SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

June 8, 2016
6:00 P.M.
Meeting # 808

Personnel Commission Members	Arrived
Sherida Simmons, Chairperson	Absent
Kathleen Hobiger, Vice Chairperson	6:00 P.M.
Lori Rhoades, Member	6:00 P.M.

Staff Members	
Matt Spencer, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant, Confidential	6:00 P.M.

Call to Order

The meeting was called to order at 6:01 P.M. by Kathleen Hobiger, Vice Chairperson.

Flag Salute

The flag salute was led by Ms. Hobiger.

Agenda
Motion #16.0608.1

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as amended (to remove the closed session item), by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

Consent Agenda
Motion #16.00608.2

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

Minutes
Motion #16.0608.3

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of May 11, 2016, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent: Simmons; No-None; Abstained-None.

Commission Comments

There were no Commission comments.

Public Comments

There were no public comments.

Hearings

There were no hearings.

PERSONNEL ITEMS

Director's Report

Dr. Spencer reported that reported that Ventura County Office of Education has officially approved the Personnel Commission budget for fiscal year 2016-2017.

Extend Eligibility List
Motion # 16.0608.4

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved extending the Eligibility List for Office Manager II for a period of three months, from June 15, 2016, to September 15, 2016.

GENERAL ITEMS

Dr. Spencer reported on the status of the 2015-2016 Commission Budget. — 2015-2016 Budget Status

Dr. Spencer provided the Commission with requested samples of performance evaluations for the purposes of revising the evaluation form for Director of Classified Personnel Services. The Commission discussed the samples and will provide Dr. Spencer with suggestions over the next several months. — Performance Evaluation Samples Discussion

Closed Session was canceled (agenda amendment). — Closed Session Canceled

INFORMATION

Future Commission meeting dates were announced.

Job opportunities were announced for: School Services Assistant III; Student Store Clerk.

There were no items for future consideration. — **FUTURE CONSIDERATION**

On a motion by Ms. Rhoades seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:19 P.M., by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent-Simmons; No-none; Abstained-none. — **ADJOURNMENT** Motion # 16.0608.5

Absent
Sherida Simmons, Chairperson

Kathleen Hobiger, Vice-Chairperson

L. Rhoades
Lori Rhoades, Member