SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

May 11, 2016
6:00 P.M.
Meeting # 806

Personnel Commission Members	Arrived
Sherida Simmons, Chairperson	6:00 P.M.
Kathleen Hobiger, Vice Chairperson	6:00 P.M.
Lori Rhoades, Member	6:00 P.M.

Staff Members	
Matt Spencer, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant, Confidential	6:00 P.M.

The meeting was called to order at 6:01 P.M. by Sherida Simmons, Chairperson. **Call to Order**

The flag salute was led by Ms. Simmons. **Flag Salute**

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the agenda, as presented, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None. **Agenda** Motion #16.0511.1

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None. **Consent Agenda** Motion #16.0511.2

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of March 9, 2016, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; No-None; Abstained-Simmons (not in attendance March 9, 2016 meeting); Absent-None. **Minutes 3/9/16** Motion #16.0511.3

On a motion by Ms. Hobiger, seconded by Ms. Simmons and carried, the Personnel Commission approved the Minutes of the Regular Meeting of April 13, 2016, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Simmons; No-None; Abstained-Rhoades (not in attendance April 13, 2016 meeting); Absent-None. **Minutes** Motion # 16.0511.4

Ms. Simmons commented on the passing of retired SVUSD Personnel Commissioner, Robert "Bob" Bloch. His many years of service to our District and to our Personnel Commission were acknowledged; and condolences were extended to his family and friends. Commission Comments

There were no public comments. Public Comments

A Public Hearing was held on the proposed Personnel Commission 2016-2017 Budget. Members of the public were provided the opportunity to comment on the proposed budget. Hearings

PERSONNEL ITEMS

Dr. Spencer advised the Commissioners that there was nothing new to report since his regular Friday update. Director's Report

GENERAL ITEMS

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the 2016-2017 proposed budget, as amended, by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; No-None; Abstained-None; Absent-None.

2016-2017 Proposed Commission Budget Motion # 16.0511.5

Dr. Spencer reported on the status of the current 2015-2016 Commission budget.

2015-2016 Budget Status

The Commission convened in Closed Session at 6:08 P.M., in accordance with provisions in Government Code Section 54957, Public Employment Matters: Performance Evaluation, Director of Classified Personnel Services.

CLOSED SESSION

The Commission returned to Open Session at 6:45 P.M. and reported that no action was taken in Closed Session.

OPEN SESSION

Future Commission meeting dates were announced.

INFORMATION

Job opportunities were announced for Administrative Services Assistant I; Cosmetology School Assistant; Paraeducator; Payroll Coordinator; and Payroll Technician.

Items for consideration at a future meeting include the review and consideration of a change in the performance evaluation form for Director of Classified Personnel.

FUTURE CONSIDERATION

On a motion by Ms. Rhoades seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:48 P.M., by a vote of 3-0 as follows: Aye-Hobiger, Rhoades, Simmons; Absent-none; No-none; Abstained-none.

ADJOURNMENT Motion # 16.511.6

Sherida Simmons, Chairperson

Kathleen Hobiger, Vice-Chairperson

L Rhoades

Lori Rhoades, Member