SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

March 9, 2016
6:00 P.M.
Meeting # 804

Personnel Commission Members	Arrived
Sherida Simmons, Chairperson	absent
Kathleen Hobiger, Vice Chairperson	6:00 P.M.
Lori Rhoades, Member	6:00 P.M.

Staff Members	
Matt Spencer, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant, Confidential	6:00 P.M.

The meeting was called to order at 6:00 P.M. by Kathleen Hogiber, Vice Chairperson. **Call to Order**

The flag salute was led by Ms. Hobiger. **Flag Salute**

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons. **Agenda** Motion #16.0309.1

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons. **Consent Agenda** Motion #16.0309.2

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of February 10, 2016, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons **Minutes** Motion #16.0309.3

There were no Commission comments. Commission Comments

There were no Public comments. Public Comments

There were no Hearings. Hearings

PERSONNEL ITEMS

There was no Director's report. Director's Report

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved reclassification of four (4) School Services Assistant I positions for Title I Schools Programs to School Services Assistant II, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons. Reclassification of (4) School Services Asst I Motion # 16.0309.4

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved a change in the minimum qualifications for Paraeducator, Spanish, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons. Paraeducator Spanish Revise Minimum Qualifications Motion # 16.0309.5

Personnel Items, Contin.

Paraeducator
Revise Minimum
Qualifications
Motion # 16.0309.6

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved a change in the minimum qualifications for Paraeducator, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

Job Developer
New Class
Job Description
Motion # 16.0309.7

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the job description for a new Classification of Job Developer, pending CSEA approval, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

Project Coordinator
Revise Job Description
and Title Change
Motion # 16.0309.8

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the revised job description for Project Coordinator and the title change from Project Coordinator to Construction Manager/Project Coordinator, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

GENERAL ITEMS

2015-2016 Budget
Status

Dr. Spencer reported on the status of the 2015-2016 Commission Budget and advised the Commission that he will present them with a draft of the 2016-2017 budget at the April Meeting.

INFORMATION

Future Commission meeting dates were announced.

Job opportunities were announced for: Child Care Assistant; Maintenance Specialist-Electrician; School Services Assistant II.

FUTURE CONSIDERATION

There were no items for consideration at a future meeting.

ADJOURNMENT
Motion # 16.0309.9

On a motion by Ms. Rhoades seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:18 P.M., by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-None; Absent-Simmons.

Absent
Sherida Simmons, Chairperson

Kathleen Hobiger, Vice-Chairperson

L Rhoades
Lori Rhoades, Member