

MOORPARK UNIFIED SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, December 13, 2022
4:30 PM Closed Session
5:30 PM Regular Meeting
District Office Board Room
5297 Maureen Lane
Moorpark, California 93021
Adopted 1/17/23

ANNUAL ORGANIZATION MEETING

1. CALL TO ORDER

Superintendent Hays, Chairperson Pro-Tem, called the closed session to order at 4:36 PM and the regular meeting to order at 5:31 PM

2. OATH OF OFFICE

Superintendent Hays administered the Oath of Office to re-elected Board Members Robert Perez and Nathan Sweet

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Superintendent Hays called for comments from the public regarding the closed session items. There were no comments.

4. CLOSED SESSION

- a) *Conference with Labor Negotiator – Government Code Section 54957.6*
District Negotiator: Dr. Kelli Hays
Employee Organizations: Moorpark Educators Association (MEA); and California School Employees Association (CSEA) Chapter No. 498
- b) *Public Employee Evaluation-Goals – District Superintendent*
Government Code section 54957

5. ROLL CALL

PRESENT: Board Members Amy Adams, Scott Dettorre, Robert Perez, Nathan Sweet and Ute Van Dam

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent for Personnel Services; Lynn David, Assistant Superintendent for Business Services; Dr. Jane Wagmeister, Assistant Superintendent for Instructional Services, and Areli Hernandez, Executive Assistant to the Superintendent

6. RECONVENE TO OPEN SESSION: PUBLIC ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION AND RECOGNITION OF A QUORUM

Superintendent Hays reconvened the meeting to open session at 5:31 PM, recognized the presence of a Board quorum and indicated no reportable action was taken in closed session.

7. PLEDGE OF ALLEGIANCE

Superintendent Hays led the Pledge of Allegiance.

8. ELECTION OF BOARD PRESIDENT – MOTION NO.51

Superintendent Hays opened nominations for the office of Board President. Robert Perez nominated Nathan Sweet. Nathan Sweet was elected Board President.

9. ELECTION OF OTHER OFFICERS

Board President Sweet opened nominations for the following official positions:

ELECTION OF VICE-PRESIDENT – MOTION NO.52

Ute Van Dam nominated Robert Perez. Robert Perez was elected Vice-President.

ELECTION OF CLERK OF THE BOARD – MOTION NO. 53

Scott Dettorre nominated Amy Adams. Amy Adams was elected Clerk of the Board.

ELECTION OF SCHOOL DISTRICT REPRESENTATIVE TO THE VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION (EDUCATION CODE 4293) – MOTION NO. 54

Robert Perez nominated Scott Dettorre. Scott Dettorre was elected School District Representative to the Ventura County Committee on School District Organization.

10. SUPERINTENDENT DESIGNATION – MOTION NO. 55

On a motion by Ute Van Dam and second by Amy Adams, the Board unanimously designated the Superintendent as Ex-officio Clerk and Secretary to the Board of Education.

11. DAY, TIME AND PLACE OF BOARD MEETINGS – MOTION NO. 56

On a motion by Ute Van Dam and second by Robert Perez, the Board unanimously designated the day, time and place of its regular monthly meetings as the second and fourth Tuesday of each month at 5:30 PM at the District Office Board Room.

12. REORDERING AND APPROVAL OF THE AGENDA – MOTION NO. 57

On a motion by Scott Dettorre and second by Ute Van Dam, the Board unanimously approved the agenda as presented.

13. APPROVAL OF MINUTES – MOTION NO. 58

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the minutes of the November 15, 2022 Regular Meeting.

14. REPORT FROM STUDENT REPRESENTATIVES

- a) Aileen Sosa, THS@MC Student representative, reported on the following: thanked the Board and administration for installing lockers for the sophomore students; first winter dance; fundraising activities and upcoming trip to the Moorpark College Zoo.
- b) Caris Thiebold, MHS Student Representative, reported on the following: first semester events, including record breaking homecoming dance tickets sales, inclusivity campaign for all students; increase promotion for school games; increase number of spirit days; redesign clothing to boost student store sales; and creating fun ways to boost school spirit and student morale.

