SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

August 12, 2015
6:00 P.M.
Meeting # 797

Personnel Commission Members	Arrived
Sherida Simmons, Chairperson	Absent
Kathryn Musselman, Vice Chairperson	6:00 P.M.
Kathleen Hobiger, Member	6:00 P.M.

Staff Members	
Matt Spencer, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant, Confidential	6:00 P.M.

The meeting was called to order at 6:00 P.M. by Kathleen Hobiger, Member. **Call to Order**

The flag salute was led by Ms. Hobiger. **Flag Salute**

On a motion by Ms. Musselman, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Musselman; Absent-Simmons; No-None; Abstained-None. **Agenda** Motion #15.0812.1

On a motion by Ms. Musselman, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Musselman; Absent-Simmons; No-None; Abstained-None. **Consent Agenda** Motion #15.0812.2

On a motion by Ms. Musselman, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of June 10, 2015, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Musselman; Absent-Simmons; No-None; Abstained-None. **Minutes** Motion #15.0812.3

The Commission thanked Dr. Spencer for his weekly report. They are also supportive of his process to increase employee awareness and understanding of the merit system. Commission Comments

There were no public comments. Public Comments

There were no Hearings. Hearings

PERSONNEL ITEMS

Dr. Spencer reported on (1) Dr. Peplinki's 2015-2016 kick off. All classified and certificated staff were invited to the event which was held at the Royal High School stadium. It was well attended, and Dr. Peplinski's remarks were informative and enjoyable. It was also good to get everyone together in one place. (2) Summer is winding down, and staff is busy attending to last minute preparations for the start of school – communications with employees, filling vacancies, arranging for substitutes, etc. Director's Report

GENERAL ITEMS

Dr. Spencer reported on the status of the 2015-2106 Commission Budget. — 2015-2016 Budget

Dr. Spencer provided the Commission with information on Assembly Bill 1522, sick leave for substitute employees. General discussion followed. — AB1522, Sick Leave for Substitute Employees

INFORMATION

Future Commission meeting dates were announced. — Future Meeting Dates

Job opportunities were announced for: Administrative Services Assistant II; Adult Education Instructional Assistant-Academic Skills; Adult Education Instructional Assistant-Machine Shop; Custodian I; Director of Purchasing Services; Food Services Delivery Specialist; Human Resources Assistant II; Project Coordinator; Project Coordinator (Construction Manager); Technical Support Specialist I. — Job Opportunities

There were no items for future consideration. — **FUTURE CONSIDERATION**

On a motion by Ms. Musselman, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:20 P.M., by a vote of 2-0 as follows: Aye-Hobiger, Musselman; Absent-Simmons; No-none; Abstained-none. — **ADJOURNMENT** Motion # 15.0812.4

Absent
Sherida Simmons, Chairperson

Kathryn Musselman, Vice-Chairperson

Kathleen Hobiger, Member