SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
MINUTES

Floyd Binns Room
875 E. Cochran Street
Simi Valley, CA 93065

November 9, 2016
6:00 P.M.
Meeting # 812

Personnel Commission Members	Arrived
Sherida Simmons, Chairperson	Absent.
Kathleen Hobiger, Vice Chairperson	6:00 P.M.
Lori Rhoades, Member	6:00 P.M.

Staff Members	
Matt Spencer, Director, Classified Personnel Services	6:00 P.M.
Karen Burnside, Senior Administrative Assistant, Confidential	6:00 P.M.

Call to Order

The meeting was called to order at 6:00 P.M. by Kathleen Hobiger, Vice Chairperson.

Flag Salute

The flag salute was led by Ms. Hobiger.

Agenda
Motion #16.1109.1

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the agenda, as amended, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades, Absent-Simmons; No-None; Abstained-None.

Consent Agenda
Motion #16.1109.2

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the consent agenda, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent-Simmons; No-None; Abstained-None.

Minutes
Motion #16.1109.3

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of October 19, 2016, as presented, by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent-Simmons; No-None; Abstained- None.

Commission Comments

The Commission acknowledged the passing of retired employee, Trish Garretson.

Public Comments

There were no public comments.

Hearings

There were no public hearings.

Personnel Items

Director's Report

Dr. Spencer reported on (1) CSPCA Annual Conference - Information has been distributed to the Commission regarding the conference to be held January 26-29, 2017 at the Westin St. Francis Hotel in San Francisco. Ms. Hobiger and Ms. Rhoades have expressed interest in attending. Karen Burnside and Dr. Spencer will be working with the Commissioners to arrange for travel, hotel, conference registration, etc. (2) 2015-2016 Annual Report – Data is being collected, and a draft is being developed. Dr. Spencer anticipates having the report finalized for the December 14 meeting.

General Items

Dr. Spencer reported on the status of the 2016-2017 Commission Budget. — 2016-2017 Budget Status

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Request for Proposal for classification studies and authorized Dr. Spencer to advertise for bids, by a vote of 2-0 as follows: Yes-Hobiger, Rhoades; Absent-Simmons; No-None; Abstained-None — Request for Proposal (Classification Studies) Motion #16.1109.4

Information

Future Commission meeting dates were announced. — Meeting Dates

Job opportunities were announced for: Library Media Technician III; Translator/Interpreter. — Job Opportunities

There were no items for consideration at a future meeting. — **Future Consideration**

The Closed Session item was tabled and will be held at a future meeting. — **Closed Session Tabled**

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 6:17 P.M., by a vote of 2-0 as follows: Aye-Hobiger, Rhoades; Absent-Simmons; No-none; Abstained-none. — **Adjournment** Motion #16.1109.5

Absent
Sherida Simmons, Chairperson

Kathleen Hobiger, Vice-Chairperson

L. Rhoades
Lori Rhoades, Member