15. PUBLIC COMMENT

Board President Sweet called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District.

Michael Scott addressed the Board regarding unfair enforcement of rules and ticketing at Moorpark High School.

16. REPORT FROM SUPERINTENDENT

- a) Recognition – *Going Above and Beyond*
Rick Ponciano, CSEA outgoing President

The Board recognized Rick Ponciano for going *Above and Beyond* for MUSD students and staff.

17. REPORT FROM DISTRICT BOARD MEMBERS

(Resolutions/Commendations, Correspondence, Committee Reports)

Scott Dettorre reported that he attended the CSBA Annual Education Conference.

Amy Adams reported on the following: attendance at the CSBA Annual Education Conference; attendance at the December 7th City Council Meeting to honor outgoing Mayor Janice Parvin and outgoing Councilmember David Pollock; and MHS basketball functions.

Robert Perez reported on the following: The Rudy Perez Jr. holiday boutique fundraiser for scholarships; Thanksgiving events; CSBA Annual Education Conference; December 3rd Holiday on High Street event; and thanked everyone for supporting his re-election to the school board.

Ute Van Dam reported on the following: CSBA Annual Education Conference; the recent musical concert; and the December 7th City Council meeting to thank Janice Parvin and David Pollock

Nathan Sweet thanked everyone for supporting his re-election and wished all a happy holiday season.

18. BOARD ITEMS FOR ACTION/DISCUSSION

There were no items for Board action/discussion.

19. CONSENT-ACTION – MOTION NO. 59

On a motion by Robert Perez and second by Ute Van Dam, the Board unanimously approved the following consent action items by a roll call vote:

- a) Classified Employment Report No. 12-13-22-05
- b) Certificated Employment Report No. 12-13-22-05
- c) Internship Agreement between the District and the University of Massachusetts Global for specialist internship credentials
- d) Traditional Clinical Practice Agreement between the District and the University of Massachusetts Global for school counseling and school psychology.
- e) Payment of stipends
- f) Family Engagement Policies and Annual School Plans for Student Achievements for the 2022-203 school year
- g) Annual Title III Local Plan Evaluation Update
- h) Declaration of agents authorized to sign orders, warrants, or checks, contracts, documents and other legal papers. A statement of authorized agents along with verified signatures must be filed with the Ventura County Office of Education.
- i) Ratification of warrants issued through November 30, 2022
- j) Acceptance of the following donations:
 - Peter Lars, Cornerstone - Arroyo West
 - \$652.73 - Principals Discretion
 - Kona Ice - Flory School
 - \$52.00- Principals Discretion
 - See's Candy Yumraising (Online) - High School at Moorpark College
 - \$968.80 - Student Activities - Prom/Grad Nite/Winter Formal
 - Harpal Singh Taste of Punjab - High School at Moorpark College
 - \$200.00 - Student Activities - Prom/Grad Nite/Winter Formal
 - Peter Lars, Cornerstone - Mountain Meadows
 - \$585.30 - Principals Discretion

- Trend Graphics - Mountain Meadows
 - \$539.12 - Principals Discretion
 - Mountain Meadows PTA - Mountain Meadows
 - \$241.35 - 5th Grade Field Trip
- k) Ratification of purchase orders and food service purchase orders in the total amount of \$1,350,242.74: B Series: B23-00147-B23-00253; CO Series: CO23-00104-CO23-00123; F Series: F23-00031-F23-00034; P Series: P23-00068-P23-00587; TP Series: TP23-00056-TP23-00072.

BUILDING PROGRAM

PERSONNEL

20. APPROVAL OF MOUs BETWEEN THE DISTRICT AND THE MEA– MOTION NO. 60

On a motion by Ute Van Dam and second by Scott Dettorre, the Board unanimously approved the two referenced Memorandums of Understanding between the District and the Moorpark Educators Association regarding stipends and elementary counselor subbing.

