISTRICT POLICIES

28. REVISIONS TO BOARD POLICY SERIES 3000 – MOTION NO. 41

A First Reading was held on the proposed revisions to Administrative Regular 3553, Free and Reduced Price Meals. Following the First Reading and on a motion by Robert Perez and second by Amy Adams, the Board unanimously waived the Second Reading and adopted the recommended revisions as presented.

29. APPROVAL OF REVISIONS TO BOARD POLICY SERIES 5000 – MOTION NO. 42

In the District's proactive response to the nationwide opioid crisis, staff has determined the need to provide additional resources for parents and staff by making emergency naloxone hydrochloride or another opioid antagonist available at schools for the purpose of providing emergency medical aid to persons suffering, or reasonably believed to be suffering from an opioid overdose. Therefore, a First Reading was held on the proposed revisions to Administrative Regulation and Board Policy 5141.21, Administering Medications and Monitoring Health Conditions. Following the First Reading and on a motion by Amy Adams and second by Scott Dettorre, the Board unanimously waived the Second Reading and approve the proposed revisions as presented.

PENDING AGENDA ITEMS FOR FUTURE BOARD MEETINGS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, November 15, 2022 at 5:30 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT – MOTION NO. 43

On a motion by Robert Perez and second by Amy Adams, the Board unanimously adjourned the regular meeting at 7:03 PM.

UTE VAN DAM
BOARD PRESIDENT

AMY ADAMS
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY OF THE BOARD

10/24/22