SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

December 9, 2015
6:00 P.M.
Meeting # 801

Personnel Commission Members	Arrived
Sherida Simmons, Chairperson	6:00 P.M.
Kathleen Hobiger, Member	6:00 P.M.
Lori Rhoades, Member	6:00 P.M.

Staff Members	
Matt Spencer, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant, Confidential	6:00 P.M.

The meeting was called to order at 6:00 P.M. by Sherida Simmons, Chairperson. **Call to Order**

The flag salute was led by Ms. Simmons. **Flag Salute**

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the agenda, as presented, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None. **Agenda** Motion #15.1209.1

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None. **Consent Agenda** Motion #15.1209.2

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of November 18, 2015, as presented, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None. **Minutes** Motion #15.1209.3

The Commission welcomed Ms. Rhoades as its newest member. They also wished happy holidays to everyone. Ms. Rhoades commented that she is glad to be on board as a Personnel Commissioner and hopes to serve our district well. Commission Comments

There were no public comments. Public Comments

There were no Hearings. Hearings

PERSONNEL ITEMS

Dr. Spencer reported that (1) As I shared with the Commission at the November meeting, Rosa Hensley, who serves as a Human Resource Assistant III in the Classified Personnel Department, had announced retirement for the end of December. A drop-in retirement celebration is planned for Rosa onWednesday, December 16, from 1:00 to 4:00 PM in the Classified Personnel Office. (2) The hiring processes leading to the selection of a replacement for Rosa is under way. Qualification Appraisal Interviews were held this morning, and the top three ranks have been identified. Final selection interviews will be held on Friday morning, December 11. Reference checks will follow, leading to an offer of employment. I will keep the Commission informed as the selection process for Rosa's replacement unfolds. Director's Report

GENERAL ITEMS

Dr. Spencer reported on the status of the 2015-2106 Commission Budget.

2015-2016 Budget Status

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Commission elected Sherida Simmons as Chairperson of the Personnel Commission for a one-year term commencing at the first meeting held in January, 2016; by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Annual Election Chairperson Motion #15.1209.4

On a motion by Ms. Rhoades, seconded by Ms. Simmons and carried, the Commission elected Kathleen Hobiger as Vice Chairperson of the Personnel Commission for a one-year term commencing at the first meeting held in January, 2016; by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

Annual Election Vice Chairperson Motion #15.1209.5

INFORMATION

Future Commission meeting dates were announced.
There were no new job opportunities.

FUTURE CONSIDERATION

There were no items for consideration at a future meeting.

ADJOURNMENT

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:08 P.M., by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None. Motion # 15.1209.6

Sherida Simmons, Chairperson

Kathleen Hobiger, Vice-Chairperson

L Rhoades

Lori Rhoades, Member