

OAK PARK AND RIVER FOREST HIGH SCHOOL
201 North Scoville Avenue
Oak Park, IL 60302

Policy Evaluation and Goals Committee
October 14, 2014

A Policy Evaluation and Goals Committee meeting was held on October 14, 2014. Dr. Moore called the meeting was called to order at 9:16 p.m. in the Board Room. Committee members present were Dr. Jackie Moore, Thomas F. Cofsky, and Sharon Patchak-Layman. Also, present were Dr. Steven T. Isoye, Superintendent; Nathaniel L. Rouse, Principal; and Gail Kalmerton, Executive Assistant/Clerk of the Board.

Visitor Comment
None

Approval of Minutes

Ms. Patchak-Layman moved to approve the minutes of the September 16, 2014 Policy Evaluation and Goals Committee, as presented; seconded by Mr. Cofsky. A voice vote resulted in all ayes. Motion carried.

Policies for First Reading

The Policy Committee reviewed the following policies for first reading. The Committee unanimously recommended that these policies be moved to the Board of Education for approval of first reading at its regular October meeting.

Action and Policy	Explanation
Policy 7:20, Harassment of Students Prohibited	PRESS Update – policy the list of protected status from anti-bullying. The term sexual violence was added throughout the policy due to guidance from the U.S. Dept. of Education. There is an update to the names for reference to the non-discrimination Coordinator and Complaint Managers. In addition, the Board may now consider adding email addresses to the information. The Committee wanted email addresses included in the policies relative to the Non-Discrimination Coordinator and Complaint Managers. Note – email is required specifically for policy 7:180 (see next policy). Will include email.
Policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment	PRESS Update – This policy was rewritten and has a title change. A link to the old policy and the new policy are provided for comparison. Details are as follows: <ul style="list-style-type: none"> • Every 2 years the Board must review, update and submit this policy to ISBE. • This year the policy was rewritten due to P.A.s 98-669 and 98-HB4207. • Language was added to align this with policy 7:20 and the addition of protected status. • Definition were amended due to the P.A.s. • 1-12 of the Bullying plan corresponds to the list in the State Code. • The statute in this case requires the phone number and email of the Complaint Manager. There are 4 options for the Board to consider. <ol style="list-style-type: none"> 1. Additional language to the Response Plan. This was recommended for consideration as provided and recommended by District attorney.

	<p>2. Add a telephone number for anonymous reporting. This is recommended for consideration and to add to the student handbook.</p> <p>3. Attorney does not see how #12 serves a purpose. (See handwritten comment on the policy)</p> <p>4. Add a section 13 to the policy if #12 is kept. This option provides provisions addressing staff member responsibilities. This is recommended for consideration; however, to start the section as revised by our attorney.</p> <p>Ms. Patchak-Layman wanted #12 included in the policy, but it is contained in the cross reference information.</p>
Policy 7:240, Conduct Code for Participants in Extracurricular Activities	PRESS Update – language is inserted about hazing and bullying being strictly prohibited. This language is in response to the anti-bullying focus from other policies.
Policy 7:340, Student Records	PRESS Update – The definition of school student record is aligned with the state’s administrative code. The District attorney recommended adding a number 5 as noted. A catchall could be a disclosure. How would one know a record as being excluded? The policy would be trigger if request to get a student record and saying it was exempt. Parents are not prohibited from getting information about their children.

Strategic Plan

Dr. Isoye informed the Committee of the progress relative to the Strategic Plan as noted below:
 August

- Institute Day and staff development day: interdepartmental groups were set so that different working groups in the school could meet to talk about the strategic plan. Discussions focused on the Vision and Mission statements, and everyone participated in discussing at least two of the six goals.
- Faculty and staff received an email to determine who would be interested in participating on an implementation team and in what goal area.

September/October

- Co-chairs were selected based on the interest groups.
- Cochairs met about the structure of the implementation team and the overall expectation for the team.
- Individuals were informed which teams they were selected for and the names of their cochairs.
- Team updates:
 - Holistic Community
 - Co-Chairs: Fawn Joyce and Craig Larson
 - Planning the first meeting with the committee, and working with the members to set the date and time.
 - Equity
 - Co-Chairs: Michael Byars and Katie O’Keefe
 - Planning the first meeting with the committee, and working with the members to set the date and time.
 - Supportive Learning Environment
 - Co-Chairs: Avi Lessing and Andrea Neuman
 - This team has met and is the largest team. They are in the process of developing subgroups. Ideas are being discussed, but nothing at the point to bring to the Board.
 - Transformational Teaching and Learning
 - Co-Chairs: Toni Biasiello and Dana Limberg

- This team has met and discussed what is meant by transformation. A second meeting is scheduled. They have quick idea in the works, but not yet developed for the board.
- Transformational Leadership
 - Co-Chairs: Jason Dennis and Lee Williams
 - This team is currently a small group. The chairs are gathering information to better understand the strategic plan goal and bring their team together to discuss how to move forward with expansion and ideas.
- Facilities and Finances
 - Co-Chairs: Lindy Novotny and Ron Johnson
 - This is also a small team. They have recruited new participants and plan to meet soon. This team understands the need to group quickly to follow and understand the many discussions happening in regards to finances (levy) and facilities (pool and long term facilities).

Discussion ensued about where the school resource officer fit into the whole picture of the school. Ms. Patchak-Layman was concerned about the sequencing of bringing a contract for this position forward before discussions had occurred as to a discipline philosophy and the code of conduct, part of that discussion includes the SRO position. Whether the school should or should not have the SRO position is an open question. Is this how the school's dollars should be spent? Dr. Isoye noted that last year when the contract came forward questions about liability and the wording of the contract arose. The present contract now more closely reflects the terms of the original contract written in 1999. The District does request the SRO to speak to the students and by doing so, builds relationships. No discussion had occurred about the reason for this position previously. The District will start to pay the full amount of salary and benefits and either party can terminate the contract with a 60-day notice.

This item will be moved to the full Board as information.

Student Discipline Retreat

A student discipline retreat is scheduled for Saturday, December 6, and at that time, the SRO position will be discussed, as well as the new federal guidelines about discipline.

Illinois Association of School Administrators

The Committee members supported moving Dr. Isoye's request to participate in a two-year advanced leadership program at a cost of \$2,500 per year to the full Board of Education for approval. The president of the Board of Education will need to write a letter of support for Dr. Isoye. Discussions will occur about student achievement, advance plans for schools, and his own professional development. He will pay for this with money already budgeted.

Adjournment

Dr. Moore moved to adjourn the meeting at 9:57 p.m.; seconded by Mr. Cofsky. A voice vote resulted in motion carried.

Submitted by Gail Kalmerton
Clerk of the Board of Education