21. APPROVAL OF SCHOOL CALENDARS -MOTION NO. 61

On a motion by Scott Dettorre and second by Robert Perez, the Board unanimously approved the referenced school year calendars for 2023-2024 and 2024-2025 which include the 2 inservice days at the beginning of the school year and adding the June 19th-Juneteenth Holiday.

22. FIRST READING AND APPROVAL OF CERTIFICATED MANAGEMENT JOB DESCRIPTIONS -MOTION NO. 62

A First Reading was held on the following job descriptions: a) Preschool Program Coordinator (proposed revisions that more closely align with the current job duties); and b) Program Coordinator, Accountability and Multilingual Learners – Proposed New. Following the First Reading and on a motion by Ute Van Dam and second by Robert Perez, the Board unanimously waived the Second Reading and approved the job descriptions as presented.

23. APPROVAL REVISIONS TO CERTIFICATED MANAGEMENT SALARY SCHEDULE – MOTION NO. 63

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the revised Certificated Management Salary Schedule adding a 210-work day annual salary to Range 20 for Program Coordinator.

24. RATES OF PAY FOR NON-REPRESENTED EMPLOYEES - MOTION NO. 64

On a motion by Scott Dettorre and second by Ute Van Dam, the Board unanimously approved the proposed revisions to BP 4026, Rates of Pay for Non-Represented Employees.

INSTRUCTION

25. 2021-2022 TITLE I PROGRAM EVALUATION

The 2021-2022 Title I Program Evaluation and summary is available for review. The referenced staff report and corresponding evaluation document summarizes the details regarding the Plan and District's priorities. This information is for public reporting purposes only; no Board action is required.

26. APPROVAL OF STATE PRESCHOOL CONTINUED FUNDING APPLICATION – MOTION NO. 65

On a motion by Ute Van Dam and second by Amy Adams, the Board unanimously approved the District's California State Preschool Program Continued Funding Application for fiscal year 2023-2024, that includes the corresponding resolution number 2023-2023-06, authorizing the District to enter into the transaction with the California Department of Education for the purposes of providing child care and development services and to authorize the designated personnel to sign contract documents for fiscal year 2023-2024, the Continuing Funding Application, and all related contract documents.

BUSINESS

27. ANNUAL DEVELOPER FEE REPORT

In accordance with Government Code sections 66001 and 66006, the District must make available to the public the Collected and Expended Developer Fees. The referenced Report of Collected and Expended Developer Fees for the 2021-2022 fiscal year is for public reporting purposes only; no Board action is required.

28. ACCEPTANCE OF FIRST PERIOD INTERIM REPORT – MOTION NO. 66

On a motion by Robert Perez and second by Scott Dettorre, the Board unanimously accepted the District's First Period Interim Report for the period ending October 31, 2022, ratified the budget changes and authorized the filing of a positive certification that the District will be able to meet its financial obligations in all District funds, for the remainder of the fiscal year and the two subsequent fiscal years. A copy of the complete Report is on file at the District. Lynn David shared a PowerPoint presentation that included: review of the 9 district funds; expanded TK and 22-23 Enrollment & ADA; age eligible enrollment & ADA trends; budget planning factors; multi-year budget planning factors; general fund revenue; first interim revenue; first interim budget; first interim expenditures; first interim general fund summary; first interim general fund restricted balance detail; multi-year projects; summary of other funds; considerations to maintain MYP reserves; and recommendation to approve first interim budget and file a positive certification. The Board members thanked Ms. David and her entire fiscal team for the detailed report and positive ending balances. Board members inquired about modifying the reserve for economic uncertainty. Ms. David and Superintendent Hays indicated that staff would research this request as much of the new money is restricted.

DISTRICT POLICIES

PENDING AGENDA ITEMS

DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, January 17, 2023 at 5:30 PM at the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

ADJOURNMENT - MOTION NO. 67

On a motion by Ute Van Dam and second by Amy Adams, the Board adjourned the regular meeting at 6:43 PM.

NATHAN SWEET
BOARD PRESIDENT

AMY ADAMS
CLERK OF THE BOARD

DR. KELLI HAYS
SECRETARY TO THE BOARD

12/13/22